

HUDSON CITY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
FEBRUARY 25, 2013 – 7:00 P.M.  
HUDSON SENIOR HIGH SCHOOL LIBRARY

Minutes Meeting #18

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The regular meeting of the Hudson City School District Board of Education was held on February 25, 2013 at the Hudson High School library, 215 Harry Howard Ave., Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by President Peter Merante at 7:00 p.m. with the following Board Members in attendance:

**PRESENT:** Peter. D. Merante, Sr.  
Jeri Chapman  
Kelly Frank  
Tiffany Hamilton  
Peter A. Rice, Jr.  
Meagan Pinkowski, Student Representative

**ABSENT:** Elizabeth Fout  
Tiffany Hamilton

**ALSO PRESENT:** Superintendent Maria J. Suttmeier  
Coordinator of School Improvement April Prestipino  
School Business Executive Robert D. Yusko, Jr.  
Clerk of the Board Frieda A. Van Deusen

Ms. Frank made a motion, seconded by Ms. Otty, that the Board of Education accept the Board Agenda with a change in the effective date from 2/25/13 to 2/26/13 on Agenda Item #8.1.6. **AGENDA ACCEPTED**  
Ayes – 5 Nays – 0 **MOTION CARRIED**

Student Representative’s Report: **STUDENT REP’S. REPORT**  
Student Representative Meagan Pinkowski spoke in regard to the success of the Robotic’s Pancake Breakfast at Applebee’s and also mentioned Spirit Week at Hudson High School some-time in the spring.

Presentations: There were no presentations this evening. **PRESENTATIONS**

Instructional Conversations: **INSTRUCTIONAL CONVERSATIONS**

Continuation of 6 Shifts in ELA – April Prestipino reviewed briefly Shifts 1, 2, and 3 and then discussed in length Shift 4 - Text-based Answers, Shift 5 – Writing from Sources and Shift 6 – Academic Vocabulary.

On a motion by Ms. Frank, with a second by Ms. Chapman, the Board of Education went into Executive Session at 7:35 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. **EXECUTIVE SESSION**  
Ayes – 5 Nays – 0 **MOTION CARRIED**

The Board of Education came out of Executive Session at 7:45 p.m. on a motion by Ms. Frank with a second by Ms. Otty. **MOTION CARRIED**  
Ayes – 5 Nays – 0

PERSONNEL  
AGENDA ITEM  
8.1.1A

On a motion by Ms. Frank, with a second by Ms. Otty, the Board of Education approves the appointment of the APPR Lead Evaluator, as attached, pending final approval of the contract prior to start date.

Ayes – 5                      Nays – 0                      MOTION CARRIED

PERSONNEL  
AGENDA ITEMS

On a motion by Ms. Frank, with a second by Ms. Otty, the Board of Education approves personnel agenda items 8.1.2-8.1.7, as attached.

Ayes – 5                      Nays – 0                      MOTION CARRIED

BRYAN POUGH  
RETIREMENT

The district thanks Bryan Pough for over 12 years of service to the district and wishes him well in his retirement.

OLD BUSINESS

Committee Reports:

- A.     Audit – Ms. Frank indicated that at the next meeting, a date yet to be set, the committee will review the Corrective Action Plan in regard to the External Auditor’s Report for year ended June 30, 2012.
- B.     Facilities – Ms. Fout was absent but our Superintendent reported that work on the second set of doors at John L. Edwards and MC Smith Intermediate School has been started.
- C.     Board Policy – Ms. Chapman asked for another Board Member to be on the policy committee. Ms. Otty volunteered.

4750 Promotion and Retention of Students – Second Reading

POLICY #4750  
ADOPTED

The Board of Education, on a motion by Ms. Chapman, with a second by Ms. Frank, adopts Policy 4750 Promotion and Retention of Students, as attached.

Ayes – 5                      Nays – 0                      MOTION CARRIED

5280 Interscholastic Athletics (Concussion) – Third Reading

POLICY #5280  
ADOPTED

The Board of Education, on a motion by Ms. Chapman, with a second by Ms. Frank, adopts Policy 5280 Interscholastic Athletics (Concussion), with the removal of the last paragraph of the policy, as attached.

Ayes – 5                      Nays – 0                      MOTION CARRIED

- D.     Budget – Mr. Merante commended Mr. Yusko and the Budget Committee for their hard work and the great Community Conversation forum held on February 20<sup>th</sup> at John L. Edwards Primary School. Ms. Frank reported that there would be a Budget Committee meeting on Wednesday, February 27<sup>th</sup>. The Budget Surveys will be on the district’s website until March 8<sup>th</sup> and at the Community Conversations meeting on \*March 13<sup>th</sup> from 6-8 pm at the John L. Edwards Primary School, the Survey results will be reviewed. *\*(Meeting date was recently changed to March 14<sup>th</sup>)*

Media Article: Superintendent Suttmeier spoke in regard to the recent media article pertaining to the sale of the Claverack School. She wanted to make clear the resolution to accept the offer and the amount of the offer of \$390,000 and that Shari Kline of Country Girl Properties, LLC had made the offer that will be attached to the minutes. She added that this is a positive move for the school district. The public will have to approve the sale of the building when they vote in May before it can happen.

PUBLIC FORUM

1.     Mrs. Udell – Presented Mr. Abitabile and the Hudson High School with a large picture of student Winston Lee to be displayed in the high school lobby. Mrs. Udell also thanked the Rotary for providing funding for students from our school district to attend a program at RPI in Troy and also thanked the Youth Department for providing the transportation.
2.     Mr. Cincotti – Thanked the Board for their continued hard work.

3. Joseph Carr – Thanked the School District for letting Rashad Barksdale use our facilities to raise money for scholarships and Joe also mentioned in general how much he enjoys going to all the athletic events in our district.

On a motion by Ms. Frank, with a second by Ms. Otty, the Board of Education approves action on consensus agenda items 11.1.1-11.1.15 as follows:

Ayes – 5                      Nays – 0                      MOTION CARRIED

CONSENSUS AGENDA  
ITEMS 11.1.1-11.1.15

Be It Resolved, that the Board of Education approves Board Meeting Minutes #16, dated February 4, 2013, pages 3359-3362.

APPROVED BOARD  
MINUTES #16

Be It Resolved, that the Board of Education approves the Memorandum of Agreement between the Hudson City School District and the Building Administrators of the Hudson City School District effective July 1, 2012 to June 30, 2016.

MOA – BUILDING  
ADMINISTRATORS  
APPROVED

Be It Resolved, that the Board of Education approves an Agreement, as attached, between CASDA and the HCSD, with Dr. James Butterworth and CASDA faculty as Outside Education Experts for visits with the State Education Department at the Hudson Sr. High, Hudson Jr. High, J.L. Edwards Primary School and the Hudson City School District from November 1, 2012 through June 30, 2013 at a cost of \$48,600.00, as recommended by the Superintendent.

CASDA AGREEMENT  
APPROVED

Be It Resolved, that the Board of Education approves the attached Hudson City School District K-12 Academic Intervention Plan for September 2012 through June 2014, as recommended by the Superintendent.

DISTRICT K-12  
ACADEMIC  
INTERVENTION PLAN

Be It Resolved, that the Board of Education approves a 2012-2013 Health and Welfare Services Contract, as attached, with Greenville Central School District, for four (4) HCSD students attending Grapeville Christian School at a cost per pupil of \$466.55, for a total cost of \$1,866.20, as Recommended by the Superintendent.

HEALTH SERVICES  
CONTRACT WITH  
GREENVILLE

Be It Resolved, that the Board of Education approves a partial year transportation contract, as attached, for a stand-by aide to float on all regular bus runs for Johnston and Pulcher, Inc. on an as needed basis, beginning February 25, 2013 and ending June 30, 2013 at a total anticipated cost of \$3,575.88.

TRANSPORTATION  
CONTRACT- STAND-  
BY AIDE

Be It Resolved, that the Board of Education approves a partial year transportation contract, as attached, rebidding an obscure location run with Pulcher Transportation, beginning February 25, 2013 and ending March 23, 2013 at a total anticipated cost of \$4,368.00.

TRANSPORTATION  
CONTRACT –  
PULCHERS

Be It Resolved, that the Board of Education approves a refund of 2012-2013 taxes in the amount of \$585.08, as attached, due to Court Order & Judgment to Mill Wheel & Anchor Co., LLC, 250 & 252 Union St., Hudson.

TAX REFUND – MILL  
WHEEL & ANCHOR  
CO.

Be It Resolved, that the Board of Education approves a refund of taxes, as attached, due to Stipulation and Order in the amount of \$284.84 to Francis J. or Susan Roche, City of Hudson.

TAX REFUND –  
FRANCIS/SUSAN ROCHE

Be It Resolved, that the Board of Education approves the attached Treasurer's Report for the month of January 2013.

TREASURER'S  
REPORT

Be It Resolved, that the Board of Education accepts the attached Cash Flow Projection Report as prepared by the Treasurer for the period July 2012 through 2013, updated to reflect information received through January 31, 2013.

CASH FLOW REPORT

Be It Resolved, that the Board of Education accepts the attached Financial Report for the month ending January 31, 2013.

FINANCIAL REPORT

Be It Resolved, that the Board of Education accepts the attached Hudson Junior High School Extra-Curricular Account Monthly Financial Report for the month of January 2013.

HJHS EXTRA-CURR.  
REPORT

**HSHS EXTRA-CURR. REPORT** Be It Resolved, that the Board of Education accepts the attached Hudson Senior High School Extra-Curricular Account Monthly Financial Report for the month of January 2013.

**CSE & CPSE PLACEMENTS** Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CSE and CPSE meetings held on January 30, February 7, 11, 12, 14, 2013)

**CSI REPORT** APPR Lead Evaluator – April Prestipino, Coordinator of School Improvement, addressed the Board in regard to the Lead Evaluator who hopefully will start on March 1<sup>st</sup>. The position is fully funded by the Teacher Leader Effectiveness Grant which runs through June 30, 2014.

April also informed the Board that the District has been awarded \$100,000 to purchase additional technology software.

New Accountability Formulas – Ms. Prestipino spoke in regard to the new accountability formulas and indicated that information can be located on the State website under Accountability Determinations.

Non-public School – Ms. Prestipino informed the Board of a meeting she had with a representative of Faith Christian Academy. Faith Christian Academy plans to open next September with a K-12 program and our District will have to make some of our Title money available to them for District students with academic needs attending Faith Christian and also provide services for special education students as well as transportation for our students attending Faith Christian. School districts are required by law to follow State guidelines regarding non-public and private schools.

**SUPT.'S REPORT** 2013-2014 Budget – Superintendent Maria Suttmeier spoke in regard to the 2013-2014 Budget and indicated that there would be a \$2.1 million deficit if there were no tax levy. Ms. Suttmeier and Mr. Yusko met with each of our Building Administrators and came up with the following parameters for class sizes based on recommended ranges within the HTA contract:

K-3	-	Below 25 students in classroom but not less than 22
Gr. 4-6	-	Below 30 students in classroom but not less than 27
Gr. 7-12	-	At or below 32 students in classroom but not less than 29

The Superintendent also spoke about the possibility of teachers teaching a 6<sup>th</sup> assignment at a cost of \$10,000 each in accordance with the HTA contract in lieu of filling vacated positions where possible which would cost the district more in salary and benefits.

Ms. Suttmeier also spoke about a possible grade configuration change in our district by moving the 6<sup>th</sup> grade to the Junior High campus as early as September of 2013. To keep this as an option, paperwork would need to be filed by March 1, 2013. The possibility of closing John L. Edwards was mentioned but it was indicated by the Superintendent that this was only a possibility in the event the district had to address further economic cutbacks in the future.

Positive Notes – Superintendent Suttmeier mentioned the Letter to the Editor of Feb. 21st in the Register Star that one of our Hudson Reads mentors wrote regarding the Willie Wonka, Jr. production at the Taconic Hills Middle School and how wonderful it was. In her letter she also thanked the Hudson Reads founder and sponsors for giving the mentors the opportunity to spend time each week reading with Hudson Intermediate School students.

**NEW BUSINESS** No new business was addressed.

**EXECUTIVE SESSION** On a motion by Ms. Frank, with a second by Ms. Otty, the Board of Education went into Executive Session at 8:45 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Ayes – 5                      Nays – 0                      MOTION CARRIED

Mr. Yusko left Executive Session at 9:05 p.m.

**The Board of Education came out of Executive Session at 9:35 p.m. on a motion by Ms. Frank with a second by Ms. Otty.**

**Ayes – 5      Nays – 0      MOTION CARRIED**

**The Board of Education meeting was adjourned at 9:35 p.m. on a motion by Ms. Frank with a second by Ms. Otty.**

**ADJOURNED**

**Ayes – 5      Nays – 0      MOTION CARRIED**

**8.1.1 APPR LEAD EVALUATOR APPOINTMENT**

Last Name	First Name	Position	Certifications	Salary	Effective Dates	Notes
A.	Forsyth	Stephanie	APPR Lead Evaluator School District Administrator School Counselor School Psychologist	\$85,000 per year with benefits (2012-13 pro-rated)	3/1/2013-6/30/2014	Funding via the Strengthening Teacher Leader Evaluation (STLE) Grant for both school years

**8.1.2 SUPPORT STAFF RESIGNATION FOR THE PURPOSE OF RETIREMENT**

Last Name	First Name	Position	Location	Years of Service	Effective Date
A.	Pough	Bryan	Maintenance Helper Garage	12	Close of business on 2/15/13

**8.1.3 ABOLISH SUPPORT STAFF POSITION**

Position	Location	Hours	Effective Date	Notes	
A.	1:1 SPED Aide	JLE	6.5	2/25/13	Student no longer requires 1:1 services

**8.1.4 CREATE SUPPORT STAFF POSITION**

Position	Location	Hours	Effective Date	Notes	
A.	Regular Ed Aide	HJHS	6.5	2/25/13	See attached memo from Derek Reardon

**8.1.5 SUPPORT STAFF TRANSFER**

Last Name	First Name	New Position	New Location	Former Position	Former Location	Hours	Effective Date	Notes	
A.	Kowalski	Claire	Regular Ed Aide	HJHS	1:1 SPED Aide	JLE	6.5	2/25/13	Transferred from abolished position at JLE to newly created position at HJHS

**8.1.6 SUPPORT STAFF UNPAID LEAVE OF ABSENCE**

Last Name	First Name	Position	Location	Effective Dates	Notes	
A.	Barry	Donald J.	Teaching Assistant	MCSIS	2/26/13-6/21/13	Requested Unpaid LOA

**8.1.7 SUPPORT STAFF HOURLY CHANGE**

	<b>Last Name</b>	<b>First Name</b>	<b>Position</b>	<b>Location</b>	<b>New Hours</b>	<b>Former Hours</b>	<b>Effective Date</b>	<b>Notes</b>
A.	Pepper	Amanda	SPED Aide	JLE	6.5	7	1/23/13	A change in student's IEP requirements

**All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.**