

HUDSON CITY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
MARCH 11, 2013 – 6:00 P.M.  
HUDSON HIGH SCHOOL LIBRARY

Minutes Meeting #19

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The regular meeting of the Hudson City School District Board of Education was held on March 11, 2013 at the Hudson High School library, 215 Harry Howard Ave., Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:00 p.m. by President Peter Merante with the following Board Members in attendance:

PRESENT:

Peter D. Merante, Sr.  
Elizabeth Fout  
Kelly Frank  
Tiffany Hamilton  
Carrie Otty

LATE ARRIVALS:

Jeri Chapman  
Peter A. Rice, Jr.  
Meagan Pinkowski, Student Representative

ALSO PRESENT: Superintendent  
Coordinator of School Improvement  
School Business Executive  
Clerk of the Board

Maria J. Suttmeier  
April Prestipino  
Robert D. Yusko, Jr.  
Frieda A. Van Deusen

Ms. Frank made a motion, seconded by Ms. Otty, that the Board of Education accept the Board Agenda with the following changes or additions:

AGENDA ACCEPTED

- Move 10.0.1 Old Business: Interventions/PINS Update to 4.0.1 right after Special Ed Budget Workshop
  - Add 10.1.2 Old Business: Facilities
  - Add 10.1.3 Old Business: Superintendent Evaluation
  - Pull Consensus Agenda Items 12.1.2 and 12.1.3
  - Add Consensus Agenda Item 12.1.8 Shared Services Agreement
- Ayes – 5      Nays – 0      MOTION CARRIED

Board Members Peter Rice and Jeri Chapman arrived at the meeting.

Budget Workshop – Special Education

BUDGET WORKSHOP

Kim Lybolt, Director of Student Services, presented a power point of the Special Ed Budget for 2013-2014 with an opportunity for Board Members to ask questions following her presentation.

Student Representative Meagan Pinkowski arrived at the Board Meeting.

Interventions/PINS Update

INTERVENTIONS/  
PINS UPDATE

Kim Lybolt also updated the Board on the progress being made with obtaining PINS information. Superintendent Maria Suttmeier presented a breakdown as follows of district children referred to PINS in the 12534 zip code which shows a considerable decrease in 2012 from 2011:

<u>2012</u>	<u>2011</u>
12 parent referrals	23 parent referrals
12 school referrals	17 school referrals
<u>2</u> police referrals	<u>5</u> police referrals
26	45

**INTERVENTIONS/  
PINS UPDATE**

Ms. Suttmeier indicated that the district will be taking a deeper look into this and that we want the community to have some input as well. She suggested a public forum and Board Member Tiffany Hamilton suggested perhaps a town hall style forum.

**STUDENT REP'S.  
REPORT**

Meagan Pinkowski reported that 82 students attended the Junior Prom and she also reported on the following upcoming events:

- Check In/Check Out PBIS Program
- Parent-Teacher Night – Thursday, 3/14/13
- Play – “Once On This Island”, March 21-23
- Junior Class Brooks Barbecue – March 28
- Multicultural Fair – after school on May 22

**PRESENTATION**

Tax Levy Limit and 2013-2014 Budget Development – Mr. Yusko presented a power point which focused on the tax levy and the 2013-2014 Budget. He explained how a tax levy is determined and some of the misconceptions regarding the 2% tax cap and tax levy increases and reviewed the eight step formula when determining a tax levy limit. Mr. Yusko also spoke about the consequences should the budget not be approved by the voters. It could mean that all non-mandated programs would need to be reviewed for potential cuts.

**PUBLIC FORUM  
MOTION**

On a motion by Ms. Fout, with a second by Ms. Hamilton, the Board of Education moves public forum to 6.1.2 on the agenda for this evening.

Ayes – 7                      Nays – 0

**MOTION CARRIED**

**PUBLIC FORUM**

1. Nicky Genito – Junior Prom was a success and the kids were awesome. Thanked George Keeler for his help in allowing them to use the gym for photos.
2. Mary Udell – The trip to RPI was wonderful. The two RPI students who met with them are willing to come to Hudson to tutor. Pursue a tutor program at the high school in Math/Science
3. Milandou Badilla – Spoke in regard to Diata Diata and their use of our facility. They need to resubmit their request because of the insurance requirement.
4. Linda Mussmann – PINS petitions and the schools are being used to generate PINS and this puts a student in the court system. She cited a PINS petition from a summons and school documents given to her by a parent.
5. Matthew Simmons – Requested permission for a Senior Class Trip – needs to submit paperwork
6. Bob Simmons – Question in regard to Tier 6 and our employees
7. Selha Graham Cora – Spoke in regard to page 21 of our Code of Conduct and the rights of the student not being followed. She had not been informed by the school district that her child had been sent to ISS. She also read on Facebook that a student was left with police without school personnel in attendance.
8. Quintin Cross – Spoke in regard to PINS and low graduation rate. Questioned IEP diplomas and what they do for you. He was informed that there is no longer an IEP diploma.

**INSTRUCTIONAL  
CONVERSATIONS**

April Prestipino spoke in regard to Diagnostic Tool for School and District Effectiveness (DTSDE) and the Comprehensive School Rubric for DTSDE Tenets and passed out a hand out to Board Members in preparation of the FOCUS review the week of March 18.

**EXECUTIVE SESSION**

The Board did not need to go into Executive Session at this time.

**PERSONNEL AGENDA  
ITEMS 9.1.1-9.1.8**

On a motion by Ms. Fout, with a second by Ms. Hamilton, the Board of Education approves personnel agenda items 9.1.1-9.1.8, as attached.

Ayes – 6                      Nays – 1 Ms. Fout

**MOTION CARRIED**

**OLD BUSINESS**

Facilities – Ms. Fout reported that at the Facility Committee meeting held this afternoon that they had met with the Columbia Land Conservancy pertaining to land that borders on the high school property. Other topics discussed at the facilities meeting were: doors are coming in at MCSIS building, parking at JLE and perhaps a change in the traffic light, building use and waiver forms, and a play area at the Jr/Sr. High School campus.

Superintendent Evaluation – Mr. Merante stated that two evaluations had been received and asked that the remainders be handed in.

OLD BUSINESS  
CONTINUED

Ms. Frank made a motion, seconded by Ms. Hamilton, to approve consensus agenda items 12.1.1 and 12.1.4-12.1.7, as follows:

CONSENSUS AGENDA  
ITEMS 12.1.4-12.1.7

Ayes – 7

Nays – 0

MOTION CARRIED

Be It Resolved, that the Board of Education approves the following Board Meeting Minutes:

APPROVED BOARD  
MINUTES #17 & 18

A. Minutes Meeting #17, dated February 11, 2013, pages 3363-3366

B. Minutes Meeting #18, dated February 25, 2013, pages 3367-3371

Be It Resolved, that the Board of Education approves the attached field trip request for high school science students to visit the American Museum of Natural History in NYC on April 22, 2013, at no cost to the district.

HHS FIELD TRIP –  
AMER. MUSEUM OF  
NATURAL HISTORY

Be It Resolved, that the Board of Education approves the attached field trip request for high school science students to visit the New England Aquarium in Boston, MA on May 20, 2013, at no cost to the district.

HHS FIELD TRIP –  
NEW ENGLAND  
AQUARIUM-BOSTON

Be It Resolved, that the Board of Education approves the attached field trip request for the high school Envirothon team to attend the 2013 Hudson Valley Regional Envirothon at the Sharpe Reservation in Fishkill, NY on April 26, 2013, at no cost to the district.

HHS FIELD TRIP –  
HUDSON VALLEY  
REG. ENVIROTHON

Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CSE and CPSE meetings held on February 11, 19, 21, 25, 26, 27, 28, March 1, 2013)

CSE & CPSE  
PLACEMENTS

Be It Resolved, that the Board of Education, on a motion by Ms. Frank, with a second by Ms. Otty, approves the Shared Service Agreement, as attached, by and between the Hudson City School District (District of Attendance) and the Taconic Hills Central School District (District of Residence), for a District of Residence CSE student to receive appropriate services at the District of Attendance for which all related costs would be incurred by the District of Residence beginning March 12, 2013 through June 30, 2013, as recommended by the Superintendent.

SHARED SERVICE  
AGREEMENT -  
TACONIC HILLS

Ayes – 7

Nays – 0

MOTION CARRIED

There was no official report presented by the Coordinator of School Improvement April Prestipino.

CSI REPORT

Superintendent's Report

SUPT.'S REPORT

Superintendent Maria Suttmeier reported that the e-Newsletter is out. One correction noted: No budget workshop on March 12<sup>th</sup> as indicated.

Questar Adult Education Opportunity – Both the Superintendent and April Prestipino met with a representative from Questar in regard to a proposal to offer credit free adult education courses of interest and revenue sharing possibilities. We are in the very early stages of planning.

Meeting/Workshop/Conference Reports –

Columbia County Superintendents Meeting – This was cancelled due to bad weather conditions and will be rescheduled.

NYSCOSS Conference – Supt. Suttmeier reported that she had attended the NYSCOSS conference. Relevant ELA and Math topics discussed were: Tri-state rubric (Rhode Island, Massachusetts & New York) is being touted as the “holy grail” when designing lessons, obtaining resources, and creating assessments for all subjects. Grade 3-8 tests, English, algebra and geometry are baseline exams since there is no comparison to what had been done in the past.

Questar Workshop – Common Core Learning Systems – The Superintendent reported that she attended a Questar Workshop on the district's responsibility to implement Common Core Learning in our District. The emphasis of focus is on instructional shifts with full state-wide curriculum developed at the State level coming this summer.

- SUPT.'S REPORT CONTINUED** Polling Sites – Supt. Suttmeier asked the Board to consider moving the Hudson polling site from the John L. Edwards School to the Junior High School campus or another location with ample parking due to traffic, parking and safety issues at JLE.
- POSITIVE NOTES** Ms. Suttmeier reported that the Hudson River Bank & Trust Foundation awarded a \$1250.00 grant to the Hudson Reads Program.
- NEW BUSINESS** Rhinebeck Architecture & Planning Student Relocation Feasibility Study Proposal – The District has received a proposal from Rhinebeck Architecture & Planning, at a fee not to exceed \$5,000 plus reimbursable expenses, to look at the feasibility of relocating the 6<sup>th</sup> grade students from MC Smith Intermediate School to the Junior High School and also looking into the possibility of two campuses down the road by moving students from John L. Edwards Primary School to the Intermediate School.
- FEASIBILITY STUDY BY RHINEBECK ARCHITECTURE** Ms. Frank made a motion, seconded by Ms. Otty, that the Board of Education accept Rhinebeck Architecture & Planning Feasibility Study Proposal not to exceed \$5,000 plus reimbursable expenses.  
Ayes – 7                      Nays – 0                      MOTION CARRIED
- Proposed Solar Project – The Superintendent, George Keeler and Robert Yusko met with Hudson Solar Co. to discuss a solar system proposal at our Hudson Junior/Senior High School which will provide power for the entire campus. The project is designed to provide 70% of the electrical usage of the school and lock down electrical expenses for the next 20 years at a reduced rate. This is subject to grant approval by NYSERDA. Hudson Solar will design, install, and maintain this system at no cost to the district beyond the agreed upon price per kilowatt-hour.
- LETTER OF INTENT FOR SOLAR SYSTEM** Ms. Frank made a motion, seconded by Ms. Otty, that the Board of Education send a letter of intent to NYSERDA (New York State Energy Research & Development Authority) to proceed with this solar project in our District.  
Ayes – 7                      Nays – 0                      MOTION CARRIED
- First Reading: Policy 3230 Organizational Chart – Ms. Chapman indicated that the district’s organizational chart has been updated and a copy had been given to the Board. Board Member Tiffany Hamilton offered to help re-format the organizational chart for the second reading.
- AUDIO RECORDING OF MEETINGS** Board Member Kelly Frank suggested that the Board consider audio recording our meetings and posting it to our website for the public.
- EXECUTIVE SESSION** Ms. Frank made a motion, seconded by Ms. Otty, to go into Executive Session at 9:10 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; Discussions regarding proposed, pending or current litigation.  
Ayes – 7                      Nays – 0                      MOTION CARRIED
- JERI CHAPMAN** Board Member Jeri Chapman left the meeting at 9:10 p.m.
- The Board of Education came out of Executive Session at 10:00 p.m. on a motion by Ms. Fout, with a second by Ms. Frank.  
Ayes – 6                      Nays – 0                      MOTION CARRIED
- ADJOURNMENT** On a motion by Ms. Fout, with a second by Ms. Frank, the Board of Education meeting was adjourned at 10:00 p.m.  
Ayes – 6                      Nays – 0                      MOTION CARRIED



**9.1.1 CREATE REGENTS REVIEW POSITIONS (TO BE FILLED BASED ON STUDENT ENROLLMENT)**

Position	Location	Hours/Rate of Pay	Effective Dates	Notes
A. Global Studies Regents Review Teacher	HSHS	10 hours maximum after school @\$47/hour and 2 hours total prep time @42/hour	4/08/13-6/21/13	Funding via Title I 6% Set Aside funds
B. U.S. History Regents Review Teacher	HSHS	10 hours maximum after school @\$47/hour and 2 hours total prep time @42/hour	4/08/13-6/21/13	Funding via Title I 6% Set Aside funds
C. Earth Science Regents Review Teacher	HSHS	10 hours maximum after school @\$47/hour and 2 hours total prep time @42/hour	4/08/13-6/21/13	Funding via Title I 6% Set Aside funds
D. Living Environment Regents Review Teacher	HSHS	10 hours maximum after school @\$47/hour and 2 hours total prep time @42/hour	4/08/13-6/21/13	Funding via Title I 6% Set Aside funds
E. Chemistry Regents Review Teacher	HSHS	10 hours maximum after school @\$47/hour and 2 hours total prep time @42/hour	4/08/13-6/21/13	Funding via Title I 6% Set Aside funds
F. Algebra Regents Review Teacher	HSHS	10 hours maximum after school @\$47/hour and 2 hours total prep time @42/hour	4/08/13-6/21/13	Funding via Title I 6% Set Aside funds
G. Geometry Regents Review Teacher	HSHS	10 hours maximum after school @\$47/hour and 2 hours total prep time @42/hour	4/08/13-6/21/13	Funding via Title I 6% Set Aside funds
H. Algebra II/Trig. Regents Review Teacher	HSHS	10 hours maximum after school @\$47/hour and 2 hours total prep time @42/hour	4/08/13-6/21/13	Funding via Title I 6% Set Aside funds
I. ELA Regents Review Teacher	HSHS	10 hours maximum after school @\$47/hour and 2 hours total prep time @42/hour	4/08/13-6/21/13	Funding via Title I 6% Set Aside funds

**9.1.2 ABOLISH SUPPORT STAFF POSITIONS**

Position	Location	Hours	Effective Date	Notes
A. 1 Shared Aide	HHS	6.5 per day	3/04/13	To meet student IEP requirements

**9.1.3 CREATE SUPPORT STAFF POSITIONS**

Position	Location	Hours	Effective Date	Rate of Pay	Notes
A. 1 1:1 Aide	MCSIS (self-contained classroom)	6.5 per day	3/04/13	Contractual rate	To meet student IEP requirements
B. Shared Aide	After School Program	Up to 2.5 per day	Late March-early April	\$8.44 per hour or contractual rate	To meet student IEP requirements

**9.1.4 SUPPORT STAFF TRANSFER**

Last Name	First Name	New Position	New Location	Former Position	Former Location	Effective Date	Notes
A. Nicholson	Theresa	Teacher Aide	MCIS	Teacher Aide	HHS	3/04/13	At contractual rate w/no change in hours

**9.1.5 SUPPORT STAFF HOURLY CHANGE**

Last Name	First Name	Position	Location	New Hours	Former Hours	Effective Date	Notes
A. LoBosco	Judith	Teacher Aide	JLE	5	6	2/25/13	Employee's request

**9.1.6 EXTRA-CURRICULAR SPORTS APPOINTMENTS**

Last Name	First Name	Position	Season	Stipend
A. Bernockie	Evan	Varsity Baseball Volunteer	Spring	---
B. Kutski	Justin	Modified Softball Volunteer	Spring	---

**9.1.7 CREATE POSITIONS FOR SUMMER FOOD SERVICE PROGRAM**

Position	Location	Rate of Pay	Effective Dates
A. 1 - Assistant Director/Site Supervisor	TBD	\$17.00 per hour	7/01/13 -8/16/13
B. 1 - Operational Staff (6 hour position)	TBD	\$12.50 per hour	7/01/13-8/16/13
C. 1 - Substitute Operational Staff	TBD	\$12.50 per hour	7/01/13-8/16/13

**9.1.8 INCREASE IN SUBSTITUTE NURSE DAILY HOURS**

Current Daily Hours	Proposed Daily Hours	Rate of Pay	Effective Date
A. Maximum 5 hours	Entire school day	No change - \$20.00 per hour	3/12/13

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.