

HUDSON CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
NOVEMBER 4, 2013 – 7:00 P.M.
HUDSON HIGH SCHOOL LIBRARY

Minutes Meeting #8

Page 3438

The regular meeting of the Hudson City School District Board of Education was held on November 4, 2013 at the Hudson Senior High School, 215 Harry Howard Ave., Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by President Kelly Frank at 7:00 p.m. with the following Board Members in attendance:

PRESENT:

- Kelly Frank
- Joseph E. Carr
- Jeri Chapman
- Tiffany Hamilton
- David Kisselburgh
- Carrie Otty
- Peter A. Rice, Jr.

- ALSO PRESENT: Superintendent
Coordinator of School Improvement
School Business Executive
Clerk of the Board

- Maria J. Suttmeier
- April Prestipino
- Robert D. Yusko, Jr.
- Frieda A. Van Deusen

Ms. Hamilton made a motion, seconded by Mr. Rice, that the Board of Education accept the Board AGENDA ACCEPTED
Agenda with the following additions or changes:

1. Executive Session - Two reasons rather than one to go into Executive Session:
Employment history of a particular person(s) and discussion regarding proposed and/or pending litigation

2. Consensus Agenda – Add XI. N. – Rescind resolution VII. S. from the August 26, 2013 Board Minutes. Add XI. O. – Clerical Grievance, add XI. P. – Hand carry resolution regarding Hearing Officer

3. Add XII. C. – Claverack School to Business Executive’s Update

Ayes – 7 Nays – 0 MOTION CARRIED

Student Representative Report

STUDENT REP’S
REPORT

Billy Glasser, Student Representative, reported the following:

- 1. Powder Puff Football Game raised \$800.00 for the Erica Wordon Fund
- 2. Beginning this week the Power of Peace Seminar, sponsored by the Youth Voices Center Inc., will be held. It is a 2 day session with 150 students participating, 25 students and 2 teachers per session.

Presentations – NO PRESENTATIONS

PRESENTATIONS

Instructional Conversations – will be addressed later in the meeting

INSTRUCTIONAL
CONVERSATIONS

Ms. Hamilton made a motion, seconded by Ms. Chapman, that the Board of Education go into Executive Session at 7:07 p.m. to discuss employment history of a particular person(s) and discussion regarding proposed and/or pending litigation.

EXECUTIVE
SESSION

Ayes – 7 Nays – 0 MOTION CARRIED

EXECUTIVE SESSION

The Board of Education came out of Executive Session at 7:30 p.m. on a motion by Ms. Hamilton, with a second by Ms. Otty.

Ayes – 7 Nays – 0

MOTION CARRIED

**PERSONNEL AGENDA
ITEMS A-J APPROVED**

Ms. Hamilton made a motion, seconded by Mr. Rice, that the Board of Education approve personnel agenda items A-J, as attached.

Ayes – 7 Nays – 0

MOTION CARRIED

OLD BUSINESS

A. Destination Graduation Goals – Superintendent Maria Suttmeier, and April Prestipino, Coordinator of School Improvement, reviewed the Destination Graduation Goals for 2013-2015 and HCSD Targets for 2013-2014 with the Board:

Goal 1 – Raise the bar – Change wording to *Increase Regents proficiency results to 5% and Increase college ready performance for ELA and Algebra Regents by 5%*

Goal 2 – Close the gap - retool benchmark for the Intermediate School and rephrase wording to: *Meet or exceed all NYS targets for all subgroups*

Goal 3 – Align curriculum & instruction – Add monitor instructional practices using Marsano rubric

B. NYSERDA Update – The Superintendent spoke in regard to the district’s plan to put solar panels on our secondary campus school buildings and that we had applied to NYSERDA for funding to do that. We did not however get the funding from NYSERDA at this time because the district is doing such a good job in conserving our energy. We will hopefully have another opportunity to apply to NYSERDA in the future.

C. Mission and Vision Survey Results – On the agenda for approval tonight.

D. Committee Reports:

1. Audit – Ms. Hamilton reported that the Audit Committee met in October and discussed the results of a recent Medicaid audit of our district and the need to address the Medicaid reimbursement issue pertaining to our students both in and out of district. It was determined that we need to add an additional person (clerical) to handle this and the district will post to fill this position. The position will pay for itself through the revenue obtained from this work.

2. Facilities – Mr. Kisselburgh, our newest board member, has been appointed to serve on this committee with Mr. Carr and they have not had an opportunity to meet.

3. Board Policy – Jeri Chapman introduced the following policies for their first reading and the board discussed each one and suggested changes to a few of the policies before the next reading:

- a. Policy 0300 Accountability**
- b. Policy 0310 Board Self-Evaluation and Form**
- c. Policy 3120 Duties of the Superintendent**
- d. Policy 3160 Evaluation of the Superintendent**
- e. Guidelines for Visiting and Resident Animals in School Policy**
- f. Extreme Weather Guidance Plan**

4. Budget – Ms. Hamilton reported that the committee had met today for a brief review of our expenditures and revenues, increasing teacher retirement contribution and the Community Conversations budget conversations again this year. The next meeting will be a forum on December 11th at 6:00 p.m. in the John L. Edwards Primary School cafeteria to gather input from the community regarding our budget. There was also a discussion in regard to implementing a spending freeze on non-essential spending which led to the following motion:

Ms. Hamilton made a motion, seconded by Mr. Rice, that the Board of Education implements a spending freeze on all non-essential spending effective immediately.
Ayes – 7 Nays – 0 MOTION CARRIED

SPENDING FREEZE
IMPLEMENTED

E. Intramurals – No update at this time

OLD BUSINESS
CONTINUED

F. Criteria for Dedication of Space – It was suggested that an Ad Hoc committee be formed to begin setting up guidelines for dedication of space in our district. Ms. Chapman expressed that the district should honor a former staff member as indicated by the board several years ago before the new guidelines are established.

- Public Forum:**
1. Selena Molina spoke in regard to her son and issues of bullying
 2. Dan Udell spoke in regard to his concern about the very poor attendance by the public at our Board meetings and suggested one remedy might be to hold Executive Session at the end of the meeting rather than in the beginning.
 3. Mary Udell recommended the school organization Parents In Partnership for parents who need assistance in dealing with issues such as bullying.

PUBLIC FORUM

Ms. Hamilton made a motion, seconded by Mr. Rice, that the Board of Education approves Consensus agenda items A & B, as follows:
Ayes – 7 Nays – 0 MOTION CARRIED

CONSENSUS AGENDA
ITEMS A & B

Be It Resolved, that the Board of Education approves a change in the ending date of the term of office for appointed Board Member Joseph Carr in accordance with N.Y. Const. art 13, § 3; §§ 1709(17), 2113(3), 2502(6) from June 30, 2014 to May 20, 2014.

ENDING DATE OF
J. CARR'S TERM OF
OFFICE

Be It Resolved, that the Board of Education approves Board Meeting Minutes #7, dated October 21, 2013, pages 3432-3437.

BOARD MINUTES #7
APPROVED

Mr. Abitabile, Principal of HHS, addressed the Board to request that Friday, January 31, 2014 be considered a fifth day for testing for the high school. Due to the increase of testing due to APPR, the extra day is critical for test administration and also grading and preparing spring semester courses for pretesting. The Board of Education therefore passed the following resolution:

Be It Resolved, that the Board of Education, on a motion by Ms. Hamilton, with a second by Mr. Rice, amends the 2013-2014 district calendar by designating Friday, January 31, 2014 as a testing day for high school only, as attached.
Ayes – 6 Nays – 1 Ms. Chapman MOTION CARRIED

AMEND 2013-2014
CALENDAR

On a motion by Ms. Hamilton, with a second by Mr. Rice, the Board of Education approves Consensus agenda items D-P, as follows:
Ayes – 7 Nays – 0 MOTION CARRIED

CONSENSUS AGENDA
ITEMS D-P

Be It Resolved, that the Board of Education approves a partial year contract with Johnston and Pulcher Inc. for the total anticipated cost of \$6,733.87 to add a stand-by aide as needed, beginning November 1, 2013 and ending June 30, 2014.

TRANSPORTATION
CONTRACT-JOHNSTON
& PULCHER

Be It Resolved, that the Board of Education approves the attached loss of taxes in the amount of \$354.72 due to a clerical error by the Assessor for the City of Hudson who inadvertently omitted a disability exemption.

LOSS OF TAXES –
CITY OF HUDSON

Be It Resolved, that the Board of Education approves the following loss of taxes, as attached, for 2011-2012, 2012-2013 and 2013-2014 in the amount of \$5,246.72 due to clerical error in the Town of Greenport for Alva Stalker.

LOSS OF TAXES –
TOWN OF GRPT.

- TAX REFUND – TOWN OF GREENPORT** Be It Resolved, that the Board of Education approves the following basic STAR omission refund of \$450 in the Town of Greenport on the property of Samuel Yarde.
- LOSS OF TAXES – TOWN OF CLAVERACK** Be It Resolved, that the Board of Education approves the attached loss of taxes in the amount of \$1,492.70 due to Stipulation of Settlement & Order for 2013-2014 for Emerson Contracting, Town of Claverack.
- COLUMBIA OPPORTUNITIES AGREEMENT – FAMILY LITERACY NIGHTS** Be It Resolved, that the Board of Education approves the attached agreement with Columbia Opportunities, Inc. to plan, advertise and implement three Family Literacy Nights (October 9, 2013, January 8, 2014, April 9, 2014) for families residing in the district.
- CSE & CPSE PLACEMENTS** Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CSE and CPSE meetings held on September 16, 30, October 1, 17, 18, 21, 22, 24, 25, 28, 31, November 1, 2013)
- MISSION STATEMENT ADOPTED** Be It Resolved, that the Board of Education adopts the following Mission Statement: “The Hudson City School District advances the intellectual, social, and emotional development of all students to prepare them for college, career and citizenship.”
- VISION STATEMENT ADOPTED** Be It Resolved, that the Board of Education adopts the following Vision Statement: “In collaboration with students, their families and the community, Hudson schools will develop and implement a rigorous, coherent, inquiry-based curriculum delivered in a safe, caring and accepting environment. Students will become creative, intellectually curious life-long learners.”
- DESTINATION GOALS & TARGETS** Be It Resolved, that the Board of Education adopts the attached document regarding HCSD “Destination Graduation” Goals for 2013-2015 and HCSD Targets for 2013-2014.
- RESCIND RESOLUTION VII. S.** Be It Resolved, that the Board of Education rescind resolution VII. S. from the August 26, 2013 Board Meeting Minutes.
- STEP 3 CLERICAL GRIEVANCE** Be It Resolved, that the Board President is authorized to issue the Step 3 clerical grievance decision, as attached.
- HEARING OFFICER AGREEMENT** Be It Resolved, that the Board of Education approve a consultant agreement, as attached, with James B. Clarke, Jr. to serve as an alternate \$3214 hearing officer at the rate of \$325.00 per hearing, effective November 5, 2013 through June 30, 2014.
- BUSINESS EXECUTIVE UPDATE** Mr. Robert Yusko, School Business Executive, updated the Board on the following:
Greenport School Update – JMS Construction met with the Greenport Planning Board to present their site plan. However, changes had to be made by JMS and a new site plan submitted to the Planning Board later this month.
State Aid Reports – All State Aid reports are filed and accepted by the State with no issues.
Claverack School – The district has been notified by Columbia County that they will need to use the Claverack School through March 31, 2014. Therefore, the lease will be extended through March 31, 2014 under the same terms.
- CSI’S REPORT** April Prestipino, Coordinator of School Improvement, reviewed with the Board the State’s requirement to select a Data Dashboard. The District has chosen Datacation. Ms. Prestipino also spoke to the Board in regard to parent requests for APPR scores and the application process mandated by the State to obtain these scores.
- SUPERINTENDENT’S REPORT** High Stakes Testing – Superintendent Maria Suttmeier addressed the Board in regard to High Stakes Testing and the sample resolution provided the Board on what other districts are doing to make a statement about high-stakes standardized testing.

Positive Notes – Ms. Suttmeier expressed the joy she experienced working with Ms. Foronda’s Life Skills Class in baking “Nana cookies” and also updated the Board on her recent meeting with the Pride Center regarding issues of bullying.

There were no topics for discussion in regard to New Business.

NEW BUSINESS

On a motion by Ms. Hamilton, with a second by Mr. Carr, the Board of Education went into Executive Session at 9:00 p.m. to discuss a personnel matter.

EXECUTIVE SESSION

Ayes – 7

Nays – 0

MOTION CARRIED

The Board of Education came out of Executive Session at 9:30 p.m. on a motion by Ms. Hamilton, with a second by Mr. Rice.

Ayes – 7

Nays – 0

MOTION CARRIED

On a motion by Ms. Hamilton, with a second by Ms. Frank, the Board of Education meeting was adjourned at 9:30 p.m.

ADJOURNED

Ayes – 7

Nays – 0

MOTION CARRIED

VIII.

A. SUPPORT STAFF RECALL

	Last Name	First Name	Position	Location	Hours/Rate of Pay	Effective Date	Notes
A.	Peters	Carol	1:1 Teacher Aide	JLE	7.25 hrs./day @ \$8.44/hr.	10/28/13	To meet requirements on students' IEP Posting #N101113-13

B. SUPPORT STAFF APPOINTMENT

	Last Name	First Name	Position	Location	Hours	Rate of Pay	Effective Date	Notes
A.	Byrne	Irene	Food Service Helper	HJSHS	3	\$9.91 per hour	11/5/13	Posting #N090613-11 To fill vacancy created by C. Figueros who transferred

C. SUPPORT STAFF CHANGE IN HOURS

	Last Name	First Name	Position	Location	Current Hours	New Hours	Effective Date
A.	Keeler	Donna	Teacher Aide	JLE	6	6.5	10/17/13
B.	Pepper	Amanda	Teacher Aide	JLE	9.5	9	9/4/13

D. SUPPORT STAFF RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
A.	Schertel	Virginia	Teacher Aide	HJHS	11/3/13

E. SUPPORT STAFF TERMINATION

	Last Name	First Name	Position	Location	Effective Date	Notes
A.	LoBosco	Judith	Teacher Aide	JLE	10/25/13	Refused a recall to a fulltime teacher aide position

F. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
A.	Kraft	Jill	Substitute Food Service Helper	N/A	\$8.55 per hour	11/5/13
B.	Phillips	Leah	Substitute Teacher	Certified	\$85.00 per day	10/22/13
C.	Parmentier	Marlene	Home Instructor	Certified	\$20.00 per hour	11/5/13

G. REMOVE FROM SUBSTITUTE LISTS

	Last Name	First Name	Position	Effective Date
A.	Hoose	Jordan	Substitute Teacher Substitute Teaching Assistant	11/5/13

H. EXTRA-CURRICULAR ADVISOR APPOINTMENTS

	Last Name	First Name	Position	Location	Stipend	Effective Date
A.	Anthony-Race	Amy	Freshman Class Co-Advisor	HSHS	\$318.00	2013-2014 school year
B.	Bartlett-Bender	Laura	Freshman Class Co-Advisor	HSHS	\$318.00	2013-2014 school year

I. 21ST CENTURY PROGRAM SUPPORT STAFF RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
A.	Buccheri	Gayle	1:1 Teacher Aide	MCSIS	10/15/13

J. CREATE 21ST CENTURY PROGRAM SUPPORT STAFF POSITIONS

	Positions	Location	Hours	Rate of Pay	Effective Date	Notes
A.	2 – 1:1 Teacher Aide after-school positions	MCSIS	2:45 p.m.-5:30 p.m. Only when student is present at program	\$12.50 per hour or contractual rate	11/5/13	To meet the requirements on students' IEP Funding via 21 st Century Grant
B.	1 – 1:1 Teacher Aide after-school position	JLE	2:15 p.m.-5:30p.m. Only when student is present at program	\$12.50 per hour or contractual rate	11/5/13	To meet the requirements on students' IEP Funding via 21 st Century Grant
C.	1 - 1:1 Teacher Aide after-school position	HJHS	2:45p.m.-5:30p.m. Only when student is present at program	\$12.50 per hour or contractual rate	11/5/13	To meet the requirements on students' IEP Funding via 21 st Century Grant

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.