

HUDSON CITY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
JANUARY 27, 2014 – 7:00 P.M.
HUDSON HIGH SCHOOL LIBRARY

Minutes Meeting #12

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The regular meeting of the Hudson City School District Board of Education was held on January 27, 2014 at the Hudson Senior High School, 215 Harry Howard Ave., Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by President Kelly Frank at 7:00 p.m. with the following Board Members in attendance:

PRESENT:

- Kelly Frank
- Joseph E. Carr
- Jeri Chapman
- Tiffany Hamilton
- David Kisselburgh
- Carrie Otty
- Billy Glasser – Student Representative

ABSENT:

- Peter A. Rice, Jr.

ALSO PRESENT: Superintendent

- Coordinator of School Improvement
- Clerk of the Board

- Maria J. Suttmeier
- April Prestipino
- Frieda A. Van Deusen

Ms. Hamilton made a motion, seconded by Ms. Otty, that the Board of Education accepts the Board Agenda with the following changes or additions:

AGENDA ACCEPTED

Under agenda item V. Recognition/Presentations, change A. to Announcement of Elks Club Essay/Poster Winners and B. to Extended Learning Time (ELT) Enrichment Program – MCSIS students. Under agenda item XIV, New Business, add A. in-Bloom Letter and B. Board Meeting location changes. Under agenda item XV. Executive Session, add employment history of a particular person and negotiations.

Ayes – 6 Nays – 0

MOTION CARRIED

Student Representative’s Report

Student Representative Billy Glasser reported on several activities going on in our schools: The National Honor Society and Jr. National Honor Society are joining forces for community service events one of which is selling hearts for the Ronald McDonald House.

STUDENT REP’S
REPORT

The Student Council will be presenting a Hypnotist Show with an afternoon and evening performance. Two members from Student Council will be attending the Fiscal Peril Seminar on January 30th. The Annual Field Day will be held again this year.

Recognition/Presentations

RECOGNITION/
PRESENTATIONS

- A. Elks Club Poster/Essay Contest – Mr. Peter Merante from the Hudson Elks Club was present to announce the winners of the recent Elks Club Essay and Poster Contest against drugs. Participants were from our 3rd and 4th grades and the first place poster winner was Alyssa Proper and the first place essay winner was Brock Sanders. Awards will be presented at a future board meeting.
- B. Extended Learning Time (ELT) Enrichment Program – MCSIS students - Mr. Brenneman, MCSIS Principal, introduced Lisa Dolan, Literacy Coach, and Kim DelPrincipe, computer teacher, and thanked them for their work with the ELT Program. Mrs. Dolan spoke briefly about the ELT Program at the Intermediate School and then introduced six 5th grade students who presented a PowerPoint presentation on Finland, Australia and Japan and their medal accomplishments in the last winter Olympics.

EXECUTIVE SESSION

There was no need for an Executive Session at this time.

**PERSONNEL AGENDA
ITEMS A-H APPROVED**

Ms. Hamilton made a motion, seconded by Ms. Chapman, that the Board of Education approves personnel agenda items A-H, as attached.

Ayes – 6 Nays – 0

MOTION CARRIED

OLD BUSINESS

Committee Reports:

1. **Audit** – Ms. Hamilton reported that the External Audit had been received and accepted by the Board at their January 10th meeting and the next meeting of the Audit Committee will be held the second week of February.

2. **Facilities** – Mr. Kisselburgh briefly reviewed topics discussed at the Facilities meeting held on January 22nd as follows:

- use of our facilities by outside organizations during the 2012-2013 school year and to date for the 2013-2014 school year
- recent projects accomplished such as an added lab at our MCSIS with work done by our own custodial/maintenance staff, work on our Barrett football field and baseball dugouts, new front doors installed at MCSIS, and 200 ft. of sidewalk installed at HHS
- some future projects discussed were 22 year old chiller, solar panels at the high school and fire alarm work at JLE and HHS.
- Preliminary Energy Audit

3. **Board Policy** – Ms. Chapman introduced the first reading of the following policies:

- a. Policy 9000 Personnel Goals
- b. Policy 9240 Recruiting and Hiring
- c. Policy 9420 Staff Evaluation
- d. Policy 6200 Create and Adopt Reserve Funds
- e. Policy 6700 Purchasing
- f. Policy 4750 Promotion and Retention of Students
- g. Policy 6600 Fiscal Accounting and Reporting

The Board discussed each policy briefly and suggested or noted a few changes to them. The policies will be presented for a second reading at a future meeting.

4. **Budget** – Ms. Hamilton spoke briefly about the December 11th Community Conversation gathering and the topics discussed. The next Board of Education Budget Committee Community Conversation will be held on February 26th at the John L. Edwards Primary School from 6-7 p.m. Additional publicity will be used to get the word out to the public.

PUBLIC FORUM

No one signed up to speak.

**CONSENSUS AGENDA
ITEMS A-I APPROVED**

On a motion by Ms. Hamilton, with a second by Ms. Otty, the Board of Education approves consensus agenda items A-I as follows:

Ayes – 6 Nays – 0

MOTION CARRIED

**BOARD MINUTES #11
APPROVED**

Be It Resolved, that the Board of Education approves Board Meeting Minutes #11, dated January 13, 2014, pages 3451-3455.

**DONATION FROM
EXXON MOBIL**

Be It Resolved, that the Board of Education accepts a \$500.00 grant from Exxon Mobil Educational Alliance Program (Red-Kap Sales Inc.) to be used for the maintenance and support of the Hudson City School District in the area of math and/or science, and direct the Board Clerk to send a thank you.

**TAX REFUND – MILL
WHEEL & ANCHOR**

Be It Resolved, that the Board of Education approves a refund of 2013-2014 taxes, as attached, due to Stipulation for City of Hudson – Mill Wheel & Anchor Co., LLC – 2 parcels each reduced by \$7,000 for a total refund of \$230.66.

Be It Resolved, that the Board of Education approves the attached Treasurer's Reports for the months of October, November and December 2013.

TREASURER'S
REPORTS

Be It Resolved, that the Board of Education accepts the attached Cash Flow Projection Report as prepared by the Treasurer for the period of July 2013 through June 2014, updated to reflect information received through December 31, 2013.

CASH FLOW REPORT

Be It Resolved, that the Board of Education accepts the attached Financial Report for the months ending October 31, 2013, November 30, 2013 and December 31, 2013 as prepared by the School Business Executive.

FINANCIAL REPORTS

Be It Resolved, that the Board of Education accepts the attached Hudson Junior High School Extra-Curricular Account Monthly Financial Reports for the months of October, November and December 2013.

JRHS EXTRA-CURR.
ACCOUNT REPORTS

Be It Resolved, that the Board of Education accepts the attached Hudson Senior High School Extra-Curricular Account Monthly Financial Reports for the months of October, November and December 2013.

SRHS EXTRA-CURR.
ACCOUNT REPORTS

Be It Resolved, that the Board of Education approves the Hudson Senior High School Extra-Curricular Club Biannual Reports, as attached.

SRHS EXTRA-CURR.
CLUB BIENNIAL
REPORTS

On a motion by Ms. Hamilton, with a second by Ms. Chapman, the Board of Education tabled until the February 10, 2014 board meeting for further information, the Diata Diata International Folkloric Theatre's request for a building use waiver.

CONSENSUS AGENDA
ITEM J – DIATA DIATA
WAIVER TABLED

Ayes – 6

Nays – 0

MOTION CARRIED

On a motion by Ms. Hamilton, with a second by Ms. Otty, the Board of Education approves consensus agenda items K-N, as follows:

CONSENSUS AGENDA
ITEMS K-N APPROVED

Ayes – 6

Nays – 0

MOTION CARRIED

Be It Resolved, that the Board of Education approves a field trip for high school science students to visit the Bodies Exhibit and American Museum of National History in NYC on April 7, 2014 at no cost to the district, as attached.

HHS SCIENCE FIELD
TRIP – BODIES EXHIBIT
NATURAL HISTORY MUS.

Be It Resolved, that the Board of Education approves a field trip for the high school Envirothon Team to attend the 2014 Hudson Valley Regional Envirothon at the Sharpe Reservation in Fishkill, NY, on April 30, 2014, at no cost to the district, as attached.

HHS ENVIROTHON
FIELD TRIP

Be It Resolved, that the Board of Education approves a field trip for high school science students to visit the New England Aquarium in Boston, MA, on May 12, 2014, at no cost to the district, as attached.

HHS SCIENCE FIELD
TRIP- NEW ENGLAND
AQUARIUM

Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CSE and CPSE meetings held on December 12, 19, 2013, January 9, 10, 13, 14, 15, 16, 21, 22, 2014)

CSE & CPSE
PLACEMENTS

Business Executive's Report – In the absence of our Business Executive Mr. Yusko, Superintendent Suttmeier updated the Board on the Governor's State of the State speech proposals and indicated the initial proposed budget to budget increase was \$398,002 for our district.

BUSINESS EXEC.'S
REPORT

April Prestipino, Coordinator of School Improvement, updated the Board of Education on last week's 3 day DTSDE review at JLE. A team of State and local reviewers held interviews and conducted classroom observations. Mrs. Prestipino indicated that we have no idea when the final report of the review will come from the State but she will present the findings of the review group to the Board at the March 10, 2014 Board meeting.

CSI'S REPORT

SUPERINTENDENT'S Positive Notes – Superintendent Suttmeier reflected on the following positive notes:
REPORT

- Superintendent's mock interview with two of the students in the YES program
- Meeting with the Commissioner of Social Services to discuss communication improvement between DSS and the District which will allow both organizations to better serve our students in need of prevention/intervention services.
- Our Administrative team attended an evening workshop at Questar last Thursday to further our summer work on Destination Graduation goals and targets.
- Mr. Brenneman will be participating in a Capital District Youth meeting on a once a month basis
- Mental Health Grant to provide funding for a Restorative Justice program
- The Superintendent and Mr. Yusko will be meeting with each of the Building Administrators to gather input regarding program staff needs, materials and supplies, cost saving ideas, potential reduction in their building budgets.
- The Alternative Transition Program (ATP) "The Bridge" will begin session next Monday, February 3rd, at its Warren Street location. Presently we have 21 students and possibly 22, who will be attending. The District will hold a ribbon cutting sometime later in the month.

New Business – Two topics that the Superintendent addressed were:

- A letter to in-Bloom, Inc., as attached, expressing concern regarding student test data and other private information about students that could be processed through in-Bloom. It was the Board's opinion that the Superintendent go forward with the letter to in-Bloom.
- Board of Education meeting location changes: February 10th Board Meeting location changed from MCSIS to JLE and the June 9th Board Meeting location changed from HHS to MCSIS.

**EXECUTIVE
SESSION**

On a motion by Ms. Hamilton, with a second by Ms. Chapman, the Board of Education went into Executive Session at 8:00 p.m. to discuss the mid-year evaluation of the Superintendent, employment history of a particular person, and negotiations.

Ayes – 6 Nays – 0

MOTION CARRIED

The Board of Education came out of Executive Session at 8:45 p.m. on a motion by Ms. Hamilton, with a second by Ms. Chapman.

Ayes – 6 Nays – 0

MOTION CARRIED

ADJOURNED

The Board of Education meeting was adjourned at 8:46 p.m. on a motion by Ms. Hamilton, with a second by Ms. Chapman.

Ayes – 6 Nays – 0

MOTION CARRIED

HUMAN RESOURCES

Personnel Agenda

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VII.

A. NEMO MENTOR APPOINTMENT

	Last Name	First Name	Position	New Employee	Pro-rated Stipend	Effective Date	Notes
A.	Grener-Antonelli	Karen	Mentor Teacher	JHS Social Studies Teacher	\$600.00	Half year (Jan.-June 2014)	Per regulations, the district is responsible to provide mentoring to new teachers.

B. SUPPORT STAFF CHANGE IN HOURS

	Last Name	First Name	Position	Location	Current Hours	New Hours	Effective Date	Notes
A.	Figueroa	Caridad	Food Service Helper	JLE	3.75	4.75	1/28/14	Needed coverage due to increased enrollment and number of meals being served.
B.	Klima	Donna	Head Cook/Cafeteria Mgr.	JLE	6	6.25	1/28/14	Needed coverage due to increased enrollment and number of meals being served.

C. EXTRA-CURRICULAR EXTRA CLASS APPOINTMENTS

	Last Name	First Name	Position	Stipend	Effective Date
A.	Rees	Lucy	IS Treasurer	\$654.50	2013-2014 school year
B.	Dykeman	Bonnie	IS Auditor	\$184.00	2013-2014 school year

D. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
A.	Downey	Teena	Substitute Teacher	Non-Certified	\$65.00 per day	1/28/14
B.	Fredereksen	LuAnn	Substitute Teacher	Certified/Retired	\$100.00 per day	1/28/14

HUMAN RESOURCES

Personnel Agenda

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E. REMOVE FROM SUBSTITUTE LIST

	Last Name	First Name	Position	Effective Date
A.	Kraft	Jill	Substitute Food Service Helper	1/28/14

F. 21ST CENTURY PROGRAM STUDENT HELPER APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per wk.)	Effective Date	Notes
A.	Faulkner	Lindsay	ASP Student Helper	\$9.50 per hour	1/28/14	Funding via 21 st Century Grant
B.	Phidd	Kayon	ASP Student Helper	\$9.50 per hour	1/28/14	Funding via 21 st Century Grant

G. 21ST CENTURY PROGRAM INSTRUCTOR APPOINTMENT

	Last Name	First Name	Position	Rate of Pay (not to exceed 15 hrs. per wk.)	Effective Date	Notes
A.	Tice	Jacqueline	ASP Instructor	\$18.00 per hour	1/28/14	Funding via 21 st Century Grant

H. POOL STAFF APPOINTMENTS

	Last Name	First Name	Position	Hours	Rate of Pay	Effective Date
A.	Nedwell	Missy	Swim Instructor	As Needed	\$13.00 per hour	1/18/14
B.	Nedwell	Daniel	Swim Instructor	As Needed	\$13.00 per hour	1/11/14
C.	Schoep	Samuel	Swim Instructor	As Needed	\$13.00 per hour	1/11/14

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

HUMAN RESOURCES

Personnel Agenda

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