

**Hudson City School District  
Regular Board of Education Meeting  
Monday, August 8, 2016 – 7:00 p.m.  
Hudson Junior High School Library**

**Minutes Meeting #2**

**Page 3714**

A regular meeting of the Hudson City School District Board of Education was held on Monday, August 8, 2016 at the Hudson Junior High School Library, 215 Harry Howard Avenue, Hudson, NY.

**PLEDGE OF ALLEGIANCE**

The regular meeting was called to order by Carrie Otty at 7:00 p.m. with the following Board Members in attendance:

**PRESENT:**

Carrie Otty, Board President  
Maria McLaughlin, Board Vice President  
David Kisselburgh  
Sage Carter  
Linda Hopkins (arrived 7:01 p.m.)  
Sumayyah Shabazz

**ABSENT:**

Willette Jones

**ALSO PRESENT:**

Coordinator of School Improvement                      April Prestipino  
Clerk of the Board    Leslie Coons

**ALSO ABSENT:**

Superintendent    Dr. Maria Lagana Suttmeier  
School Business Administrator                      Sharifa Carbon

**AGENDA ACCEPTED**     Acceptance of Agenda: Board President, Carrie Otty, made a motion to accept the board meeting agenda with no changes. Board Member, David Kisselburgh, seconded the motion.  
**Ayes – 5     Nays – 0**    **MOTION CARRIED**

There was no need for early Executive Session.

Linda Hopkins arrived at 7:01 p.m.

**PERSONNEL**

**AGENDA ACCEPTED**     Personnel Agenda: Board President, Carrie Otty, made the motion to accept personnel agenda items A-O, as attached. Board Member, David Kisselburgh, seconded the motion.  
**Ayes – 6     Nays – 0**    **MOTION CARRIED**

**WELCOME NEW STAFF**

Welcome New Staff:  
Board President, Carrie Otty, welcomed back Maureen McDonald, who will be teaching third grade. Maureen updated the board members on what she has been doing since her departure at the end of the school year in 2011.

**RETIREE RECOGNITION**

Retiree Recognition:  
Board President, Carrie Otty, recognized the retirement of Wendy Dederick and Laurie Cordato and thanked them for their years of service to the Hudson City School District.

**OLD BUSINESS**

Old Business:

**TOPIC FOR DR. CRUZ BOE VISIT**

A. Topics for Dr. Cruz’s Board of Education Meeting visit during the 2016-2017 school year were discussed. Follow up discussion will take place at the next board meeting.

**Old Business(continued):**

- B. NYSSBA Annual Convention and Education Expo – Board President, Carrie Otty, and Board Members Sumayyah Shabazz and Willette Jones have confirmed attendance to the conference. Dr. Suttmeier will move other obligations so she can accompany the board members. Travel arrangements will be made and members will be kept apprised of the details.
- C. Facilities Committee Update –
  - 1. Plans are being reworked to include an eight-lane track, steeple chase and two-lane long jump. These plans will go to the State Education Department for approval and then out to bid. At that time, the District will know how much in additional funds will be needed. In the meantime, the District will continue to look into grant opportunities.
  - 2. At this time, plans for a second story at the MC Smith Intermediate School are being worked on as well. The ground surrounding the MC Smith Intermediate School is of poor quality. It would be most cost effective to have a second floor rather than replace the fill currently there.
  - 3. The City of Hudson has hired a crossing guard for the State Street crossing at the John L. Edwards Primary School. Unfortunately, the crossing guard will not be in place for the first three days of school.
  - 4. The next Facilities update will include the progress on Solar Panel installation.
- D. Policy Committee Update –
  - 1. A first reading and adoption with edits took place for Policy 4316, Head Lice. The new policy is the standard practice at the MC Smith Intermediate School. Board Vice President, Maria McLaughlin, made the motion to accept Head Lice Policy 4316 with edits. Board Member Sage Carter seconded the motion.

**OLD BUSINESS  
(continued)  
NYSSBA ANNUAL  
CONVENTION**

**FACILITIES  
COMMITTEE  
UPDATE**

**POLICY  
COMMITTEE  
UPDATE**

**HEAD LICE POLCIY  
4316**

**PROMOTION AND  
RETENTIONS OF  
STUDENTS POLICY  
4750 & 4750-R**

**SPORTS  
PHYSICALS  
POLICY 5300**

**Ayes – 6 Nays – 0**

**MOTION CARRIED**

- 2. A first reading of Policy 4750 and 4750-R, The Promotion and Retention of Students, took place. Associate Principal, Ian MacCormack, was present to answer questions for the board members. The Board Members asked for clarification on how summer school grades are calculated. A second reading will take place.
- 3. A first reading of Sports Physicals, Policy 5300 was conducted. Board members asked for language clarity before the second reading.
- 4. Other policies being reviewed include: Student Searches, Records and Property Disposal, Opioid Prevention and Protocol for Narcotics, Student Attendance, English Language Learners and Electronic Devices. Updates will be forthcoming once feedback from administrators is complete.

**Public Forum:** There was nobody signed up to speak in public forum.

**PUBLIC FORUM**

**Business Office Report:** School Business Administrator, Sharifa Carbon, is not present. Therefore, there is no Business Office Report.

**BUSINESS OFFICE  
REPORT**

**School Improvement Report:** School Improvement Coordinator, April Prestipino, reported that a Reading Department Chair was added to the HTA Contract. Ms. Prestipino and building administrators are working on filling the position.

**SCHOOL  
IMPROVEMENT  
REPORT**

**Celebrating What's Right:** Ms. Prestipino shared a Register Star Article (dated August 6-7, 2016) with the Board and the public. The Hudson Bluehawks Basketball team won the Championship Title in the Columbia Greene Community College Basketball Tournament. According to the article, the team continues to participate in these types of tournaments to keep their momentum going until their next basketball season starts. Associate Principal, Ian MacCormack, also reported that some of Hudson's baseball players are participating in the National League Tournament in California this summer.

**CELEBRATING  
WHAT'S RIGHT**

**SUPERINTENDENT REPORT**

**Superintendent Report:** Superintendent, Dr. Suttmeier, is on vacation. Therefore there is no superintendent's report.

**CONSENSUS AGENDA**

**Consensus Agenda:** Board President, Carrie Otty, made a motion to accept consensus agenda items A through G. Board Vice President, Maria McLaughlin, seconded the motion.

**Ayes – 6 Nays – 0**

**MOTION CARRIED**

- A. Be It Resolved, that the Board of Education approves the HCSD Preliminary Smart Schools Investment Plan dated July 25, 2016, as attached.
- B. Be It Resolved, that the Board of Education approves the employment contract, as attached, between the Hudson City School District and Joseph J. Backes, District Data Coordinator & Analyst, beginning August 9, 2016 and terminating June 30, 2017, unless further extended or sooner terminated, at an annual salary of \$70,000.
- C. Be It Resolved, that the Board of Education approves the attached Amendment to Employment Contract of Terry Harclerod, Network Systems Engineer, regarding the carry-over from 2015-2016 to 2016-2017 of unused vacation days.
- D. Be It Resolved, that the Board of Education accepts the Hudson Jr. High School Extra-Curricular Monthly Report for the month of June 2016, as attached.
- E. Be It Resolved, that the Board of Education authorizes the attendance of the following Members to the New York State School Boards Association (NYSSBA) Convention to be held in Buffalo, NY, October 27-29, 2016: Carrie Otty, Willette Jones, Sumayyah Shabazz.
- F. Be It Resolved, that the Board of Education appoints Carrie Otty as the Voting Delegate to the NYSSBA Convention, October 27-29, 2016.
- G. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on March 1, 11, May 5, 6, June 2, 7, 10, 15, 17, 30, July 21, 26, 2016).

**UPCOMING MEETING DATES**

**Upcoming Meeting Dates:**

Board of Education Meeting Dates

- *Monday, August 22, 2016* – Regular Board of Education Meeting – 7:00 p.m. in the Junior High School Library

Committee Meetings/Community Events:

- *Policy Committee:* Thursday, September 15, 2016 at 3:00 p.m. in the Central Office Conference Room.
- *Facilities Committee:* Wednesday, August 24, 2016 at 3:30 p.m. in the Central Office Conference Room.


There was no need for executive session.


**ADJOURNMENT**

Board President, Carrie Otty, made the motion to adjourn the meeting at 7:50 p.m. Board Vice President, Maria McLaughlin, seconded the motion. The meeting was adjourned.

**Ayes – 6 Nays – 0**

**MOTION CARRIED**

  
 \_\_\_\_\_  
 Carrie Otty, President  
 Board of Education

  
 \_\_\_\_\_  
 Leslie M. Coons, Clerk  
 Board of Education

# HUMAN RESOURCES

## Personnel Agenda

August 8, 2016

6.

### A. ADMINISTRATIVE STAFF TRANSFER

Last Name	First Name	Position	Current Location	New Location	Effective Date
1. McCormack	Ian	Associate Principal	HJHS/MCSIS	HJHS	8/09/16

### B. INSTRUCTIONAL STAFF RECALL FROM THE PREFERRED ELIGIBLE LIST

Last Name	First Name	Position	Location	Type of Appointment	Certification /Tenure Area	Type of Certificate	Salary Schedule	Effective Date	Notes
1. McDonald	Maureen	Elementary Teacher	MCSIS	4 – Year Probationary	Childhood Education Gr. 1-6 Elementary	Professional		9/01/16-8/31/20	Replacing

### C. PBIS CURRICULUM WRITING/TRAINING APPOINTMENTS

Last Name	First Name	Project	Hours	Rate of Pay	Effective Dates	Notes
1. McDonald	Thomas	PAES Lab work Training	Up to 20 hrs.	\$42.00 per hr.	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant
2. Foronda Schmitt	Lisa	PAES Lab work Training	Up to 20 hrs.	\$42.00 per hr.	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant
3. Barry	Donald	PAES Lab work Training	Not to exceed 16 hrs.	Contractual Rate	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant
4. Simmons	Tracy	PAES Lab work Training	Not to exceed 16 hrs.	Contractual Rate	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant
5. Budelman	Dawn	PAES Lab work Training	Not to exceed 16 hrs.	Contractual Rate	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant
6. Bhuiyan	Nurul	PAES Lab work Training	Not to exceed 16 hrs.	Contractual Rate	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant
7. Crandall	Michele	Curriculum Writing	TBD	\$42.00 per hr.	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant

# HUMAN RESOURCES

## Personnel Agenda

August 8, 2016

8.	Chalavoutis Miller	Dianne	Curriculum Writing	TBD	\$42.00 per hr.	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant
9.	Hanley	Jason	Curriculum Writing	TBD	\$42.00 per hr.	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant
10.	Cox	Kerri	Curriculum Writing	TBD	\$42.00 per hr.	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant
11.	Daniel	Carey Ann	Curriculum Writing	TBD	\$42.00 per hr.	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant
12.	Dykeman	Lynn	Curriculum Writing	TBD	\$42.00 per hr.	7/15/16-6/30/17	Funding via 2016-2017 IDEA 611 Grant

### D. EXTRA-CURRICULAR SPORTS APPOINTMENTS\*

Last Name	First Name	Position	Season	Stipend	Effective Date
1. Hollenbeck	Hailey	Girls' Varsity Assistant Soccer Coach	Fall	\$2996.	8/09/16
2. Patterson	Thomas	Golf Volunteer	Fall	-0-	8/09/16

### E. SUPPORT STAFF APPOINTMENT

Last Name	First Name	Position	Location	Hours	Stipend	Effective Date
1. Francis	Wayne	Stage Lighting Technician	HJSHS/MCSIS	As Needed	\$25.00 per hour	2016-2017 school year

### F. RESCIND SUMMER SCHOOL APPOINTMENT

Last Name	First Name	Position	Location	Hours	Rate of Pay	Effective Date	Notes
1. Cukerstein	Justin	Social Studies Teacher	HSHS	8:00 am-12:35 pm	\$46.00 per hour	8/09/16	Due to decrease in student numbers, class not needed. Rescind appointment.

### G. SUBSTITUTE TEACHER APPOINTMENTS

Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Date
1. Ausherman	Maria	Substitute Teacher	Certified	\$105.00 per day	9/06/16
2. Barry	Denise	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16
3. Bonville	Thomas	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16

# HUMAN RESOURCES

## Personnel Agenda

August 8, 2016

4.	Bradshaw	Lee	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
5.	Bucholsky	Kathleen	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
6.	Carr	James	Substitute Teacher	Certified	\$105.00 per day	9/06/16
7.	Carter	Paul	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
8.	Conte	Jane	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16
9.	Conte	Robert	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16
10.	Dellavechia	Richard	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
11.	DeWitt	Marlena	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
12.	Fisher	William	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
13.	Gerlach	Richard	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
14.	Getty	Sharon	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16
15.	Gregory	Wanita	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
16.	Holze	Toni	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
17.	Hoystradt	Robin	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
18.	Kalbacher	Paul	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
19.	Kisselburg	Megan	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
20.	Kobilca	Paula	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
21.	Kreig	Diane	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16
22.	McDonald	Betsy	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
23.	Moore	Kimberly	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16
24.	Nytransky	John	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16
25.	Oelhaf	Robert	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
26.	Oligny	Debra	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
27.	Olive	Alisha	Substitute Teacher	Certified	\$105.00 per day	9/06/16
28.	O'Reilly	Linda	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16
29.	Pagnani	Elaine	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
30.	Pelletier	Jill	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
31.	Pizza	Harry	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
32.	Risch	Karen	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
33.	Rossant	Marianne	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16
34.	Sleezer	Mary Beth	Substitute Teacher	Certified	\$105.00 per day	9/06/16
35.	Stevenson	Deborah	Substitute Teacher	Certified/Retired	\$110.00 per day	9/06/16
36.	Sweatt	Victoria	Substitute Teacher	Non-Certified	\$90.00 per day	9/06/16
37.	Thomas	Shevar	Substitute Teacher	Certified	\$105.00 per day	9/06/16
				Non-Certified	\$90.00 per day	9/06/16

# HUMAN RESOURCES

## Personnel Agenda

August 8, 2016

### H. SUBSTITUTE TEACHING ASSISTANT APPOINTMENTS

Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Date
1. Ausherman	Maria	Substitute Teaching Assistant	Certified	\$14.17 per hour	9/06/16
2. Bucholsky	Kathleen	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
3. Carter	Paul	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
4. Connor	Brendan	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
5. DeWitt	Marlena	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
6. Galea	Joan	Substitute Teaching Assistant	Certified	\$14.17 per hour	9/06/16
7. Gregory	Wanita	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
8. Hamm	Kelsey	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
9. Kisselburg	Megan	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
10. Kobilca	Paula	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
11. Ludwig	Dianne	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
12. McDonald	Betsy	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
13. Pelletier	Jill	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16
14. Rossant	Marianne	Substitute Teaching Assistant	Certified	\$14.17 per hour	9/06/16
15. Stevenson	Deborah	Substitute Teaching Assistant	Non-Certified	\$10.83 per hour	9/06/16

### I. SUBSTITUTE NURSE APPOINTMENTS

Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Date
1. Pelletier	Jill	Substitute Nurse	Certified LPN	\$20.00 per hour	9/06/16
2. Sohotra	Cathy	Substitute Nurse	Certified RPN	\$20.00 per hour	9/06/16
3. Talledge	Katheleen	Substitute Nurse	Certified LPN	\$20.00 per hour	9/06/16

### J. HOME INSTRUCTOR APPOINTMENTS

Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Date
1. Hoffman	Alice	Home Instructor (Tutor Center)	Certified/Retired	\$20.00 per hour	9/06/16
2. Kugler	Sherry	Home Instructor	Non-Certified	\$20.00 per hour	9/06/16
3. Lutzius	Linda	Home Instructor (Tutor Center)	Certified	\$20.00 per hour	9/06/16
4. O'Reilly	Linda	Home Instructor	Certified/Retired	\$20.00 per hour	9/06/16
5. Porreca, Sr.	John	Home Instructor	Certified	\$20.00 per hour	9/06/16

# HUMAN RESOURCES

## Personnel Agenda

August 8, 2016

6. Rossant	Marianne	Home Instructor	Certified	\$20.00 per hour	9/06/16
7. Sweatt	Victoria	Home Instructor	Certified	\$20.00 per hour	9/06/16

### K. SUBSTITUTE TEACHER AIDE APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay	Effective Date
1.	Akhtar	Nasima	Substitute Teacher Aide	\$11.00 per hour	9/06/16
2.	Akhtar	Shirin	Substitute Teacher Aide	\$11.00 per hour	9/06/16
3.	Akhter	Parveen	Substitute Teacher Aide	\$11.00 per hour	9/06/16
4.	Connor	Brendan	Substitute Teacher Aide	\$11.00 per hour	9/06/16
5.	Dewitt	Marlena	Substitute Teacher Aide	\$11.00 per hour	9/06/16
6.	First	Mary	Substitute Teacher Aide	\$11.00 per hour	9/06/16
7.	Galea	Joan	Substitute Teacher Aide	\$11.00 per hour	9/06/16
8.	Gower	Pamela	Substitute Teacher Aide	\$11.00 per hour	9/06/16
9.	Hamm	Kelsey	Substitute Teacher Aide	\$11.00 per hour	9/06/16
10.	Harriott	Vivienne	Substitute Teacher Aide	\$11.00 per hour	9/06/16
11.	Kobilca	Paula	Substitute Teacher Aide	\$11.00 per hour	9/06/16
12.	Ludwig	Dianne	Substitute Teacher Aide	\$11.00 per hour	9/06/16
13.	Ohlerich	Thomas	Substitute Teacher Aide	\$11.00 per hour	9/06/16
14.	Olive	Alisha	Substitute Teacher Aide	\$11.00 per hour	9/06/16
15.	Sauer	Carol	Substitute Teacher Aide	\$11.00 per hour	9/06/16
16.	Schneider	Beverly	Substitute Teacher Aide	\$11.00 per hour	9/06/16
17.	Serverider	Antanette	Substitute Teacher Aide	\$11.00 per hour	9/06/16
18.	Super	Mary Beth	Substitute Teacher Aide	\$11.00 per hour	9/06/16

### L. SUBSTITUTE CLERICAL APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay	Effective Date
1.	Ames	Mary Jane	Clerical Substitute	\$16.16 per hour	9/06/16
2.	Bucholsky	Kathleen	Clerical Substitute	\$16.16 per hour	9/06/16
3.	Dybas	Patricia	Clerical Substitute	\$16.16 per hour	9/06/16
4.	First	Mary	Clerical Substitute	\$16.16 per hour	9/06/16
5.	Hill	Victoria	Clerical Substitute	\$16.16 per hour	9/06/16
6.	Hoystradt	Robin	Clerical Substitute	\$16.16 per hour	9/06/16



# HUMAN RESOURCES

## Personnel Agenda

August 8, 2016

7.	Kline	Pamela	Clerical Substitute	\$16.16 per hour	9/06/16
----	-------	--------	---------------------	------------------	---------

### M. SUBSTITUTE FOOD SERVICE APPOINTMENT

	Last Name	First Name	Position	Rate of Pay	Effective Date
1.	Burger	Carol	Food Service Helper Substitute	\$9.00 per hour	8/09/16

### N. SUBSTITUTE LABORER APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay	Effective Date
1.	DiMonda	Morgan	Substitute Laborer	\$10.00 per hour	9/06/16
2.	Mottoshiski	Richard	Substitute Laborer	\$10.00 per hour	9/06/16

### O. REMOVE FROM SUBSTITUTE LISTS

	Last Name	First Name	Position	Effective Date
1.	Chambers	Lakisha	Food Service Helper Substitute	8/09/16
2.	Guldenstern	Mia	Food Service Helper Substitute	8/09/16
3.	Stalker	Ashley	Food Service Helper Substitute	8/09/16
4.	Jones	Victoria	Substitute Teacher Aide	8/09/16
5.	Chambers	Lakisha	Substitute Teacher Aide	8/09/16
6.	Pitcher	Virginia	Substitute Teacher Aide	8/09/16

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

**\*Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches**