

HUDSON CITY SCHOOL DISTRICT
SPECIAL BOARD OF EDUCATION MEETING
JANUARY 29, 2015 – 7:00 P.M.
HUDSON HIGH SCHOOL LIBRARY

Minutes Meeting #13

Page 3550

The special meeting of the Hudson City School District Board of Education was held on January 29, 2015 at the Hudson High School Library, 215 Harry Howard Ave., Hudson, NY. (Tonight’s board meeting was originally scheduled for January 26th but due to inclement weather was cancelled and rescheduled for this evening).

PLEDGE OF ALLEGIANCE

The meeting was called to order by Vice President Tiffany Hamilton at 7:00 p.m. with the following Board Members in attendance:

PRESENT:

Tiffany Hamilton
Sage Carter
David Kisselburgh
Maria McLaughlin
Carrie Otty
Atia Begh, Student Representative

ABSENT:

Peter A. Rice, Jr.
Derrick Smart

ALSO PRESENT: Superintendent
Clerk of the Board

Maria J. Suttmeier
Frieda A. Van Deusen

Ms. Otty made a motion, seconded by Mr. Kisselburgh, that the Board of Education accepts the Board Agenda with Agenda Items 4 (Curriculum Workshop) and 6 (Presentation) pulled from the agenda.

AGENDA ACCEPTED

Ayes – 5

Nays – 0

MOTION CARRIED

Student Representative Report - Atia Begh, Student Representative to the Board, mentioned briefly that Regents exams and Mid-terms are being held this week and due to the snow day on Tuesday some changes to the schedule of exams have occurred.

STUDENT REP’S.

Executive Session - There was no need for an Executive Session at this time.

On a motion by Ms. Hamilton, with a second by Ms. Otty, the Board of Education approves personnel agenda items A-J, as attached.

**PERSONNEL AGENDA
ITEMS A-J**

Ayes – 5

Nays – 0

MOTION CARRIED

Recognition and Welcome of New Staff - There was no new staff present to welcome or recognitions to acknowledge at the meeting this evening.

**RECOGNITION/
WELCOME**

Old Business - Dr. Gladys Cruz, Questar III, will be attending our Board Meeting on February 9, 2015 and Superintendent Suttmeier asked the Board for suggested topics of interest for Dr. Cruz to address. Some suggestions were: District’s relationship with Questar, changes to ESL guidelines, better ways to engage the community and Career Pathways.

OLD BUSINESS

Committee Reports -

**COMMITTEE
REPORTS**

Audit – Tiffany Hamilton reported that the committee had no updates to report.

Budget – Tiffany Hamilton reported that the committee will be working on the budget process and the Superintendent mentioned that she and Mr. Yusko have been meeting with each of the building administrators to discuss their budget for next year.

COMMITTEE REPORTS

Facilities – Mr. Kisselburgh reported that no meeting was scheduled but that the Facilities Use Policy is in draft form presently and hopefully will go to the board for its 1st reading at the February 9th Board Meeting.

Policy – The Policy Committee reviewed the following policies with the Board:

Review of Policy 2000, Board Operational Goals – There are some revisions to this policy to work on.

Revision of Policy 1130, News and Social Media Relations – No changes noted. Take action.
Abolish 1130-E, News and Social Media Relations Exhibit – Take action to abolish.

**ADOPTS POLICY 1130 AND
ABOLISHES 1130-E**

On a motion by Ms. Hamilton, with a second by Ms. McLaughlin, the Board of Education adopts revised Policy 1130, News and Social Media Relations and abolishes 1130-E, News and Social Media Relations Exhibit.

Ayes – 5 Nays – 0

MOTION CARRIED

First Reading of Policy 4520, Audio-Visual and Media Use – Some revisions noted. Will go to second reading.

First Reading of 4520-E, Audio-Visual and Media Use Exhibit – change title from News and Social Media Relations Exhibit to Audio-Visual and Media Use Exhibit.

First Reading of Policy 8400, Transportation – Some revisions noted. Will go to second reading.

First Reading of Policy 8410, Eligibility for Student Transportation – No changes noted. Take action.

ADOPTS POLICY 8410

On a motion by Ms. Hamilton, with a second by Mr. Kisselburgh, the Board of Education adopts Policy 8410, Eligibility for Student Transportation.

Ayes – 5 Nays – 0

MOTION CARRIED

First Reading of Policy 8410.1, Students with Disabilities – Take action

ADOPTS POLICY 8410.1

On a motion by Ms. Hamilton, with a second by Ms. McLaughlin, the Board of Education adopts Policy 8410.1, Students with Disabilities.

Ayes – 5 Nays – 0

MOTION CARRIED

First Reading of Policy 8410.2, Changes to Student Transportation – Take action

ADOPTS POLICY 8410.2

On a motion by Ms. Hamilton, with a second by Ms. Carter, the Board of Education adopts Policy 8410.2, Changes to Student Transportation.

Ayes – 5 Nays – 0

MOTION CARRIED

First Reading of Policy 8410.3, Transportation to a Childcare Location – Take action with minor change noted.

ADOPTS POLICY 8410.3

On a motion by Ms. Hamilton, with a second by Mr. Kisselburgh, the Board of Education adopts Policy 8410.3, Transportation to a Childcare Location with changes as discussed.

Ayes – 5 Nays – 0

MOTION CARRIED

First Reading of Policy 8410.4, Transportation for Sporting Events – Some changes noted and policy will go to second reading.

First Reading of Policy 8413, Transportation to Non-Public Schools – Take action with one small change noted.

ADOPTS POLICY 8413

On a motion by Ms. Hamilton, with a second by Mr. Kisselburgh, the Board of Education adopts Policy 8413, Transportation to Non-Public Schools, with one noted change.

Ayes – 5 Nays – 0

MOTION CARRIED

First Reading of Policy 8414.6, Child Safety Zones – This policy does not apply to our district at the present time since we provide transportation for all district children to and from school with no mileage restriction.

First Reading of Policy 8414.7, Parent Responsibility at Bus Stops – Discussion took place and revisions are needed.

First Reading of Policy 8417, Use of Private Vehicles to Transport Students – Take action

On a motion by Ms. Hamilton, with a second by Ms. Otty, the Board of Education adopts Policy 8417, Use of Private Vehicles to Transport Students.

ADOPTS POLICY 8417

Ayes – 5

Nays – 0

MOTION CARRIED

Public Forum – Rachel O’Connor spoke in regard to the content of videos and the number of students offered video viewing during indoor recess at JLE rather than other forms of activity like going outdoors to play. Two other parents present voiced the same concerns.

PUBLIC FORUM

Business Executive’s Report – Mr. Yusko, School Business Executive, was not present at the meeting, therefore no report was available.

BUSINESS EXEC.’S REPORT

Coordinator of School Improvement’s Report – April Prestipino, Coordinator of School Improvement, was not present at the meeting, therefore no report was available.

CSI REPORT

Superintendent’s Report – Academic Programs Committee - Supt. Suttmeier discussed the career pathways work of the Academic Programs Committee (Tri-County Committee) of which she is a member, to provide career opportunities for students in each of the four career pathways: Engineering, Media Com., Health Occupations, Alternative Energy. One pathway will be explored per session. The Committee will meet again on February 6th.

SUPT.’S REPORT

Celebrating What’s Right – Supt. Suttmeier pointed out the following reasons to celebrate:

- Martin Luther King Celebration – Supt. Suttmeier, Mr. Rice and Mr. Spicer attended the recent MLK Celebration and enjoyed performances by our high school students in choir, dance and readings.
- **Anthology of Poetry by Young Americans**: Poetry submitted by district students Will Sill and Khadija Khan was chosen to be published in this anthology comprised of selections from students across the United States.
- Student-led swim contest – Justin Slater & Joe Rivette were champions in the 100 yd. freestyle swim relay with a time of one (1) minute! The students led this activity themselves.
- eSchool Data Art Contest winners were: 1st place Noor Ain and Honorable Mention Qurat Ain, sisters in the 10th grade.

On a motion by Ms. Hamilton, with a second by Ms. Carter, the Board of Education approves consensus agenda items A-E, as follows:

CONSENSUS AGENDA ITEMS A-E

Ayes – 5

Nays – 0

MOTION CARRIED

Be It Resolved, that the Board of Education approves Board Meeting Minutes #12, dated January 12, 2015, pages 3547-3549.

APPROVES BOARD MINUTES #12

Vice President Tiffany Hamilton read aloud the following resolution and thanked Sharpe Self Storage on behalf of the Board for their generosity:

Be It Resolved, that the Board of Education accepts a donation, as attached, from Sharpe Self Storage of a storage unit to store donated items to be distributed to homeless families as needed, donor value of \$70.00 per month for 12 months, for a total value of \$840.00, and direct the Board Clerk to send a thank you. (This is the second storage unit this school year donated by Sharpe Self Storage.

2ND DONATION FROM SHARPE SELF

Be It Resolved, that the Board of Education approves a 2014-2015 health and welfare contract, as attached, with South Colonie Central School District for three (3) HCSD students who attend the AnNur Islamic School located in the South Colonie Central School District at the rate of \$637.78 per student, for a total of \$1,913.34.

HEALTH SERVICES CONTRACT – SOUTH COLONIE CENTRAL SCHOOL DISTRICT

**ALICE ENGEL
AGREEMENT**

Be It Resolved, that the Board of Education approves the attached agreement with Alice Engel to provide embedded professional development and training on the regulations and procedures of the CPSE process and policies and procedures specific to Columbia County, effective January 27, 2015 through June 30, 2015 at a cost of \$50.00 per hour, for a maximum of 125 hours.

**CSE & CPSE
PLACEMENTS**

Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CSE & CPSE meetings held on January 5, 7, 13, 14, 20, 21, 22, 2015)

NEW BUSINESS

1. Weather Policy on the district's website
2. Cross walks monitored

PUBLIC FORUM

No one signed up to speak at this time.

**UPCOMING MEETING
DATES**

BOE Meetings/Training Dates:

Monday, February 9 – Curriculum Workshop at 6 p.m. – Jr. HS Room W205

Monday, February 9 – Regular Board Meeting at 7 p.m. – Jr. HS Library

Monday, February 23 – Regular Board Meeting at 7 p.m. – HHS Library

Committee Meetings:

None listed

EXECUTIVE SESSION

No need for Executive Session at this time.

ADJOURNMENT

On a motion by Ms. Hamilton, with a second by Ms. Carter, the Board of Education meeting was adjourned at 8:21 p.m.

Ayes – 5 Nays – 0

MOTION CARRIED

HUMAN RESOURCES

Personnel Agenda

January 29, 2015

8.

A. INSTRUCTIONAL STAFF APPOINTMENT - INCLUDE PROBATIONARY PERIOD

	Last Name	First Name	Position	Type of Appointment	Effective Dates	Notes
A.	Stevens	Kimberly	Teaching Assistant	3 – Year Probationary	2/02/15-2/01/18	Include probationary period in original appointment

B. TEACHING ASSISTANT APPOINTMENTS

	Last Name	First Name	Position	Location	Type of Appointment	Hours	Certificate	Rate of Pay	Effective Dates	Notes
A.	Keyser	Kayla	1:1 Teaching Assistant	MCSIS	3 – Year Probationary	7	Level 1	\$11.24 per hour	1/08/15-1/07/18	Posting #111914-24
B.	Howe	Kira	Teaching Assistant	JLE	3 – Year Probationary	7	Level 1	\$11.24 per hour	1/23/15-1/22/18	Posting #103014-17

C. UNPAID FMLA LEAVE OF ABSENCE

	Last Name	First Name	Position	Location	Effective Dates	Notes
A.	Zucker	Mollie	Teaching Assistant	MCSIS	1/23/15-2/24/15	Unpaid FMLA

D. CREATE SAT PREP TEACHER POSITIONS

	Position	Location	Hours	Rate of Pay	Effective Dates	Notes
A.	SAT Prep Class 1 – Math Teacher	HSHS	Classes will run for one day per week; two hours each day	\$47/hr. for Instruction (total 12 hrs.) \$42/hr. for Prep Time (total 6 hrs.)	3/19/15-4/30/15	Funding via Community Schools Grant
B.	SAT Prep Class 1 – English Teacher	HSHS	Classes will run for one day per week; two hours each day	\$47/hr. for Instruction (total 12 hrs.) \$42/hr. for Prep Time (total 6 hrs.)	3/19/15-4/30/15	Funding via Community Schools Grant

HUMAN RESOURCES

Personnel Agenda

January 29, 2015

E. SUPPORT STAFF UNPAID LEAVE OF ABSENCE

	Last Name	First Name	Position	Location	Effective Dates	Notes
A.	Khanam	Taslina	Teacher Aide	JLE	1/24/15-3/30/15	Unpaid LOA for family medical reasons

F. SUPPORT STAFF RESIGNATIONS

	Last Name	First Name	Position	Location	Effective Date	Notes
A.	Sweatt	Victoria	1:1 Teacher Aide	HSHS	End of business 1/16/15	1:1 Aide position eliminated
B.	Klima	Donna	Head Cook/Cafeteria Manager	JLE	End of business 2/20/15	Resigned

G. REMOVE FROM SUBSTITUTE LISTS

	Last Name	First Name	Position	Effective Date	Notes
A.	Castano	Jena	Substitute Teacher Substitute Teaching Assistant	1/27/15	Resigned
B.	Colwell	Tiffany	Substitute Teacher	1/27/15	Resigned
C.	Keyser	Kayla	Substitute Teaching Assistant	1/27/15	Appointed to full-time position
D.	Johnson	Catharine	Home Instructor	1/27/15	Resigned
E.	Howe	Kira	Substitute Teaching Assistant	1/27/15	Appointed to full-time position

H. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
A.	Accuosti	Erica	Substitute Nurse	Certified RPN	\$20.00 per hour	1/27/15
B.	Fredereksen	LuAnn	Substitute Teacher	Certified/Retired	\$100.00 per day	1/27/15
C.	Reardon	Matthew	Substitute Teacher Substitute Teacher Aide	Non-certified	\$70.00 per day \$9.00 per hour	1/27/15
D.	Sweatt	Victoria	Substitute Teacher Substitute Teaching Assistant Substitute Teacher Aide	Non-certified Certified TA	\$70.00 per day \$10.83 per hour \$9.00 per hour	1/20/15

HUMAN RESOURCES

Personnel Agenda

January 29, 2015

E.	Berkery	Erin	Substitute Food Service Helper	N/A	\$9.00 per hour	1/27/15
F.	Hoque	Rezwana	Substitute Teaching Assistant Substitute Teacher Aide	Non-certified	\$10.83 per hour \$9.00 per hour	1/27/15

I. EXTRA-CURRICULAR ADVISOR/DIRECTOR APPOINTMENT

	Last Name	First Name	Position	Location	Stipend	Effective Date
A.	Phillips	Leah	Audio Visual Director	MCSIS	\$1178.	2014-2015 school year

J. 21ST CENTURY PROGRAM POSITIONS INCREASE IN HOURS/DAYS

	Last Name	First Name	Position	Former Hours/Days	New Hours/Days	Effective Dates	Notes
A.	Zincio	Nancy	Scrub Club Instructor	2 hrs. per day, 2 days per month	2 hrs. per day, 4 days per month. Plus any approved Field Trip hours.	1/27/15-6/30/15	Funding via Community Schools Grant. At current rate of pay.
B.	Wheeler	Gail	Writing Center Coordinator	2 hrs. per day, 4 days per week	4 hrs. per day, 5 days per week	1/27/15-6/19/15	Funding via Community Schools Grant. At current rate of pay.

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.