

HUDSON CITY SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUND-CASH BASIS
Year Ended June 30, 2014

HUDSON CITY SCHOOL DISTRICT
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Year ended June 30, 2014

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INDEPENDENT AUDITOR'S REPORT

To the Board of Education of the
Hudson City School District:

We have audited the accompanying financial statements of the Extraclassroom Activity Funds of the Hudson City School District as of June 30, 2014, which comprise the Statement of Assets, and Fund Balance-Cash Basis and the related Statement of Cash Receipts and Disbursements-Cash Basis for the year then ended, and the related note to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

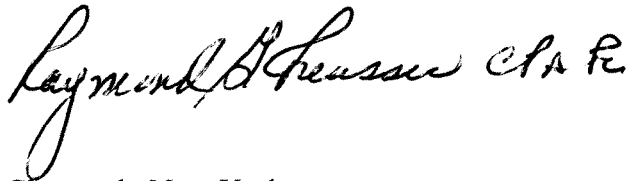
We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets and fund balance of the Extraclassroom Activity Funds of the Hudson City School District as of June 30, 2014, and its receipts and disbursements for the year then ended, in accordance with the basis of accounting as described in Note 1.

Basis of Accounting

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.



Claverack, New York
December 4, 2014

HUDSON CITY SCHOOL DISTRICT
STATEMENT OF ASSETS AND FUND BALANCE-CASH BASIS
June 30, 2014

ASSETS

Cash	-Junior High School	\$ 11,648.12
	-High School	<u>95,131.94</u>
		<u>\$ 106,780.06</u>

FUND BALANCE

Fund Balance	-Junior High School	\$ 11,648.12
	-High School	<u>95,131.94</u>
		<u>\$ 106,780.06</u>

See auditor's report. See note to financial statements.

HUDSON CITY SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS-CASH BASIS
JUNIOR HIGH SCHOOL
Year ended June 30, 2014

Activities Per General Ledger	Balances 7/1/2013	Receipts	Disburse- ments	Balances 6/30/2014
Grade 7	\$ 833.01	\$ -	\$ 833.01	\$ -
Home and Career Skills	204.26	-	-	204.26
Junior Honor Society	215.97	105.10	302.95	18.12
ASP	5,027.05	26,700.00	24,437.65	7,289.40
Musicals-Grade 6	2,934.24	10,495.00	13,429.24	-
Junior Choir	426.32	-	426.32	-
Office	117.23	-	-	117.23
Student Council	1,746.37	833.01	833.01	1,746.37
Yearbook	2,153.24	1,539.14	1,419.64	2,272.74
Sales Tax	-	83.34	83.34	-
Totals	<u>\$ 13,657.69</u>	<u>\$ 39,755.59</u>	<u>\$ 41,765.16</u>	<u>\$ 11,648.12</u>

See auditor's report. See note to financial statements.

HUDSON CITY SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS-CASH BASIS
HIGH SCHOOL
Year ended June 30, 2014

Activities Per General Ledger	Balances 7/1/2013	Receipts	Disburse- ments	Balances 6/30/2014
Art Club	\$ 573.12	\$ 125.00	\$ 62.50	\$ 635.62
Athletic Club	569.35	131.69	143.50	557.54
Band	873.98	500.00	150.00	1,223.98
Baseball Club	2,026.46	1,054.00	1,977.50	1,102.96
Blue and Gold	10,168.30	16,648.48	14,495.95	12,320.83
Bluehawk Running Club	1,848.30	-	613.45	1,234.85
Boys Varsity Basketball	250.00	-	-	250.00
Charlatans	3,923.87	12,172.90	7,924.47	8,172.30
Class of 2014	5,213.95	22,527.06	27,741.01	-
Class of 2015	2,714.09	14,774.41	9,639.37	7,849.13
Class of 2016	365.87	14,179.23	8,811.70	5,733.40
Class of 2017	100.00	2,326.56	660.85	1,765.71
Class of 2018	-	768.00	-	768.00
Environmental Club	543.36	370.29	703.92	209.73
Football Club	9,547.02	5,288.00	4,317.97	10,517.05
Gay Straight Alliance	636.70	-	48.60	588.10
Kindness Club	-	8,876.50	5,087.22	3,789.28
Math Club	-	322.25	105.95	216.30
Office Supplies for Acc.	1,646.32	192.12	254.31	1,584.13
Language Club	364.35	865.02	1,075.00	154.37
Mock Trial	110.76	698.75	775.00	34.51
National Honor Society	12,653.58	3,279.00	3,739.17	12,193.41
Owl	32.00	-	-	32.00
Robotics Team	11,550.90	2,235.00	49.76	13,736.14
SADD	427.25	1,300.40	934.40	793.25
Save A Life	52.33	191.41	95.00	148.74
Student Council	7,973.14	2,701.64	3,198.28	7,476.50
Varsity Club	2,568.70	675.00	1,199.59	2,044.11
Totals	<u>\$ 76,733.70</u>	<u>\$112,202.71</u>	<u>\$93,804.47</u>	<u>\$ 95,131.94</u>

See auditor's report. See note to financial statements.

HUDSON CITY SCHOOL DISTRICT
NOTE TO FINANCIAL STATEMENTS

1. Summary of Significant Accounting Policies:

The Extraclassroom Activity Fund of the District represents funds of the students of the district. The Board of Education exercises general oversight of these funds. The Extraclassroom Activity Fund is independent of the district with respect to its financial transactions, and the designation of student management. Separate financial statements are issued for the fund. The District also reports the fund in its financial statements, within the Fiduciary Fund.

The books and records of the Hudson City School District's Extraclassroom Activity Funds are maintained on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this basis of accounting, assets are increased when cash is received and decreased when cash is disbursed.

See auditor's report.

HUDSON CITY SCHOOL DISTRICT
AUDITOR'S FINDINGS AND EVALUATION

Cash Receipts:

We found that generally, the internal accounting controls with regards to cash receipts were adequate to maintain proper accountability beyond the point of initial recording of the cash receipts.

High School:

During our audit we noted the following:

1. Two instances where receipts were not deposited in a timely manner.
2. Numerous instances where deposits lacked supporting documentation. (Tally sheets, sales records, student lists)
3. Numerous instances where deposit slips were not attached to receipts.

We recommend that all cash receipts be properly completed and deposits be made within three days. The cash receipts should then be properly filed and accessible.

Inactive Clubs:

Junior High School:

During our audit, we noted two clubs were inactive during the year.

High School:

During our audit, we noted two clubs were inactive during the year.

We recommend that the inactive clubs be reviewed and if the club is no longer in existence, the remaining funds should be disposed of as prescribed by the Board of Education.

See auditor's report.

HUDSON CITY SCHOOL DISTRICT
AUDITOR'S FINDINGS AND EVALUATION (CONTINUED)

Fundraising Activities: (Junior High School)

All fundraising activities must have the written approval of the Building Principal before they can be undertaken. When any such activity is completed, be it a dance involving admissions or an actual fundraiser, the organization must submit a Profit and Loss Statement to the Central Treasurer showing the complete results of the event. In addition, during a fundraiser, the organization should maintain "tally sheets" whereby those turning in funds will be duly recorded to backup all deposits.

Currently we noted that Profit and Loss Statements were not being prepared for fundraisers and related activities. We recommend that this process be instituted as required by all clubs.

Organizations:

Student Extraclassroom Activities may only be formed for educational and school service programs and may only be formed by students in grades 6-12. An extraclassroom activity is one that consists of a number of students with a Student President, Student Treasurer and a Faculty Advisor. During our audit, we noted that some organizations may not meet the criteria for a bona fide student activity.

Such organizations include:

Junior High School: Office, ASP

High School: Baseball Club, Charlatans, Owl Club, Save A Life, and Football Club

See auditor's report.