

HUDSON CITY SCHOOL DISTRICT  
REGULAR BOARD OF EDUCATION MEETING  
MARCH 24, 2014 – 6:00 P.M.  
HUDSON HIGH SCHOOL LIBRARY

Minutes Meeting #16

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The regular meeting of the Hudson City School District Board of Education was held on March 24, 2014 at the Hudson High School Library, 215 Harry Howard Ave., Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by President Kelly Frank at 6:00 p.m. with the following Board Members in attendance:

PRESENT:

Kelly Frank  
Joseph E. Carr  
Tiffany Hamilton  
David Kisselburgh  
Carrie Otty

LATE ARRIVAL:

Peter A. Rice, Jr. (arrived at 6:20 p.m.)

ABSENT:

Jeri Chapman  
William Glasser, Student Representative

ALSO PRESENT: Superintendent  
Coordinator of School Improvement  
School Business Executive  
Clerk of the Board

Maria J. Suttmeier  
April Prestipino  
Robert D. Yusko, Jr.  
Frieda A. Van Deusen

Ms. Hamilton made a motion, seconded by Ms. Otty, that the Board of Education accepts the Board Agenda with one change: place New Business before Public Forum on the agenda.

AGENDA ACCEPTED

Ayes – 5

Nays – 0

MOTION CARRIED

Budget Workshop - Special Education – Kim Lybolt, Director of Student Services

BUDGET WORKSHOP

Ms. Lybolt presented an overview of the special education budget plan for the 2014-2015 school year based on the district’s number of students requiring services.

Board Member Peter Rice joined the meeting at 6:20 p.m.

PETER RICE

Following Ms. Lybolt’s presentation, the Board recessed for a ten minute break.

BOARD BREAK

Returning from break at 7:00 p.m., the Board continued the meeting.

Student Representative Report – Billy Glasser, Student Representative, was absent therefore no report was given.

STUDENT REP’S.  
REPORT

Recognition/Presentation – There was no recognition/presentation at this meeting.

RECOGNITION/  
PRESENTATION

Executive Session – There was no need for an Executive Session at this time.

EXECUTIVE SESSION

On a motion by Ms. Hamilton, with a second by Mr. Rice, the Board of Education approves personnel agenda items A-I, as attached.

PERSONNEL AGENDA  
ITEMS A-I

Ayes – 6

Nays – 0

MOTION CARRIED

**OLD BUSINESS**

**A. Committee Reports:**

1. **Audit** – Ms. Hamilton reported that the March 12<sup>th</sup> Audit Committee Meeting was cancelled due to inclement weather and the committee will meet again soon to discuss the results of the State Comptroller’s audit.

2. **Facilities** – Mr. Kisselburgh reported the next facility meeting is scheduled for April 1<sup>st</sup> in Central Administration. Use of facilities will be one of the topics to be discussed.

3. **Board Policy** – Second Reading of Severe Weather and Extreme Temperature Policy and Procedure was discussed with no change in the language since the first reading. However, the Board decided to put the policy up for a third reading next month.

4. **Budget** – The Board will hold a Community Conversation gathering at the John L. Edwards Primary School on March 26<sup>th</sup> from 6-7 p.m. Both the Superintendent and Business Manager are also planning to take part in community outreach meetings throughout the district to conduct 2014-15 budget presentations.

**NEW BUSINESS**

The Board decided to hold New Business discussion until George Keeler, Superintendent of Building and Grounds, arrives at the meeting.

**PUBLIC FORUM**

No one signed up to speak at this time.

**BUSINESS EXECUTIVE REPORT**

2014-2015 Budget Update – Mr. Yusko, School Business Executive, highlighted the following budget items:

- 2.26% maximum tax levy
- State government is still working out the figures of the State budget
- No real talk of GEA reduction
- No increase to Foundation Aid by the Senate
- Talk of a possible property tax freeze by the Governor

**CSI REPORT**

Update on Professional Development Across the District – Mrs. Prestipino, Coordinator of School Improvement, reported that SED is coming to do an audit of Title IA (AIS) on April 22<sup>nd</sup>. Mrs. Prestipino also highlighted the tremendous amount of professional development that has been taking place in each of our school buildings this year.

**SUPERINTENDENT REPORT**

Intermediate School SRI Reading Lexiles – Superintendent Maria Suttmeier reviewed with the Board a graph of the reading lexiles at the M.C. Smith Intermediate School that indicate student progress.

Positive Notes –

- Beauty and the Beast – March 28-30 HHS auditorium
- Kindness Club pamphlet
- Science Expo at Columbia-Greene Community College – HCS student placed second in the competition over the weekend
- Parent-Teacher Conference – held March 20<sup>th</sup> with improved parent attendance
- Supt. attended the Grades 3-4 Concert at MCSIS and commented on the wonderful music program happening there.
- Supt.’s visit to the Power of Peace Program at the HHS and the powerful comments of the students participating in the program
- Hypnotist Show held on March 21<sup>st</sup> got rave reviews and there was a marked improvement in the conduct of our students attending the assembly.

**Facility Use:** Board President Kelly Frank led the discussion in regard to use of our facilities by outside organizations and the inconsistency of rates charged for use of the facilities. Mr. Keeler, Supt. of Building and Grounds, indicated that he would review the use of facility requests and report back to the Board. It was decided that the facility use policy and fee schedule would be reviewed at the next Board facilities meeting on April 1<sup>st</sup>.

NEW BUSINESS

On a motion by Ms. Hamilton, with a second by Mr. Carr, the Board of Education approves action on consensus agenda items A-I, as follows:

CONSENSUS AGENDA  
ITEMS A-I

Ayes – 6

Nays – 0

MOTION CARRIED

**Be It Resolved,** that the Board of Education approves Board Meeting Minutes #15, dated March 10, 2014, pages 3468-3472.

BOARD MINUTES #15  
APPROVED

**Be It Resolved,** for the purpose of preparing registers of the qualified voters of the Hudson City School District, Columbia County, New York for the School District Budget Vote and School Board Election to be held on May 20, 2014, the Board of Education establishes April 21, 2014 as Registration Day at the John L. Edwards Primary School, 360 State Street, Hudson, NY from 4:00 P.M. to 8:00 P.M.

REGISTRATION DAY  
APRIL 21, 2014

**Be It Resolved,** that the Board of Education amends the 2013-2014 district calendar by designating Monday, June 16, 2014 as a testing day at Hudson Sr. High School only, as attached.

2013-14 CALENDAR  
AMENDED

**Be It Resolved,** that the Board of Education approves the attached Memorandum of Agreement with the Building Administrators for the creation and implementation of a Career Ladder Program under the approved Strengthening Teacher and Leader Effectiveness Grant.

MOA – BUILDING  
ADMINISTRATORS  
CAREER LADDER

**Be It Resolved,** that the Board of Education approves the attached Memorandum of Agreement with the Building Administrators regarding the Dean of Students position and assigned duties.

MOA – BUILDING  
ADMINISTRATORS  
DEAN OF STUDENTS

**Be It Resolved,** that the Board of Education approves a Health and Welfare Services Agreement for the 2013-2014 school year, as attached, with South Colonie Central Schools for two (2) HCSD students attending the AnNur Islamic School in the South Colonie Central School District, at a cost of \$624.33 per student, for a total cost of \$1,248.66.

HEALTH SERVICES  
CONTRACT – SOUTH  
COLONIE

**Be It Resolved,** that the Board of Education accepts the attached Hudson Junior High School Extra-Curricular Account Monthly Financial Report for the months of January and February 2014.

JRHS EXTRA-CURR.  
ACCOUNT REPORT

**Be It Resolved,** that the Board of Education accepts the attached Hudson Senior High School Extra-Curricular Account Monthly Financial Report for the months of January and February 2014.

HSHS EXTRA-CURR.  
ACCOUNT REPORT

**Be It Resolved,** that the Board of Education arranges for placement of students with disabilities (CSE and CPSE meetings held on February 11, 12, 14, 25, 27, March 6, 10, 11, 12, 19, 2014)

CSE AND CPSE  
PLACEMENTS

**BOE Meetings:**

April 3 – Special Board Meeting, Executive Session only for negotiations, at 7 p.m. John L. Edwards School Cafeteria

April 7 – Curriculum Workshop grades 7 and 8 from 6-7 p.m. – Jr. High School Library

April 7 - Special Board Meeting at 7 p.m. – Jr. High School Library

April 22 – Special Board Meeting (RCG BOCES Budget & Board Vote) at 7 p.m. – HHS Library

UPCOMING MEETING  
DATES

**Committee Meetings:**

March 26 – Budget Committee “Community Conversation” from 6-7 p.m. – JLE Cafeteria

April 1 – Facilities Committee Meeting at 4 p.m. – Central Office at HHS

**Nomination Petitions for School Board...**

Will be available beginning March 12, 2014 at the Clerk of the Board's office at Hudson High School, 215 Harry Howard Avenue, Hudson. Completed petitions must be returned to the Clerk of the Board by 5 p.m. on April 30, 2014.

**EXECUTIVE SESSION**

The Board of Education went into Executive Session at 8:27 p.m., on a motion by Ms. Hamilton with a second by Mr. Carr, for the purpose of negotiations.

Ayes – 6

Nays – 0

**MOTION CARRIED**

The Board of Education came out of Executive Session at 9:28 p.m. on a motion by Ms. Otty with a second by Ms. Hamilton.

Ayes – 6

Nays – 0

**MOTION CARRIED**

**ADJOURNMENT**

On a motion by Ms. Otty, with a second by Ms. Hamilton, the Board of Education meeting was adjourned at 9:28 p.m.

Ayes – 6

Nays – 0

**MOTION CARRIED**

### VIII.

#### A. SAT PREP CLASS TEACHER APPOINTMENTS

	Last Name	First Name	Position	Hours/Rate of Pay	Effective Dates	Notes
A.	Rees	Lucy	SAT Prep Class Math Teacher	\$47/hr. for instruction (total 12 hrs.) \$42/hr. for Prep Time (total 6 hrs.)	3/27/14-5/8/14	Funding via 21 <sup>st</sup> Century Grant. Posting #022614-49
B.	Brust	Janet	SAT Prep Class English Teacher	\$47/hr. for instruction (total 12 hrs.) \$42/hr. for Prep Time (total 6 hrs.)	3/27/14-5/8/14	Funding via 21 <sup>st</sup> Century Grant. Posting #022614-49

#### B. SUPPORT STAFF UNPAID LEAVE OF ABSENCE

	Last Name	First Name	Position	Location	Effective Dates	Notes
A.	Hennigan-Masters	Erin	Teaching Assistant	HSHS	4/2/14-4/11/14	Unpaid Maternity LOA

#### C. SUPPORT STAFF PROVISIONAL APPOINTMENT

	Last Name	First Name	Position	Location	Effective Date	Notes
A.	June	Richard	Provisional Head Custodian	HJSHS	3/25/14	Replacing H. Lonsdale who retired. Provisional until successful completion of Civil Service Exam. Posting #N030414-28

#### D. SUPPORT STAFF CHANGE IN HOURS

	Last Name	First Name	Position	Location	Current Hours	New Hours	Effective Date	Notes
A.	Almstead	Greg	1:1 Teacher Aide	JLE	6.5	6.75	3/25/14	To meet requirements on student's IEP.

# HUMAN RESOURCES

## Personnel Agenda

March 24, 2014

### E. ABOLISH DISTRICT-WIDE FLOATER AIDE POSITION

	Position	Location	Effective Date	Notes
A.	District-Wide Floater Aide	District-Wide (where needed)	3/31/14	Position no longer needed.

### F. SUPPORT STAFF TRANFERS

	Last Name	First Name	Current Position	New Position	Current Location	New Location	Current Hours	New Hours	Effective Date	Notes
A.	Coons	Stacy	District-Wide Floater Aide	Teacher Aide	District-Wide (where needed)	HSHS	6.25	6.25	3/31/14	Replacing M.B. Super who is retiring.
B.	Nicholson	Theresa	1:1 Teacher Aide	Teacher Aide	MCSIS	MCSIS	7.5	7.5	3/25/14	Replacing T. Frederick who resigned.

### G. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
A.	Castano	Jena	Substitute Teacher Substitute Teaching Assistant Substitute Teacher Aide	Non-Certified Certified TA N/A	\$65.00 per day \$14.17 per hour \$8.44 per hour	3/25/14
B.	Jablanski	Margaret	Substitute Teacher Aide	N/A	\$8.44 per hour	3/25/14
C.	Konderwich	Laura	Substitute Teacher	Certified	\$85.00 per day	3/25/14
D.	Manetta	Julia	Substitute Teacher Substitute Teaching Assistant Home Instructor	Certified	\$85.00 per day \$14.17 per hour \$20.00 per hour	3/25/14
E.	Proper	Lori	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	3/25/14

### H. REMOVE FROM SUBSTITUTE LIST

	Last Name	First Name	Position	Effective Date
A.	Holmes	Robert	Substitute Cleaner	3/25/14

### I. ELECTION INSPECTORS FOR BUDGET VOTE AND SCHOOL BOARD ELECTIONS APPOINTMENTS

	Last Name	First Name	Position	Effective Date	District No.	Rate
A.	DeCintio	Madaline	Election Inspector	5/20/14	Hudson No. 1	\$8.00 per hour
B.	Graziano	Catherine	Election Inspector	5/20/14	Hudson No. 1	\$8.00 per hour
C.	Reese	Margaret	Election Inspector	5/20/14	Hudson No. 1	\$8.00 per hour
D.	Williams	Brenda	Election Inspector	5/20/14	Hudson No. 1	\$8.00 per hour
E.	Keeler	Betty	Election Inspector	5/20/14	Greenport No. 2	\$8.00 per hour
F.	Patzwahl	Marion	Election Inspector	5/20/14	Greenport No. 2	\$8.00 per hour
G.	Torchia	Kathleen	Election Inspector	5/20/14	Greenport No. 2	\$8.00 per hour
H.	Trudell	Barbara	Election Inspector	5/20/14	Greenport No. 2	\$8.00 per hour
I.	Anuska	Mary	Election Inspector	5/20/14	Claverack No. 3	\$8.00 per hour
J.	Chaikowski	Eleanor	Election Inspector	5/20/14	Claverack No. 3	\$8.00 per hour
K.	Quirk	Kathleen	Election Inspector	5/20/14	Claverack No. 3	\$8.00 per hour
L.	Super	Madelyn	Election Inspector	5/20/14	Claverack No. 3	\$8.00 per hour
M.	D'Onofrio	Rita	Election Inspector	5/20/14	Stottville No. 4	\$8.00 per hour
N.	Ressler	Dorothea	Election Inspector	5/20/14	Stottville No. 4	\$8.00 per hour
O.	Wolfe	Gertrude	Election Inspector	5/20/14	Stottville No. 4	\$8.00 per hour
P.	Schneider	Beverly	Election Inspector	5/20/14	Livingston No. 5	\$8.00 per hour
Q.	Schneider	Charles	Election Inspector	5/20/14	Livingston No. 5	\$8.00 per hour
R.	Yandik	Eileen	Election Inspector	5/20/14	Livingston No. 5	\$8.00 per hour
S.	Jennings	Margaret	Alternate Election Inspector	5/20/14	(As Needed)	\$25.00 per day if not called upon
T.	Groll	Peter	Machine Preparer	5/20/14	All Districts	\$75.00 per machine
U.	Groll	Peter	Machine Custodian	5/20/14	All Districts	\$25.00 per machine

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.