

HUDSON CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
NOVEMBER 26, 2012 – 7:00 P.M.
HUDSON HIGH SCHOOL

Minutes Meeting #12

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The regular meeting of the Hudson City School District Board of Education was held on November 26, 2012 at the Hudson High School library, 215 Harry Howard Avenue, Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by President Peter Merante at 7:00 p.m. with the following Board Members in attendance:

PRESENT: Peter D. Merante, Sr.
Kelly Frank
Tiffany Hamilton
Carrie Otty
Peter A. Rice, Jr.
Meagan Pinkowski, Student Representative

Absent: Jeri Chapman
Elizabeth Fout

ALSO PRESENT: Superintendent Maria J. Suttmeier
Coordinator of School Improvement April Prestipino
Business Manager Robert D. Yusko, Jr.
Clerk of the Board Frieda A. Van Deusen

Ms. Frank made a motion, seconded by Ms. Otty, that the Board of Education accept the Board Agenda and remove 6.1.1 B Facilities and 6.1.1C Board Policy Committee Reports from the agenda. **AGENDA ACCEPTED**
Ayes – 5 Nays – 0 **MOTION CARRIED**

On a motion by Ms. Frank, with a second by Ms. Hamilton, the Board of Education went into Executive Session at 7:01 p.m. to discuss contractual and employment/employment history of a particular person(s). **EXECUTIVE SESSION**
Ayes – 5 Nays – 0 **MOTION CARRIED**

April Prestipino, Robert Yusko and John McKinney were excused from Executive Session at 7:15 p.m.

Maria Suttmeier was excused from Executive Session at 7:19 p.m.

The Board of Education came out of Executive Session at 7:45 p.m. on a motion by Ms. Frank with a second by Ms. Otty. **MOTION CARRIED**
Ayes – 5 Nays – 0

Presentations **PRESENTATIONS**

Mr. Rice introduced Joan Hunt from the Greater Hudson Promise Neighborhood who gave a brief summary of the mission of the GHPN and shared the experience of the group who traveled to NYC to visit the Harlem Children’s Zone.

Cathy Bartolotta, from the Booster Club, thanked everyone for their support of the Booster Club fund raisers and Ms. Bartolotta presented a check to the Board from the funds raised in the amount of \$10,502.52 to be used to fund a winter boys and girls modified basketball program this school year.

DONATION FROM BOOSTER CLUB

Be It Resolved, on a motion by Ms. Frank, with a second by Ms. Otty, that the Board of Education:

- A. Accept the donation of \$10, 502.52 from the Hudson City School District Booster Club to be used to fund a winter boys and girls modified basketball program, and direct the Board Clerk to send a thank you letter.
- B. Increase the Revenue budget line A2705 by \$10,502.52.
- C. Increase the Expense budget lines, as follows:

i.	A2855 150 (Salaries)	\$ 6,294.00
ii.	A2855 400 (Contractual)	\$ 1,499.20
iii.	A2855 450 (Materials & Supplies)	\$ 83.00
iv.	A5540 400 (Contractual Transportation)	\$ 1,365.00
v.	A9020 800 (Teachers' Retirement)	\$ 745.21
vi.	A9030 800 (Social Security)	\$ 481.49
vii.	A9040 800 (Workers' Compensation)	<u>\$ 34.62</u>
	Total	\$10,502.52

OLD BUSINESS

Committee Reports:

- A. **Audit** – Ms. Frank reported that the committee had not met but will meet in January to review financial report. She stressed that all committee members be present as it is essential that 3 board members are present to have a meeting. Mr. Rice volunteered to attend the meetings if necessary.
- D. **Budget** – Ms. Frank reported that the committee had met and the minutes of their November 1st and 14th meeting are on the district's website. The Budget Committee will meet on December 3rd at 5:30 p.m. in the Central Administration conference room to discuss our transportation budget and they will hold a Community Forum at John L. Edwards Primary School on December 17th from 6-7 p.m.

APPR Update/HTA Memorandum of Agreement – Peter Merante thanked the Administrators and the HTA for their hard work in settling the HTA Memorandum of Agreement and APPR. Maria Suttmeier reported that we will have our APPR plan submitted this month and the deadline for State approval is January 17, 2013.

PUBLIC FORUM

Mary Udell – Spoke in regard to the current Code of Conduct and a Mentorship Program in our district. Mrs. Udell will report in regard to the Mentorship Program at our December meeting.

BOARD MINUTES #11 APPROVED

Be It Resolved, that the Board of Education, on a motion by Ms. Frank, with a second by Ms. Hamilton, approve Board Meeting Minutes #11, dated November 5, 2012, pages 3338-3342.

Ayes – 5 Nays – 0 **MOTION CARRIED**

SPENDING FREEZE EFF. 11/27/12

Be It Resolved, that the Board of Education, on a motion by Ms. Frank, with a second by Ms. Otty, shall implement a spending freeze of all non-essential purchases effective November 27, 2012.

Ayes – 5 Nays – 0 **MOTION CARRIED**

CONSENSUS AGENDA ITEMS 8.1.3-8.1.8

On a motion by Ms. Frank, with a second by Ms. Otty, the Board of Education approves Consensus Agenda items 8.1.3-8.1.8, as follows:

Ayes – 5 Nays – 0 **MOTION CARRIED**

DONATE GREENPORT MODULAR

Be It Resolved, that the Board of Education donates a Greenport modular classroom, valued up to \$1,000.00, to the Columbia County Fire Coordinator's Office to be used as a fire training center classroom.

CLAVERACK SCHOOL LEASE

Be It Resolved, that the Board of Education approves the attached resolution authorizing the lease of the Claverack School property and delegating certain powers in connection therewith to the President of the Board of Education.

Be It Resolved, that the Board of Education approves a Memorandum of Agreement, as attached, between the Hudson City School District and the Custodial and Maintenance Unit which waives any right to challenge the work which is being performed by county personnel at the Claverack School during the 2012-2013 and 2013-2014 school years.

CUSTODIAL MOA

Be It Resolved, that the Board of Education approves the attached Memorandum of Agreement between the Hudson City School District and the Hudson Teachers' Association which extends the collective bargaining agreement that expired on June 30, 2011 for a period of three (3) years.

HTA MOA

Whereas, the Hudson Teachers' Association and Maria J. Suttmeier, Superintendent, on behalf of the Hudson City School District, have negotiated in good faith an annual professional performance review (APPR) plan document in accordance with Education Law 3012-c:

APPR PLAN DOCUMENT APPROVED

Be It Hereby Resolved by the Board of Education of the Hudson City School District, that the APPR plan document, as attached, is hereby approved.

Be It Resolved, that the Board of Education approve the following extra classroom clubs for the 2012-2013 school year, as attached:

EXTRA CLASSROOM CLUBS APPROVED

- A. Family and Consumer Science Club – Grades 7-12
- B. Junior High Choir – Grades 7-8

Be It Resolved, that the Board of Education, on a motion by Ms. Frank, with a second by Ms. Otty, approves an emergency transportation contract, as attached, with Johnston & Pulcher, Inc. for a CSE student post-manifestation hearing until legal paperwork/placement/parental alternative is in place, beginning November 5, 2012 and ending November 21, 2012, with a total anticipated cost of \$1680.00.

EMERGENCY TRANSPORT CONTRACT

Ayes – 5 Nays – 0 MOTION CARRIED

On a motion by Ms. Frank, with a second by Ms. Otty, the Board of Education approves action on Consensus Agenda items 8.1.10-8.1.19, as follows:

CONSENSUS AGENDA ITEMS 8.1.10-8.1.19

Ayes – 5 Nays – 0 MOTION CARRIED

Be It Resolved, that the Board of Education approves a contract amendment, as attached, with Coxsackie Transport, adding an additional location to an existing contract as per student's release from a residential to a day treatment facility, beginning November 26, 2012 and ending June 30, 2013, with a total anticipated increase of \$3250.00 for the year.

COXSACKIE TRANSPORT AMENDMENT

Be It Resolved, that the Board of Education approves the following tax refunds and credit to unpaid taxes due to Small Claims petitions for 2012-2013, as attached:

TAX REFUNDS

<u>City of Hudson:</u>	Gary Conroy	\$ 457.28
	Julie Goldwitz	477.30 (Credit to Unpaid Tax)
	Nicholas/Carrie Haddad	954.60
	Leslie Smith	739.04
<u>Town of Claverack:</u>	Thomas Fiederlein	711.13
<u>Town of Taghkanic:</u>	Lere Visagie	<u>\$ 2,255.51</u>
	Total Loss	\$ 5,594.86

Be It Resolved, that the Board of Education accepts the Tax Collector's Report on the Collection of 2012 School Taxes, as attached.

TAX COLLECTOR'S REPORT

Be It Resoled, that the Board of Education turns over the 2012 Delinquent Tax Rolls to the County and City Tax Collectors, respectively.

2012 DELINQUENT TAX ROLLS

Be It Resolved, that the Board of Education accepts the attached Cash Flow Projection Report as prepared by the Treasurer for the period July 2012 through June 2013, updated to reflect information received through October 31, 2012.

CASH FLOW REPORT

- TREASURER'S REPORT** Be It Resolved, that the Board of Education approves the attached Treasurer's Reports for the following months:
A. August 2012
B. September 2012
- JR. HIGH EXTRA-CURR. ACCOUNT** Be It Resolved, that the Board of Education accepts the attached Hudson Junior High School Extra-Curricular Account Monthly Financial Report for the month of October 2012.
- SR. HIGH EXTRA CURR. ACCOUNT** Be It Resolved, that the Board of Education accepts the attached Hudson Senior High School Extra-Curricular Account Monthly Financial Report for the period of October 1, 2012 through October 31, 2012.
- FINANCIAL REPORT FOR OCTOBER 2012** Be It Resolved, that the Board of Education accepts the attached Financial Report as prepared by the Business Manager for the month ending October 31, 2012.
- CSE & CPSE PLACEMENTS** Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CSE and CPSE meetings held on October 15, 25, 29, 31, November 2, 5, 6, 8, 9, 13, 14, 15, 16, 19, 20, 2012).
- J. MCKINNEY, INTERIM BUSINESS OFFICIAL** Board President Merante presented Jack McKinney, Interim Business Official with our district since January 2012, with a parting gift and sincere words of appreciation for leading our district through the last several months of budget and fiscal management in the absence of a business manager. Mr. McKinney's last day with the district will be November 30th.
- CSI REPORT** April Prestipino, Coordinator of School Improvement (CSI), reported on SLO Pre-Assessments and today's professional development day. Ms. Prestipino also reported on the NYSED training that the Superintendent and she attended regarding the FOCUS district diagnostic tool.
- SUPERINTENDENT'S REPORT** Superintendent Maria Suttmeier reported on the recent meeting at Questar – Dialogue with Commissioner King, that Elizabeth Fout, Peter Rice and the Superintendent attended on November 19th. Ms. Suttmeier also updated the Board on the improvement shown in parent participation at the November 21st Parent/Teacher Conferences held at JLE, Junior High School, and Senior High School. The Intermediate School Parent/Teacher Conference will be held on December 13th.
- STUDENT REP.'S REPORT** Meagan Pinkowski, updated the Board on several upcoming student events, as attached.
- DISTRICT COMPUTER AUDIT** On a motion by Ms. Frank, with a second by Ms. Otty, the Board of Education authorizes the hiring of an outside firm to conduct an audit of district computers in an amount not to exceed \$5,000.00.
Ayes – 4 Nays – 1 Mr. Rice MOTION CARRIED
- PUBLIC FORUM** No one signed up to speak at this time.
- EXECUTIVE SESSION** On a motion by Ms. Frank, with a second by Ms. Hamilton, the Board of Education went into Executive Session at 8:30 p.m. to discuss employment/employment history of a particular person(s).
Ayes – 5 Nays – 0 MOTION CARRIED
- The Board of Education came out of Executive Session at 8:50 p.m. on a motion by Ms. Frank, with a second by Ms. Hamilton.
Ayes – 5 Nays – 0 MOTION CARRIED
- PERSONNEL AGENDA ITEMS 15.1.1-15.1.10** On a motion by Ms. Frank, with a second by Ms. Otty, the Board of Education approves personnel agenda items 15.1.1-15.1.10, as attached.
Ayes – 5 Nays – 0 MOTION CARRIED

The Board of Education meeting was adjourned at 8:51 p.m. on a motion by Ms. Frank, with a second by Ms. Otty.

ADJOURNED

Ayes – 5

Nays – 0

MOTION CARRIED

HUMAN RESOURCES

Personnel Agenda

November 26, 2012

15.1.1 INTERIM BUSINESS OFFICIAL RESIGNATION

	Last Name	First Name	Position	Effective Date
A.	McKinney	John	Interim School Business Official	Close of business on 11/30/12

15.1.2 GRADUATE AND IN-SERVICE CREDITS – NOVEMBER, 2012

	Last Name	First Name	Current Preparation	Name of Course	Credits	Remuneration
A.	Dederick	Wendy	BA45MS	Strategies for Mathematics Vertical Team	3	\$ 219.00
B.	LaCasse	Robert	BS30MSED	Intro. To Educational Leadership and Administration	3	\$ 219.00
C.	LaCasse	Robert	BS30MSED	Seminar: Critical Issues in Educational Leadership/Administration	3	\$ 219.00
D.	LaCasse	Robert	BS30MSED	Leadership in Curriculum Development & Revision	3	\$ 219.00
E.	LaCasse	Robert	BS30MSED	School Finance	3	\$ 219.00
F.	Millar	Jeanine	BS71MS	Economics of Education II	3	\$ 219.00
G.	Roehr	Judith	BA59MLS	School Librarian SLO Writing Workshop	1	\$ 73.00
H.	Roehr	Judith	BA59MLS	Coot Tools for Schools	10 c.e.u.*	\$ 0.00
				TOTAL		\$1387.00

*Salary credit granted when one full credit (15c.e.u.) is accumulated

15.1.3 MCKINNEY-VENTO TUTORIAL APPOINTMENTS

	Last Name	First Name	Position	Hours	Rate of Pay	Effective Date	Notes
A.	Lent	Kristen	Certified teacher for students who require temporary tutoring services through the McKinney Vento Grant	Afterschool and/or weekend hours will vary depending on students' needs	\$48 per hour	11/27/12-6/21/13	Funding via McKinney Vento Grant Posting #092712-10
B.	Below	Lori	Certified teacher for students who require temporary tutoring services through the McKinney Vento Grant	Afterschool and/or weekend hours will vary depending on students' needs	\$48 per hour	11/27/12-6/21/13	Funding via McKinney Vento Grant Posting #092712-10
C.	Monsell	Wendy	Certified teacher for students who require temporary tutoring services through the McKinney Vento Grant	Afterschool and/or weekend hours will vary depending on students' needs	\$48 per hour	11/27/12-6/21/13	Funding via McKinney Vento Grant Posting #092712-10

HUMAN RESOURCES

Personnel Agenda

November 26, 2012

D.	McCornock	Margaret	Certified teacher for students who require temporary tutoring services through the McKinney Vento Grant	Afterschool and/or weekend hours will vary depending on students' needs	\$48 per hour	11/27/12-6/21/13	Funding via McKinney Vento Grant Posting #092712-10
E.	Green	Tanya	Certified teacher for students who require temporary tutoring services through the McKinney Vento Grant	Afterschool and/or weekend hours will vary depending on students' needs	\$48 per hour	11/27/12-6/21/13	Funding via McKinney Vento Grant Posting #092712-10
F.	Clark	Lynn	Certified teacher for students who require temporary tutoring services through the McKinney Vento Grant	Afterschool and/or weekend hours will vary depending on students' needs	\$48 per hour	11/27/12-6/21/13	Funding via McKinney Vento Grant Posting #092712-10

15.1.4 SUPPORT STAFF TRANSFERS/HOURLY INCREASES

	Last Name	First Name	Position	New Location	Former Location	New Hours	Former Hours	Effective Date	Notes
A.	Frederick	Theresa	1:1 Teacher Aide	MCSIS	JLE	6.75 hrs./day	6.5 hrs./day	11/27/12	Replacing J. Wendelken Posting #N101812-22
B.	Van Alphen	Rose	Food Service Helper	HJSHS	HJSHS	5.75 hrs./day	3 hrs./day	11/27/12	Replacing C. Ostrander Posting #N110712-24

15.1.5 SUPPORT STAFF APPOINTMENT

	Last Name	First Name	Position	Location	Hours	Rate of Pay	Effective Date	Notes
A.	Medina	Arlen	1:1 Teacher Aide	JLE	6.5 hrs/day	\$8.44 per hr.	11/27/12	To replace T. Frederick Posting #N110812-25

15.1.6 CREATE SUPPORT STAFF POSITIONS

	Position	Location	Hours	Rate of Pay	Effective Date	Notes
A.	1:1 Teacher Aide	HJHS	7 hours per day	\$8.44 per hour	11/26/12	To meet the required mandates of student's IEP Funding via Special Education Dept.
B.	1:1 Teacher Aide	ASP/MCSIS	3.25 hrs. per day (or until child is picked up)	\$8.44 per hour	11/26/12	To meet the required mandates of student's IEP Funding via Special Education Dept.

15.1.7 SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
A.	Iaccino	Mary Ann	Home Instructor	Certified	\$20.00 per hour	10/27/12
B.	First	Mary	Substitute Teaching Assistant	Not Certified	\$10.83 per hour	10/27/12
C.	Figueroa	Caridad	Substitute Teacher Aide	N/A	\$8.44 per hour	10/27/12
D.	Collins	Melanie	Substitute Food Service Helper	N/A	\$8.55 per hour	10/27/12
E.	VanAlphen	Crystal	Substitute Food Service Helper	N/A	\$8.55 per hour	10/27/12

15.1.8 SUBSTITUTE STAFF TERMINATION

	Last Name	First Name	Position	Effective Date
A.	Moller	Karen	Substitute Food Service Helper	10/1/12

15.1.9 EXTRA-CURRICULAR SPORTS APPOINTMENTS*

	Last Name	First Name	Position	Season	Stipend	Effective Date
A.	Fisher	Lynn	Girls' Varsity Softball Coach	Spring	\$3747.	10/27/12
B.	Bowes	Kevin	Boys' Varsity Baseball Coach	Spring	\$3747.	10/27/12
C.	Clark	Jennifer	Girls' Modified Softball Coach	Spring	\$2623.	10/27/12
D.	Connor	John	Girls' Varsity Track Coach	Spring	\$3747.	10/27/12
E.	Benson	Chelsea	Girls' Varsity Track Assistant Coach	Spring	\$2996.	10/27/12

15.1.10 21ST CENTURY PROGRAM STUDENT HELPER APPOINTMENT

	Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs/wk)	Effective Date	Notes
A.	Nicholson	Caitlin	Student Helper	\$12.00 per hour	11/26/12	Funding via 21 st Century Grant

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

***Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches.**