

**HUDSON CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
APRIL 9, 2018 – 6:00 P.M.
HUDSON SR. HIGH SCHOOL LIBRARY**

AGENDA

MISSION STATEMENT

The Hudson City School District, in partnership with our community, advances the intellectual, social, and emotional development of all students to prepare them for college, career and citizenship.

“DESTINATION GRADUATION ... *GET ON BOARD*”

[* indicates a need for Board action)

1. Pledge of Allegiance
2. Call to Order
3. Budget Workshop: Educational Plan - Dr. Suttmeier
- Resume Meeting Immediately Following Budget Workshop
4. *Acceptance of Agenda
5. Student Representative Report: Noah Taylor
6. Recognition/Presentation:
7. *Executive Session: (The Board of Education does its best to avoid early evening and/or lengthy Executive Sessions, but finds it necessary under certain circumstances.)
8. *Personnel
 - A. Instructional Staff Probationary Period Extension
 - B. Teaching Assistant Unpaid Leave of Absence
 - C. Lunch Aide Appointment
 - D. Unpaid Leave of Absence Date Change
 - E. Extra-Curricular Sports Appointment
 - F. Substitute Staff Appointment
 - G. Create Summer Academic Academy Positions 2018
9. Staff Recognition: if applicable

10. Old Business
 - A. Policy Committee
 - a. Fourth Reading of 5405, Student Wellness
11. Public Forum
12. Business Administrator's Report
 - A. Business Office Updates
13. Coordinator of School Improvement's Report
 - A. Office of School Improvement Updates
14. Superintendent's Report
 - A. Capital Project Update
 - B. General Updates
 - C. Celebrating What's Right
15. Consensus Agenda
 - A. Be It Resolved, that the Board of Education adopts the 2018-2019 calendar, as attached.
 - B. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on February 15, 28, March 1, 20, 21, 22, 23, 27, 2018).
16. New Business
17. Public Forum
18. Upcoming Meeting Dates

BOE Meetings/Training Dates:

Tuesday, April 17 at 6:30 p.m. - Special BOE Meeting

(Rensselaer-Columbia-Greene BOCES Budget and Board Vote) at HHS Library

Tuesday, May 1 at 6:30 p.m. - Special BOE Meeting (Budget Hearing) at HHS
Library

Committee Meetings/Community Events:

Friday, April 13 at 3:15-4:15 p.m. - BOE Policy Committee Meeting at District Office

19. *Executive Session: Employment history of a particular person(s)
20. *Adjournment

4th reading
4/09/18

Required
 Local
 Notice

STUDENT WELLNESS

Given the documented connection between proper nutrition, adequate physical activity and educational success, the Board of Education adopts the following goals and authorizes the following actions to provide district students with a school environment that promotes student health and wellness and reduces childhood obesity.

For purposes of this policy, “school campus” means all areas of district property accessible to students during the school day; “school day” means the period from the midnight before to 30 minutes after the end of the official school day; and “competitive food” means all food and beverages other than meals reimbursed under federal food programs available for sale to students on the school campus during the school day.

I. Foods and Beverages Available to Students on School Campus During the School Day

The Board recognizes that a nutritious, well-balanced, reasonably-portioned diet is essential for student wellness. To help students possess the knowledge and skills necessary to make nutritious food choices for a lifetime, the district shall ensure that all foods and beverages available in school promote good nutrition, balance, and reasonable portion sizes. The district shall ensure that all foods and beverages available for sale to students on the school campus during the school day meet or exceed the program requirements and nutrition standards found in federal regulations.

To accomplish this, the Board directs that the district serve healthy and appealing foods and beverages at district schools, following state and federal nutrition guidelines, as well as safe food preparation methods.

A. School Meals – the district shall:

1. Include fruits, vegetables, salads, whole grains, and low fat items at least to the extent required by federal regulations.
2. Encourage students to try new or unfamiliar items.
3. Make efforts to ensure that families are aware of need-based programs for free or reduced-price meals and encourage eligible families to apply.
4. Consider serving produce and food from local farms and suppliers.
5. Make free drinking water available at locations where meals are served.
6. Make a concerted effort to provide meal options that meet the dietary needs of our diverse cultural population.

B. Meal Scheduling – the district shall:

1. Provide adequate time to eat.
2. Schedule lunchtime between normal lunch hours (11 a.m. - 1 p.m.)

C. Foods and Beverages Sold Individually (e.g., a la carte, vending machines, school stores) – the district shall:

1. Ensure that all such items meet the nutrition standards set in federal regulations for competitive foods regarding whole grains, fruits, vegetables, calories, fat, saturated fats, trans fats, sugar, sodium, and caffeine.
2. Permit the sale of fresh, frozen or canned fruits and vegetables, if processed pursuant to federal regulations, as exempt from the nutrition standards.
3. Work with existing vendors or locate new vendors that will comply with nutrition standards.

D. Fund-Raising Activities – the district shall:

1. Ensure that all fundraisers selling food or beverages to students on school campus during the school day meet the competitive foods nutrition standards set in federal regulations for whole grains, fruits, vegetables, calories, fat, saturated fats, trans fats, sugar, sodium, and caffeine.
2. Promote non-food items to sell, or activities (physical or otherwise) in which to participate.
3. Student groups conducting fundraisers which take place off the school campus or outside the school day are **encouraged to follow** this policy.
4. Outside organizations (e.g., Parent groups, booster clubs) conducting fundraisers which take place off the school campus or outside the school day are encouraged to follow this policy.

E. School and Class Parties, Celebrations, and Events where food and beverages are provided, but not sold – the district shall:

1. This section applies to all school and classroom parties, snacks which have been brought in for the class or school, celebrations, food provided to learn about cultures or countries, and other events where food is provided but not sold.
2. Schools shall set guidelines for the frequency and content of classroom and school-wide celebrations where food and beverages are provided.
3. The district shall promote the use of food and beverage items which meet the standards for competitive foods and beverages, promote non-food activities, and discourage foods and beverages which do not meet those standards, at celebrations.
4. Model the healthy use of food as a natural part of celebrations.

F. Marketing of Foods and Beverages

1. Any food or beverage that is marketed on school grounds during the school day must meet at least the federal nutrition standards for competitive items.
2. This restriction applies to all school buildings (interior and exterior), school grounds, school buses and other vehicles used to transport students, athletic fields, structures, parking lots, school publications, and items such as vending machines, equipment, posters, garbage cans, or cups.
3. Marketing includes all advertising and promotions: verbal, written, or graphic, or promotional items.
4. This restriction does not apply to personal opinions or expression, or items used for educational purposes.
5. This restriction applies to all purchases and contracts made after the effective date of this provision.

II. Physical Activity

Physical activity is an important factor in staying healthy and being ready to learn. The Board encourages every student to develop the knowledge and skills necessary to perform a variety of physical activities, to regularly participate in physical activity, and to appreciate and enjoy physical activity as an ongoing part of a healthy lifestyle. In addition, staff, families, and community are encouraged to participate in and model physical activity as a valuable part of daily life. The district's Physical Education program shall adhere to the curricular requirements of the Commissioner of Education and the New York State Learning Standards.

A. Physical Education

1. Students shall engage in physical education for at least the minimum number of hours or days per week under State requirements.
2. Physical Education classes shall incorporate the appropriate NYS Learning Standards.
3. Promote, teach and provide opportunities to practice activities that students enjoy and can pursue throughout their lives (e.g., yoga, fitness walking, step aerobics).
4. The performance or withholding of physical activity shall not be used as a form of discipline or punishment.

B. Recess

1. Maintain daily allotment of recess time for elementary school.
2. Recess shall not be used repetitively for punishment or reward. If a student misses more than 20% of their recess time during a marking period, administration must formulate another plan to address this student's academic and behavioral needs .
3. Permit scheduling recess before lunch.
4. Recess will be held outdoors whenever possible, and indoors during the most inclement weather, at the discretion of the Building Principal following the guidelines of Severe Weather and Extreme Temperature Policy 8136.

5. The Junior and Senior High Schools are encouraged to provide student access to the outdoors during their lunch time hours as much as is reasonable due to student lunch and scheduling needs.

C. Physical Activity in the Classroom

1. Promote the integration of physical activity in the classroom, both as activity breaks and as part of the educational process (e.g., kinesthetic learning).
- ~~2. If the district is under severe time or space constraints, consider meeting the state requirements for Physical Education through collaborative and integrative in-classroom activity, under the supervision of a Physical Education teacher.~~

D. Extracurricular Opportunities for Physical Activity

1. Promote clubs and activities that meet the various physical activity needs, interests, and abilities of all students (e.g., walking, hiking and climbing, snowshoeing), including before and after school activities.
2. Promote students walking/biking to school (with proper storage of bicycles), safe routes to school, and “walking” school buses.
3. The setting of extracurricular activity eligibility participation requirements does not constitute withholding opportunities.

III. Nutrition Promotion and Education

The Board believes that nutrition promotion and education is a key component in introducing and reinforcing healthy behaviors in students. Nutrition promotion and education that teaches the knowledge, skills, and values needed to adopt healthy eating behaviors shall be integrated into the curriculum. Nutrition promotion and education information shall be offered throughout the school campus including, but not limited to, school dining areas and classrooms. Staff members who provide nutrition promotion and education shall be appropriately certified and trained. The district’s broader Health Education program shall incorporate the appropriate New York State Learning Standards.

The Board’s goals for nutrition promotion and education include that the district will:

1. Include nutrition education as part of not only health education classes, but also classroom instruction in subjects such as math, science, language arts, social sciences and elective subjects.
2. Include enjoyable, developmentally appropriate, culturally relevant, participatory activities, such as contests, promotions, taste testing, farm visits, and school gardens.
3. Promote fruits, vegetables, whole grain products, low fat dairy products, safe and healthy food preparation methods, and health enhancing nutrition practices.
4. Emphasize caloric balance between food intake and energy expenditure.
5. Teach media literacy with an emphasis on food marketing.

IV. Other School-Based Activities

The district may implement other appropriate programs that help create a school environment that conveys consistent wellness messages and is conducive to healthy eating and physical activity. Such activities may include, but are not limited to, health forums or fairs, health newsletters, parent outreach, employee health and wellness activities, limiting the use of food as a reward, reviewing food marketing and advertising in school, hosting or promoting community-wide events, and offering wellness-related courses in the district's adult education program.

V. Implementation

At the yearly reorganization meeting the Board shall designate the ~~[insert applicable job title]~~ as District Wellness Coordinator responsible for ensuring that the provisions of this policy are carried out throughout the district. The Board may also designate one person in each building as School Wellness Coordinator to ensure that the wellness activities and actions are being implemented at the building level.

VI. Monitoring and Review

~~The [insert applicable job title from above], as District Wellness Coordinator, shall report yearly every three years to the Board and the public on the implementation and effectiveness of this policy. Every three years, the District Wellness Coordinator, in consultation with appropriate personnel and advisory committees, shall monitor and review the district's wellness activities to determine the extent that district schools are complying with this policy, how this policy compares to model wellness policies, and the progress made toward attaining the goals of this policy and whether this policy is having a positive effect on increasing student wellness and decreasing childhood obesity in the district. Based on those results, this policy, and the specific objectives set to meet its goals, may be revised as needed.~~

The ~~[insert applicable job title from above], as District Wellness Coordinator, shall present yearly every three years to the Board and the public on the current status of the three year review, and provide insight into current implementation and effectiveness of this policy. Every third year the District Wellness Coordinator shall present and provide the results of the detailed three year review. The first three year report will be due in the 2020-2021 school year by June 30, 2021, and every three years afterwards by June 30th of that school year.~~

Parents, students, food service professionals, physical education teachers, school health professionals, school administrators, the general public, and the school board shall be provided with the opportunity to participate in the development, implementation and periodic review and update of this wellness policy. To do this, the district shall, **under the direction of the the District Wellness Coordinator**, ~~[select as applicable or create new]~~ establish an advisory committee, and invite participation via notices in school publications; staff and student announcements, handbooks and memos; the district website; and outreach to school-associated organizations interested persons and those with valuable expertise.

The district shall inform and update the public (including parents, students and others in the community) about the content and implementation of this wellness policy by ~~select as applicable or create new~~; posting this policy (and any updates) on the district website and in each school lunch area, referencing the policy and its availability on school publications and notices, and providing information about new and ongoing wellness policy activities to parents, staff and students via established communication channels.

The **District Wellness Coordinator's three year review** district shall monitor and review the implementation and effectiveness of this policy by conducting:

1. ~~Periodic~~ informal surveys of Building Principals, classroom staff, and school health personnel to assess the progress of wellness activities and their effects.
2. ~~Periodic~~ checks on the nutritional content of **and cultural appropriateness of the** food offered in the cafeterias for meals and a la carte items, and sales or consumption figures for such foods. **(I.A)**
 - # **review of lunch time hours for all grades, and the time available to students to eat (I.B)**
3. ~~Periodic~~ checks of the nutritional content of food available in vending machines, and sales or consumption figures for such foods. **(I.C)**
 - # **checks of fundraising activity sales and whether they meet BOE nutritional requirements (I.D)**
 - # **informal surveys of Building Principals, classroom staff, students, and parents of the use of food in school/ class celebrations and events where food is provided but not sold (I.E)**
 - # **checks of the marketing of food on school grounds (II.F)**
4. ~~Periodic~~ checks of the amount of time students spend in Physical Education classes, and the nature of those activities. **(II.A)**
 - # **checks of the use and availability of recess time to elementary students, including checks of the overuse of utilizing recess time as a consequence (more than 20% of a student's marking period) (II.B)**
5. ~~Periodic~~ checks of extracurricular activities of a physical nature, in the number of offerings and rates of participation by students. **(II.C, II.D)**
6. ~~Periodic~~ checks of student mastery of the nutrition education curriculum. **(III)**
7. ~~Periodic~~ completion of relevant portions of the CDC School Health Index.
8. ~~Periodic~~ review of data currently collected by the district, including:
 - a. attendance data, particularly absences due to illness;
 - b. test scores;
 - c. rates of suspension, discipline, and violent incidents;
 - c. physical education scores on flexibility, endurance, and strength (i.e., fitness test results);
 - d. student BMI (Body Mass Index) statistics, as collected in accordance with the State Department of Health efforts; and
 - e. revenues generated from vending machines and a la carte food items.
9. ~~Periodic~~ surveys of student/parent opinions of cafeteria offerings and wellness efforts.
10. ~~Periodic~~ review of professional staff development offered which focuses on student wellness.
11. **NYSSBA's Student Wellness Assessment Checklist (completed every three years)** to review the effectiveness of this policy.

VII. Recordkeeping

The district shall keep records as required by federal regulations, including documentation of the following: this policy; the district's community involvement activities described above; that the policy is made available to the public; the assessments done every three years; how the public is informed of the assessment results; and when and how the policy is reviewed and updated.

Ref: P.L. 111-296 (The Healthy, Hunger-Free Kids Act of 2010), §204 amending 42 USC §1758b
P.L. 108-265 (Child Nutrition and WIC Reauthorization Act of 2004), §204
42 USC §§1758(f)(1); 1766(a) (Richard B. Russell National School Lunch Act)
42 USC §1779 (Child Nutrition Act)
7 CFR §§210.10; 210.11; 210.12; 210.15; 210.18; 210.30 (National School Lunch Program participation requirements – nutrition standards for lunch and competitive foods; community involvement; recordkeeping; state review; local wellness policy)
7 CFR §§220.8; 220.12 (School Breakfast Program participation requirements – nutrition standards for meals and competitive foods)
8 NYCRR Part 135 (Health and Physical Education curricular requirements); §114.1 (School Breakfast Program Requirements)
Appeal of Phillips, 37 EDR 204 (1997) (dec. no. 13,843) (physical education requirements)
Appeal of Williams, 32 EDR 621 (1993) (dec. no. 12,934) (physical education requirements)

Cross Reference Hudson Policy 8136

Adoption date:

HUDSON CITY SCHOOL DISTRICT 2018 - 2019 CALENDAR

Draft #7 3/29/2018

15.A.

SEPTEMBER 2018

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

FEBRUARY 2019

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

SEPTEMBER (18/18 Pupil Days) + 1

- 3 Labor Day
- 4 Supt. Conference Day
- 5 First Day of Student Attendance

OCTOBER (22/22 Pupil Days)

- 8 Columbus Day

OCTOBER 2018

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

MARCH 2019

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

NOVEMBER (17/17 Pupil Days) +1

- 6 Supt. Conference Day
- 9 Emergency Early Release Drill
- 12 Veterans Day
- 14 1/2 day K-12 for 6-12 Report Card Conf.
- 21-23 Thanksgiving Recess

DECEMBER (15/15 Pupil Days)

- 12 1/2 day K-12 for K-5 Report Card Conf.
- 24 Holiday Recess Begins

NOVEMBER 2018

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

APRIL 2019

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

JANUARY (21/17 Pupil Days)

- 1 Last Day of Holiday Recess
- 2 Classes Resume
- 21 Martin Luther King, Jr. Day
- 22-25 Regents Days

FEBRUARY (15/15 Pupil Days)

- 18 Presidents' Day
- 19-22 Winter Recess

DECEMBER 2018

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

MAY 2019

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

MARCH (20/20 Pupil Days) + 1

- 15 Supt. Conference Day

APRIL (16/16 Pupil Days)

- 2-4 ELA testing (2 days TBD)
- 15-18 Spring Recess
- 19 Good Friday

JANUARY 2019

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

JUNE 2019

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY (20/20 Pupil Days)

- 1-3 Math Testing (2 days TBD)
- 23-24 No Classes
- 27 Memorial Day

JUNE (18/11 Pupil Days)

- 18-26 Regents/Rating Days
- 24,25,26 1/2 day Student Attendance Grades K-8
- 26 Last Day of Student Attendance
- 28 Graduation

- Supt. Conf. Day
- Classes Not in Session
- 1/2 Day
- Regents / Rating

Emergency Closing Make-Up Days:

May 23, May 24, April 26, 2019

Emergency Closing Return Day:

May 28, 2019

Adopted by BOE

Total Pupil Days	182
Supt. Conf. Days	3
Emergency Closing Day	1
Total (allows 4 emer. closing days)	186