

HUDSON CITY SCHOOL DISTRICT
SPECIAL BOARD OF EDUCATION MEETING
OCTOBER 20, 2014 – 7:00 P.M.
JOHN L. EDWARDS PRIMARY SCHOOL CAFETERIA

Minutes Meeting #7

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The special meeting of the Hudson City School District Board of Education was held on October 20, 2014 at the John L. Edwards Primary School, 360 State Street, Hudson, NY.

PLEDGE OF ALLEGIANCE

The meeting was called to order by President Peter Rice at 7:00 p.m. with the following Boards Members in attendance:

PRESENT:

Peter A. Rice, Jr.
Sage Carter
Tiffany Hamilton
David Kisselburgh
Maria McLaughlin
Carrie Otty
Derrick Smart
Atia Begh, Student Representative

ALSO PRESENT: Superintendent
Coordinator of School Improvement
School Business Executive
Clerk of the Board

Maria J. Suttmeier
April Prestipino
Robert D. Yusko, Jr.
Frieda A. Van Deusen

Ms. Hamilton made a motion, seconded by Ms. Otty, that the Board of Education accepts the Board Agenda with the following changes noted: Pull and read separately Consensus Agenda items B, D, E, G and O and pull item L from the Personnel Agenda.

AGENDA ACCEPTED

Ayes – 7 Nays – 0 **MOTION CARRIED**

Student Representative Report – Atia Begh, Student Representative to the Board, spoke about the recent Homecoming bonfire, football game and dance and gave a listing of events that will be taking place in our district.

STUDENT REP'S REPORT

School Board Recognition Week – Representatives from the JLE PTA and MCSIS HOPE organizations were on hand to recognize our Board in honor of School Board Recognition Week October 27-31, 2014 and to thank them for all the work they do on behalf of our district. They read a proclamation from Governor Andrew Cuomo and presented a copy of the proclamation to each board member. The HOPE organization presented a copy of their MCSIS yearbook, and dedicated books to the school library in honor of our board. Refreshments were also provided for the board.

RECOGNITION/PRESENTATION

On a motion by Ms. Hamilton, with a second by Ms. Otty, the Board of Education went into Executive Session at 7:15 p.m. to discuss employment history of a particular person(s).

EXECUTIVE SESSION

Ayes – 7 Nays – 0 **MOTION CARRIED**

The Board of Education came out of Executive Session at 7:21 p.m. on a motion by Ms. Hamilton, with a second by Ms. Otty.

Ayes – 7 Nays – 0 **MOTION CARRIED**

Ms. Hamilton made a motion, seconded by Ms. Otty, that the Board of Education approves personnel agenda items A-C, as attached.

PERSONNEL AGENDA ITEMS A-C

Ayes – 7 Nays – 0 **MOTION CARRIED**

Ms. Hamilton made a motion, seconded by Ms. Otty, that the Board of Education approves personnel agenda item D, as attached.

PERSONNEL AGENDA ITEM D

Ayes – 6 Nays – 0 Abstentions – 1 Mr. Rice **MOTION CARRIED**

**PERSONNEL AGENDA
ITEMS E-K**

Ms. Hamilton made a motion, seconded by Ms. Otty, that the Board of Education approves personnel agenda items E-K, as attached.

Ayes – 7

Nays – 0

MOTION CARRIED

**PERSONNEL AGENDA
ITEMS M-Z**

Ms. Hamilton made a motion, seconded by Ms. Otty, that the Board of Education approves personnel agenda items M-Z, as attached.

Ayes – 7

Nays – 0

MOTION CARRIED

OLD BUSINESS

Committee Reports:

Audit – Ms. Hamilton indicated that the Audit Committee is waiting for the audit report from our external auditor and then they will meet to review that.

Facilities – Mr. Kisselburgh reported that the Facilities Committee met on October 1st. Items discussed were the installation of the boiler at the Claverack School, appearance of the Central Office, traffic study at JLE and HHS, energy audit, and the facilities use policy. Columbia County is planning on moving out of the Claverack School and back to the Hudson courthouse the week of October 27th. The next committee meeting is scheduled for November 12th at 3 pm in Central Administration.

Policy – Ms. Otty introduced the first reading of **Policy 1130 News and Social Media Relations** and indicated the addition of a section regarding the use of videos in classes when they are relevant to the lessons that are being studied, as attached.

First reading of **Policy 6640 Inventories/Capitalization** took place with no changes noted. Second reading will be presented at the next board meeting.

First reading of **Policy 5100 Attendance** – Policy was reviewed and the committee will add a section regarding physical education classes to the policy before the next reading.

Budget – The Committee will work on the Budget Timeline for 2015

NYSSBA CONVENTION: It was the consensus of the Board to approve Board President Peter Rice’s attendance at the upcoming NYSSBA convention in New York City October 26-28th.

PUBLIC FORUM

Mr. Spicer, Principal at JLE, spoke in regard to a recent field trip for some of his students that had to be cancelled due to a substitute nurse and transportation matter and suggested a phone call in addition to an email be used as communication in the future.

BUSINESS EXEC.’S REPORT

Mr. Yusko briefed the board on the Smart Schools Bond, which will be the 3rd proposition on the ballot November 4th. This proposition pertains to New York bonds for school technology.

CSI REPORT

April Prestipino, Coordinator of School Improvement, reviewed with the board the following: Online BEDS reporting, DTSDE/Focus Review Updates, and Redesigned SAT.

SUPT’S. REPORT

Superintendent Suttmeier reviewed with the board the following: 2013-2014 Destination Graduation District Data Report, the 2013-2014 Destination Graduation Targets and outcomes as well as the targets for 2014-2015, the District e-Newsletter, and the Public Service Awareness Campaign concerning Opioid Addiction and Heroin Use.

Celebrating What’s Right – The Superintendent indicated how wonderful it was to observe Bard College students working with our students and mentoring them and she announced that she had been selected and accepted to sit on the NYSED Advisory Board for strengthening teacher leader effectiveness (STLE) which meets 3 times during the school year.

**BOARD MINUTES #6
APPROVED**

Be It Resolved, that the Board of Education, on a motion by Ms. Hamilton, with a second by Ms. Otty, approves Board Meeting Minutes #6, dated September 22, 2014, pages 3523-3527.

Ayes – 7

Nays – 0

MOTION CARRIED

Be It Resolved, that the Board of Education, on a motion by Ms. Hamilton, with a second by Ms. Otty, approves the CSEA Health Insurance Board Resolution between the Hudson City School District and the CSEA Custodial and Maintenance Unit, effective October 1, 2014, as attached.
MAINT. UNIT

CSEA HEALTH
INSURANCE-CUST/

Ayes – 7 Nays – 0 MOTION CARRIED

Be It Resolved, that the Board of Education, on a motion by Ms. Hamilton, with a second by Ms. Otty, approves the Stipulation of Settlement dated October 20, 2014 between the Hudson City School District and the CSEA Custodial and Maintenance Unit, as attached.

CUST/MAINT. UNIT
STIPULATION OF
AGREEMENT

Ayes – 7 Nays – 0 MOTION CARRIED

Be It Resolved, that the Board of Education, on a motion by Ms. Hamilton, with a second by Ms. Otty, approves the Amendment to allow Health FSA Carryover and Other Options to the Hudson City School District Plan (Health Flexible Spending Account) in accordance with Section 125 of the Internal Revenue Code effective July 1, 2014, as attached.

HEALTH FSA
CARRYOVER &
OTHER OPTIONS

Ayes – 7 Nays – 0 MOTION CARRIED

Be It Resolved, that the Board of Education, on a motion by Ms. Hamilton, with a second by Ms. Otty, approves the Contract of Sale for the Claverack School between the City School District of the City of Hudson and Jeffrey Gibson for the purchase price of \$390,000.00, as attached.

CLAVERACK SCHOOL
CONTRACT OF SALE

Ayes – 7 Nays – 0 MOTION CARRIED

Be It Resolved, that the Board of Education, on a motion by Ms. Hamilton, with a second by Ms. Otty, acknowledges a loss of taxes due to a clerical error by the Town of Claverack Assessor, as attached, for Yi Song Tae in the amount of \$4,159.68.

LOSS OF TAXES-
YI SONG TAE

Ayes – 7 Nays – 0 MOTION CARRIED

Be It Resolved, that the Board of Education, on a motion by Ms. Hamilton, with a second by Ms. Otty, approves an agreement with Devereux New York Treatment Network, corrected to read Hudson City School District and not Hudson Central School District, as attached, to provide Educational services for children with disabilities, at the tuition rate approved by NYS Department of Education, effective July 1, 2014 through June 30, 2015.

DEVEREUX NY
TREATMENT
NETWORK
AGREEMENT

Ayes – 7 Nays – 0 MOTION CARRIED

On a motion by Ms. Hamilton, with a second by Ms. Otty, the Board of Education approves action on consensus agenda items H-N, as follows:

CONSENSUS AGENDA
ITEMS H-N

Ayes – 7 Nays – 0 MOTION CARRIED

Be It Resolved, that the Board of Education approves a Shared Services Agreement by and between Taconic Hills Central School District and the Hudson City School District, as attached, to transport one HCSD McKinney/Vento eligible student from his residence in Copake to the MCSIS and return home on a daily basis, beginning October 6, 2014.

TACONIC HILLS &
HCSD SHARED
SERVICES

Be It Resolved, that the Board of Education approves a transportation contract, as attached, with Coxsackie Transport – Wayne Parks, as a result of a bid opening on September 24, 2014, to transport a special education student to the Housatonic Academy Day Treatment Program, as per student's I.E.P., at a total anticipated cost of \$48,216.00, beginning October 1, 2014 and ending June 30, 2015.

TRANSPORTATION
CONTRACT –
COXSACKIE
TRANSPORT

Be It Resolved, that the Board of Education approves the attached consultant agreement with James B. Clarke, Jr. to serve as an alternate §3214 hearing officer at the rate of \$325.00 per hearing, effective October 21, 2014 through June 30, 2015.

JAMES B. CLARKE
CONSULTANT
AGREEMENT

Be It Resolved, that the Board of Education approves revisions to the attached HCSD Professional Development Plan 2013-2016.

HCSD PDP 2013-16
REVISIONS APPROVED

Be It Resolved, that the Board of Education approves a field trip request for eighth grade students to attend Physics and Math Day at Six Flags New England in Agawam, MA on May 15, 2015, at no cost to the district.

8TH GR. FIELD TRIP
SIX FLAGS

KINDNESS CLASS FIELD TRIP TO PROCTOR'S

Be It Resolved, that the Board of Education approves a field trip request for the Kindness Club life skills class to attend the Wild Kratts Live show at Proctor's Theatre in Schenectady on February 27, 2015, at no cost to the district.

FIELD TRIP – HHS MUSIC AREA ALL-STATE MUSIC FESTIVAL

Be It Resolved, that the Board of Education approves a field trip request from music department chair Andrea Mastrianni to transport four district students to the Area All-State Music Festival in Poughkeepsie, NY, on November 21-22, 2014.

WAIVER OF BLDG. FEES UPSTATE PRODUCTIONS

Be It Resolved, that the Board of Education, on a motion by Ms. Hamilton, with a second by Ms. Otty, grants a 50% reduction in building use fees for Upstage Productions Inc. for rehearsals and performance dates at the high school auditorium, as attached.

Ayes – 7

Nays – 0

MOTION CARRIED

CONSENSUS AGENDA ITEMS P-R

Be It Resolved, that the Board of Education, on a motion by Ms. Hamilton, with a second by Ms. Otty, approves action on consensus agenda items P-R, as follows:

Ayes – 7

Nays – 0

MOTION CARRIED

DONATION ACCEPTED - INVESTMENTS IN YOUTH

Be It Resolved, that the Board of Education accepts a check in the amount of \$500.00 from an Investments in Youth, Inc. grant awarded to Hudson Senior High School music teacher Scott Vorwald to support a summer band camp at Helsinki, and directs the Board Clerk to send a thank you.

CSE AND CPSE PLACEMENTS

Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CSE and CPSE meetings held on March 12, September 17, 18, 19, 22, 25, 26, 30, October 1, 3, 6, 8, 9, 14, 15, 16, 2014)

M.O.U. COL. CO., DOH, EMERGENCY MGMT., & HHS

Be It Resolved, that the Board of Education approves the attached Memorandum of Understanding between the County of Columbia, Department of Health, Emergency Management Office, and Hudson High School for the distribution and administration of medical countermeasures.

NEW BUSINESS

There was no new business to discuss at this time.

PUBLIC FORUM

Nicole Genito questioned the fairness of the targets set for the 2014-15 school year for JLE compared to the targets set for MCSIS.

UPCOMING MEETINGS

BOE Meetings/Training Dates:

Thursday, October 30 – BOE Training at 5:30-7:30 – Chamber of Commerce

Monday, November 10 – Regular Board Meeting at 7 p.m. – HS Library

Monday, November 24 – Regular Board Meeting at 7 p.m. – HS Library *Note: this meeting is being changed to 6:30 p.m.

Committee Meetings:

Wednesday, November 12 – Facilities Committee at 3 p.m. – District Office

Wednesday, November 12 – Policy Committee at 4 p.m. – District Office

ADJOURNMENT

The meeting was adjourned at 9:40 p.m. on a motion by Ms. Hamilton, with a second by Ms. Otty.

Ayes – 7

Nays – 0

MOTION CARRIED

7.

A. SUPERINTENDENT SUBSTITUTE APPOINTMENTS

	Last Name	First Name	Per Diem Rate	Effective Dates	Notes
A.	Howe	John	\$500.00 per day	10/21/14-6/30/15	As needed
B.	McKinney	John	\$500.00 per day	10/21/14-6/30/15	As needed

B. UNPAID FMLA LEAVE OF ABSENCE

	Last Name	First Name	Position	Location	Days	Effective Dates	Notes
A.	Gelles	Diane	ESL Teacher	MCSIS	60	10/01/14-1/12/15 (tentative end date)	Unpaid FMLA

C. LONG-TERM SUBSTITUTE APPOINTMENT

	Last Name	First Name	Position	Location	Rate of Pay	Effective Dates	Notes
A.	Viig	Kristen	Long-Term Substitute ESL Teacher	MCSIS	\$85.00 per day	10/15/14-1/12/15 (tentative end date)	To fill vacancy due to D. Gelles-LOA

D. PMHP CHILD ASSOCIATE APPOINTMENT

	Last Name	First Name	Position	Location	Rate of Pay	Hours	Effective Dates	Notes
A.	Cobb-Rice	Yvonne	PMHP Child Associate	MCSIS/JLE	\$12.00 per hour	30 hrs. per week	9/02/14- 6/30/15	Appointment to include benefits from the Individual Benefit Packet

HUMAN RESOURCES

Personnel Agenda

October 20, 2014

E. TEACHING ASSISTANT APPOINTMENT

	Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
A.	Tanner	Dayna	Teaching Assistant	3-Year Probationary	MCSIS	7	\$11.24 per hour	9/27/14	Posting #072214-13

F. TEACHING ASSISTANT RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
A.	Martin	Tara	Teaching Assistant	MCSIS	End of business on 10/9/14

G. CORRECTION TO APPOINTMENTS FOR TEACHING ASSISTANTS

	Last Name	First Name	Position	Type of Appointment	Effective Date	Notes
A.	Alessi	Lena	Teaching Assistant	3-Year Probationary	9/02/14	To include probationary period in original appointment
B.	Krizar	Elizabeth	Teaching Assistant	3-Year Probationary	9/02/14	To include probationary period in original appointment
C.	Reyome	Amanda	Teaching Assistant	3-Year Probationary	9/04/14	To include probationary period in original appointment
D.	Mancini	Anthony	Teaching Assistant	3-Year Probationary	9/02/14	To include probationary period in original appointment

H. CREATE TEACHER AIDE POSITION

	Position	Location	Hours	Rate of Pay	Effective Date	Notes
A.	1:1 Teacher Aide	MCSIS	6.5 hrs. (7:45 a.m.-2:45 p.m.)	\$8.44 per hour or contractual rate	10/21/14	To meet the requirements and mandates on student's IEP

I. TEACHER AIDE APPOINTMENTS

	Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
A.	Turner-Campbell	Lira	Shared Teacher Aide	Probationary Period no more than 52 weeks	JLE	6.25	\$8.44 per hour	10/06/14	Posting #N090414-15
B.	Bhuiyan	Nurul	1:1 Teacher Aide	Probationary Period no more than 52 weeks	HSHS	6	\$8.44 per hour	10/21/14	Posting #N091614-17

J. TEACHER AIDE POSITION CHANGE

	Last Name	First Name	Current Position	New Position	Location	Effective Date
A.	Pullen	Ariel	1:1 Teacher Aide	Shared Teacher Aide	HJHS	9/15/14

K. CORRECTION TO APPOINTMENTS FOR TEACHER AIDES

	Last Name	First Name	Position	Type of Appointment	Effective Date	Notes
A.	Begum	Marjan	1:1 Teacher Aide	Probationary Period no more than 52 weeks	9/02/14	To include probationary period in original appointment
B.	Ohlerich	Thomas	1:1 Teacher Aide	Probationary Period no more than 52 weeks	9/02/14	To include probationary period in original appointment
C.	Thorpe	Courtney	Classroom Teacher Aide	Probationary Period no more than 52 weeks	9/02/14	To include probationary period in original appointment
D.	Sweatt	Victoria	1:1 Teacher Aide	Probationary Period no more than 52 weeks	9/02/14	To include probationary period in original appointment
E.	Proper	Lori	Teacher Aide	Probationary Period no more than 52 weeks	9/02/14	To include probationary period in original appointment
F.	Pullen	Ariel	Shared Teacher Aide	Probationary Period no more than 52 weeks	9/15/14	To include probationary period in original appointment
G.	Cooley	Shanan	1:1 Teacher Aide	Probationary Period no more than 52 weeks	9/23/14	To include probationary period in original appointment
H.	Van Dyke	Tyler	Shared Teacher Aide	Probationary Period no more than 52 weeks	9/23/14	To include probationary period in original appointment

M. CUSTODIAN EFFECTIVE START DATE CHANGE

	Last Name	First Name	Position	Current Effective Start Date	New Effective Start Date
A.	Simmons III	Martin	Custodian	8/26/14	10/07/14

N. LANGUAGE INTERPRETER APPOINTMENT

	Last Name	First Name	Position	Rate of Pay	Effective Dates	Notes
A.	Fatema	Kaniz	Translator	\$25.00 per hour	10/09/14-6/30/15	As needed for required special education meetings

O. REMOVE FROM SUBSTITUTE LISTS

	Last Name	First Name	Position	Effective Date
A.	Turner-Campbell	Lira	Substitute Teacher Home Instructor	10/3/14
B.	Tanner	Dayna	Substitute Teaching Assistant	9/26/14
C.	Michael	Robert	Substitute Teacher	10/2/14
D.	Pruden	Alicia	Substitute Teacher Home Instructor	10/21/14

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P. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
A.	Caron	Brianna	Substitute Teacher Substitute Teaching Assistant	Not-Certified	\$65.00 per day \$10.83 per hour	10/21/14
B.	Virgo	Nicola	Substitute Teacher	Not-Certified	\$65.00 per day	10/21/14
C.	Conte	Robert	Substitute Teacher	Certified/Retired	\$100.00 per day	10/21/14
D.	Keeler	Caroline	Substitute Teacher Substitute Teaching Assistant	Not-Certified	\$65.00 per day \$10.83 per hour	10/21/14
E.	Chambers	Lakisha	Substitute Teacher Aide	N/A	\$8.44 per hour	9/25/14
F.	Clark	Marsha	Substitute Teacher Aide	N/A	\$8.44 per hour	9/26/14
G.	Aglietti	Christopher	Substitute Teaching Assistant	Not Certified	\$10.83 per hour	10/15/14

Q. SUBSTITUTE STAFF RESIGNATION

	Last Name	First Name	Position	Effective Date
A.	Aglietti	Christopher	Substitute Teaching Assistant	End of business on 10/17/14

R. DEPARTMENT CHAIR K-12 APPOINTMENTS 2014-2015

	Last Name	First Name	Position	Stipend	Effective Date
A.	Boucher	June	Health Services Dept. Co-Chair	\$1615.66	2014-2015 school year
B.	Geer	Pierpont	Health Services Dept. Co-Chair	\$1615.66	2014-2015 school year
C.	Groll	Joan	Health Services Dept. Co-Chair	\$1615.66	2014-2015 school year

S. EXTRA-CURRICULAR SPORTS APPOINTMENT*

	Last Name	First Name	Position	Season	Stipend	Effective Date
A.	Sheldon	Warren	Girls' Varsity Basketball Assistant Coach	Winter	\$3598.	10/21/14

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T. EXTRA-CURRICULAR SPORTS POSITION CHANGE

	Last Name	First Name	New Position	Former Position	Season	New Stipend	Former Stipend	Effective Date	Notes
A.	Sundheim	Catherine	Girls' Modified Soccer Coach	Girls' JV Soccer Coach	Fall	\$2623.	\$2996.	2014 Fall Season	Position change due to lack of numbers to field a JV Team

U. POOL STAFF APPOINTMENT

	Last Name	First Name	Position	Rate of Pay	Effective Date
A.	Leonard	Matthew	P/T Swim Instructor	\$13.00 per hour	10/21/14

V. REMOVE FROM POOL LIFEGUARD LIST

	Last Name	First Name	Position	Effective Date
A.	Koweek	Molly	Lifeguard	10/21/14
B.	Koweek	Stephanie	Lifeguard	10/21/14

W. 21ST CENTURY PROGRAM INSTRUCTOR APPOINTMENT

	Last Name	First Name	Position	Hours/Rate of Pay (not to exceed 20 hrs./wk.)	Effective Date	Notes
A.	Proper	Lori	ASP Instructor	\$18.00 per hour	10/06/14	Funding via 21 st Century Grant

X. 21ST CENTURY PROGRAM STUDENT HELPER APPOINTMENT

	Last Name	First Name	Position	Hours/Rate of Pay (not to exceed 25 hrs./wk.)	Effective Date	Notes
A.	Clark	Daniel	ASP Student Helper	\$8.00 per hour	10/06/14	Funding via 21 st Century Grant

HUMAN RESOURCES

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Y. 21ST CENTURY AFTERSCHOOL PROGRAM SUPPORT STAFF APPOINTMENTS

	Last Name	First Name	Position	Location	Hours/Rate of Pay	Effective Date	Notes
A.	Carr	Megan	1:1 Teacher Aide for Afterschool Program	MCSIS	Mon.-Fri., 2:45p.m.-5:30p.m., when student is in attendance at the program. Rate of pay is \$12.50 per hour or contractual rate, whichever is greater.	10/22/14-6/25/15	Posting #N091914-19
B.	Pullen	Ariel	Shared Aide for Afterschool Program	HJHS	Mon.-Fri., 2:45p.m.-5:30p.m., when student is in attendance at the program. Rate of pay is \$12.50 per hour or contractual rate, whichever is greater.	10/22/14-6/25/15	Posting #N091914-20-1

Z. 21ST CENTURY PROGRAM SUPPORT STAFF RATE OF PAY CORRECTION

	Last Name	First Name	Position	Location	Hours/Rate of Pay	Effective Date	Notes
A.	Pepper	Amanda	1:1 Teacher Aide for Afterschool Program	JLE	Mon.-Fri., 2:15p.m.-5:30p.m., when student is in attendance at the program. Rate of pay is \$12.50 per hour or contractual rate, whichever is greater.	9/24/14-6/25/15	Correction
B.	Warfield	Karen	1:1 Teacher Aide for Afterschool Program	MCSIS	Mon.-Fri., 2:45p.m.-5:30p.m., when student is in attendance at the program. Rate of pay is \$12.50 per hour or contractual rate, whichever is greater.	9/24/14-6/25/15	Correction
C.	Buccheri	Gayle	1:1 Teacher Aide for Afterschool Program	MCSIS	Mon.-Fri., 2:45p.m.-5:30p.m., when student is in attendance at the program. Rate of pay is \$12.50 per hour or contractual rate, whichever is greater.	9/24/14-6/25/15	Correction

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

***Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches.**