

**Hudson City School District  
Regular Board of Education Meeting  
Monday, January 23, 2017 – 7 p.m.  
Hudson Senior High School Library**

**Minutes Meeting #14**

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, January 23, 2017 at the Hudson Senior High School, 215 Harry Howard Avenue, Hudson, NY.

**PLEDGE OF ALLEGIANCE**

The regular meeting was called to order by Carrie Otty at 7:00 p.m. with the following Board Members in attendance:

**PRESENT:**

- Carrie Otty, Board President
- Maria McLaughlin, Board Vice President
- Sumayyah Shabazz
- Willette Jones
- Noah Taylor, Student Representative (for Kamrul Hassan)

**ABSENT:**

- David Kisselburgh
- Sage Carter
- Linda Hopkins
- Kamrul (Mohammed) Hassan, Student Representative

**ALSO PRESENT:**

- |                                   |                            |
|-----------------------------------|----------------------------|
| Superintendent                    | Dr. Maria Lagana Suttmeier |
| Coordinator of School Improvement | April Prestipino           |
| School Business Administrator     | Sharifa Carbon             |
| Clerk of the Board                | Leslie Coons               |

**AGENDA ACCEPTED**

**Acceptance of Agenda:** Board President, Carrie Otty, made a motion to accept the board meeting agenda with the following changes to the Consensus Agenda:

- Add a hand carry 16A – Grade 2 Reconfiguration Resolution
- Board Vice President, Maria McLaughlin, seconded the motion.

**Ayes – 4    Nays – 0**

**MOTION CARRIED**

There is no Student Representative report this evening.

**PRESENTATION**

**Presentation:** John Sharkey from Rhinebeck Architecture updated the Board on the progress of the Capital Project. Phase I (Athletic Field) went to bid. The bid opening was Thursday, January 19, 2017. Eight contractors submitted bids. All bids came in at or under budget. With the additional funding from the Galvan Foundation, all the extras will be included. The EPA has not yet come out with a determination on the Crumb Rubber Artificial Turf. However, the State of Washington did release a determination that the product was “not detrimental to human health.” Arris Contracting, the construction manager, will make a recommendation for the bid award at the next board meeting.

The preliminary application for Phase II is complete. The District had a meeting with SED. last Wednesday, January 19, 2017, which went well. The District will meet with the City of Hudson regarding the land acquisition next to the MC Smith Intermediate School this Wednesday, January 25, 2017.

Dr. Suttmeier thanked Mr. Sharkey and Arris Contracting for getting the RFP’s out at the right time to get the best possible bids. Mr. Sharkey noted the lowest bidder also constructed the Watervliet and Taconic Hills Athletic Fields. The superintendents are very pleased with the work.

**Public Hearing on Grade 2 Reconfiguration:** At 7:10 p.m., Board President, Carrie Otty, called the public hearing to discuss the grade reconfiguration to take place September 1, 2017. Dr. Suttmeier reviewed the application process timeline and movement of Grade 2 from the John L. Edwards Primary School to the MC Smith Intermediate School. Board Vice President, Maria McLaughlin, thanked Dr. Suttmeier for keeping the Board updated on the progress. The public was invited to ask questions and discuss concerns regarding the reconfiguration.

**PUBLIC HEARING  
ON GRADE 2  
RECONFIGURATION**

Ariana Nilsson, parent of a pre-K and first grade students, asked a number of questions on behalf of herself and other parents who were not able to make it to the public hearing. Ms. Nilsson expressed a concern with grade overlapping during lunchtime and recess. Dr. Suttmeier explained that there would be no overlapping of grades 2 through 5 next year. Ms. Nilsson also questioned the layout of bathrooms, since currently there are bathrooms in the classrooms. Dr. Suttmeier explained to Ms. Nilsson that all pre-k to grade 1 classrooms will be equipped with bathrooms. Dr. Suttmeier further explained that funding may be available to remodel the existing bathrooms in the grade 2 wing. Finally, Ms. Nilsson asked about how remediation will work between the grades. Dr. Suttmeier assured Ms. Nilsson staff will be shared between the JLE and MCSIS. Students will continue to receive all supports. Before closing the public hearing, Dr. Suttmeier announced that her February column in the Register Star will outline the step by step process of moving Grade 2, including parent orientation and informational meetings held by Mr. Brenneman. After all questions and concerns were addressed, Board President, Carrie Otty, closed the public hearing at 7:27 p.m.

**CLOSE OF PUBLIC  
HEARING**

**OLD BUSINESS**

**POLICY COMMITTEE**

**Old Business:**

- Maria McLaughlin reported the next policy committee meeting is scheduled for February 6, 2017 at 1 p.m. in the District Office. Second readings for updated policies will be ready for the next board meeting. Dr. Suttmeier reported there was no feedback from the building administrators for the first assigned section of the Code of Conduct. The next section to review will be pages 10 through 14 for the next board meeting.
- Dr. Suttmeier hopes to have a Facilities Committee report at the next board meeting.

**FACILITIES  
COMMITTEE**

No one signed up to speak in public forum.

**PERSONNEL  
AGENDA**

**Personnel Agenda:** Board Vice President, Maria McLaughlin, made a motion to accept Personnel Agenda items A through P. Board Member, Willette Jones, seconded the motion.

**Ayes – 4 Nays – 0**

**MOTION CARRIED**

**BUSINESS  
ADMINISTRATOR  
REPORT**

**School Business Administrator's Report:** Sharifa Carbon, School Business Administrator, reported the Governor's initial State Aid projections have been released and include a projected amount of \$400,000 for the Hudson City School District. This amount includes a small allocation for set aside Community Schools funding. The Community Schools Grant will expire June 30, 2016, so this funding will allow the District to keep the program in operation on a limited basis. Final State Aid numbers will be released in March 2017. Mrs. Carbon also reported that budget meetings continue to take place with Dr. Suttmeier and building administrators. Mrs. Carbon and Mrs. Stickles, District Treasurer, have training scheduled with The Bank of Greene County to learn how to navigate the new on-line business platform. Mrs. Carbon hopes to have a draft external audit report ready for the Audit Committee to review and present to the Board at the next meeting. Finally, Mrs. Carbon reported that the District received \$20,000 from moneys being held in escrow for the Greenport School Sale.

**SCHOOL  
IMPROVEMENT  
REPORT**

**SCHOOL IMPROVEMENT REPORT**

**Coordinator of School Improvement Report:** April Prestipino, Coordinator of School Improvement, reported on the following:

- Ms. Prestipino accompanied the Community Schools Team to the Capital for Community Schools Advocacy Day. The group attended meetings with legislative representatives to share the positive impact Community Schools has on the community.
- Dr. Suttmeier received official communication that State Ed. will be reviewing the District's Response to Intervention Program (RTI).

**SUPERINTENDENT REPORT**

**Superintendent Report:** Dr. Suttmeier reported on the following:

**CAPITAL PROJECT**

- Capital Project – Dr. Suttmeier thanked Mr. Sharkey of Rhinebeck Architecture for his update on the Capital Project and presence during the Public Hearing. Many questions were answered when Dr. Suttmeier, George Keeler, Sharifa Carbon and Mr. Sharkey went to SED for a Capital Project meeting. The Project is proceeding ahead of schedule.

**QUESTAR III SURVEY**

- Questar III Survey – Board members were emailed a survey from Questar III, which will help guide topics for the Saturday Workshops. Dr. Suttmeier asked that board members make every effort to complete the survey on-line. Hard copies can be made available to board members if that is their preference.

**GENERAL UPDATES**

- General Updates – Dr. Cruz approached Dr. Suttmeier after the Superintendents Meeting on Friday. The Questar Board of Education has an open Columbia County seat and is accepting nominations. Dr. Suttmeier asked the board members to get back to her if they know of anyone who would be a good candidate and willing to serve.

**CELEBRATING WHAT'S RIGHT**

- Celebrating What's Right – Dr. Cruz also discussed a New Visions Medical Program in Hudson through Columbia Memorial Hospital with Dr. Suttmeier. A large number of area students have expressed an interest in the medical field. Dr. Suttmeier will arrange a meeting with CMH administration and Questar to discuss a new partnership.

**CONSENSUS AGENDA**

**Consensus Agenda:** Board President, Carrie Otty, made a motion to accept consensus agenda items A through O. Board Vice President, Maria McLaughlin, seconded the motion.

**Ayes – 4 Nays – 0**

**MOTION CARRIED**

**BEST VALUE PURCHASING**

- A. Be It Resolved, that the Board of Education of the Hudson City School District authorizes that purchase contracts involving an expenditure over \$20,000 and public works contracts involving an expenditure over \$35,000 may be awarded on the basis of best value, as defined in State Finance Law §163 and General Municipal Law §103. If these dollar thresholds established in General Municipal Law §103 are increased or decreased in the future, the dollar thresholds outlined above shall be deemed simultaneously amended to match the new General Municipal Law threshold. When a contract is awarded on the bases of "best value" rather than lowest responsible bidder, the basis for determining "best value" shall be appropriately documented.

Be It Further Resolved, that the Board of Education directs the Policy Committee to amend the District's Purchasing Policies consistent with this resolution.

**BLEACHERS AND PRESS BOX**

- B. Be It Resolved, that the Board approves the purchase and installation of a Heavy Duty All-Aluminum Bleacher and Press Box on the basis of best value as defined in State Finance Law §163 and General Municipal Law §103, in connection with Capital Project Phase I Athletic Field pursuant to a quote from Dant Clayton in the amount of \$129,057, as attached, through a cooperative bid issued by National Joint Powers Alliance (NJPA) under contract #100814-DCT.

**ATHLETIC FIELD LIGHTING**

- C. Be It Resolved, that the Board approves the purchase and installation of a field lighting system and related equipment on the basis of best value as defined in State Finance Law §163 and General Municipal Law §103, in connection with Capital Project Phase I Athletic Field pursuant to a quote from Musco Field Lighting in the amount of \$417,000, as attached, through a cooperative bid issued by National Joint Powers Alliance (NJPA) under contract #082114-MLS.

**TREASURER'S REPORTS**

- D. Be It Resolved, that the Board of Education accepts Treasurer's Reports for July, August and September, 2016.

**REVENUES & EXPENDITURES REPORT REFUND OF TAXES**

- E. Be It Resolved, that the Board of Education accepts the 2016-17 first quarter September YTD Summary of Revenues & Expenditures report.
- F. Be It Resolved, that the Board of Education approves a refund of taxes to Cecil Davis, Jr. in the amount of \$975.65, due to a clerical error, as attached.

**Consensus Agenda (continued):**

- G. Be It Resolved, that the Board of Education accepts the December 2016 Hudson Junior High School Extracurricular Monthly Financial Report, as attached.
- H. Be It Resolved, that the Board of Education accepts the December 2016 Hudson High School Extracurricular Monthly Financial Report, as attached.
- I. Be It Resolved, that the Board of Education accepts the emergency transportation bid for a family designated McKinney/Vento, previously being transported from Germantown and now transporting from Athens, for a total anticipated cost of \$6,750.00, as attached.
- J. Be It Resolved, that the Board of Education approves a field trip request for 8<sup>th</sup> grade students to visit Howe Caverns on June 19, 2017.
- K. Be It Resolved, that the Board of Education hereby approves the attached Agreement between the Hudson City School District and Food Service Personnel United Food & Commercial Workers, Local 1262, amending Article 4 Section 2- G. Snow Days.
- L. Be It Resolved, that the Board of Education approves a contract for the Superintendent of Buildings & Grounds, effective July 1, 2016 through June 30, 2017, a copy of which shall be on file with the District Clerk.
- M. Be It Resolved, that the Board of Education approves a contract for Dawn McDonald, effective July 1, 2016 through June 30, 2017, a copy of which shall be on file with the District Clerk.
- N. Be It Resolved, that the Board of Education approves a contract for Florence Stickles, effective July 1, 2016 through June 30, 2017, a copy of which shall be on file with the District Clerk.
- O. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on January 4, 5, 11, 12, 19, 2017)

**CONSENSUS  
AGENDA  
(continued)  
JHS & HHS  
MONTHLY  
REPORTS  
TRANSPORTATION  
CONTRACTS  
8<sup>TH</sup> GRADE FIELD  
TRIP REQUEST  
FOOD SERVICE  
AMMENDMENT**

**GEORGE KEELER  
CONTRACT**

**DAWN MCDONALD  
CONTRACT  
FLORENCE  
STICKLES  
CONTRACT  
CPSE/CSE**

**New Business:** Board Vice President, Maria McLaughlin, made a motion to adopt a Grade 2 Reconfiguration Resolution as follows:

**NEW BUSINESS  
GRADE 2  
RECONFIGUARION  
RESOLUTION**

Whereas, recommendations from the District Facilities Committee were provided to the Board of Education at its November 9, 2015 meeting; and

Whereas, recommendations from the Superintendent of School with regard to the proposed Capital Project and School Reconfiguration in the District have also been provided; and

Whereas, the District held public meetings on November 23, 2015, and December 2, 2015, with regard to the proposed Capital Project and School Reconfiguration; and  
Whereas, the Board held a public hearing on January 23, 2017, with regard to the proposed Capital Project and school reconfiguration; now therefore,

Be it Resolved, that the Board hereby accepts the recommendation of the Superintendent of Schools and Facilities Committee that effective September 1, 2017: (1) second grade shall be removed from John L. Edwards Primary School; and (2) second grade shall be added to Montgomery C. Smith Intermediate School.

Board member, Sumayyah Shabazz, seconded the motion.

**Ayes – 4    Nays – 0**

**MOTION CARRIED**

No one signed up to speak in public forum.

**Upcoming Meeting Dates**

**UPCOMING  
MEETING DATES**

**BOE Meetings/Training Dates:**

*Monday, February 13, 2017* – Regular Board of Education Meeting, Hudson Senior High School Library at 7 p.m.

**Committee Meetings:**

**COMMITTEE  
MEETINGS**

*Policy Committee Meeting* – February 6, 2017 at 1 p.m. in the District Office Conference Room.

*HHS Curriculum Workshop* – Monday, February 13, 2017 at 6 p.m. in the Hudson High School Tech Wing.

**EXECUTIVE SESSION**

**Executive Session:** Board President, Carrie Otty, made a motion to enter into executive session at 8: p.m. for the purpose of contract negotiations and to discuss the employment history of particular person(s). Board Member, Maria McLaughlin, seconded the motion. No further business will take place after executive session

**Ayes – 4 Nays – 0**

**MOTION CARRIED**

**OUT OF EXECUTIVE SESSION**

**Out of Executive Session:** Board Member, Willette Jones, made a motion to close executive session at 8:47 p.m. Board Vice President, Maria McLaughlin, seconded the motion.

**Ayes – 4 Nays – 0**

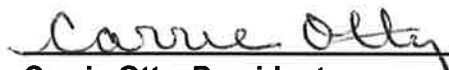
**MOTION CARRIED**

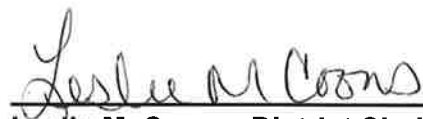
**ADJOURNMENT**

**Adjournment:** Board President, Carrie Otty, made a motion to adjourn the meeting at 8:47 p.m. Board Member, Sumayyah Shabazz, seconded the motion. The meeting was adjourned.

**Ayes – 4 Nays – 0**

**MOTION CARRIED**

  
\_\_\_\_\_  
**Carrie Otty, President  
Board of Education**

  
\_\_\_\_\_  
**Leslie M. Coons, District Clerk  
Board of Education**

# HUMAN RESOURCES

## Personnel Agenda

January 23, 2017

8.

A. Be It Resolved, that employee #012317 be suspended with pay through the end of the day Monday, January 23, 2017.

### B. INSTRUCTIONAL STAFF PROBATIONARY APPOINTMENT CHANGE

Last Name	First Name	Position	Original Type of Appointment	Corrected Type of Appointment	Original Probationary Period	Corrected Probationary Period	Notes
1. Morrissey	Laura	ENL Teacher	4 – Year Probationary Appointment	3 – Year Probationary Appointment	01/13/17-01/12/21	01/13/17-01/12/20	Received verification of prior NYS tenure along with satisfactory APPR ratings

### C. NEMO MENTOR APPOINTMENTS

Mentor	New Teacher	Stipend	New Teacher Assignment	Comments
1. Tanya Green	Audrey Craft	\$600	AIS Reading/Elementary	Full Time (Effective 01/10/17)
2. Shannon Factor Sullivan	Laura Morrissey	\$300	Secondary ENL	Half Time (Effective 01/13/17)
3. Beth Barnes	Christine Kurlander	\$300	Long-Term Substitute/Elementary	Half Time (Effective 01/04/17)

### D. TEACHING ASSISTANT RESIGNATION DATE CHANGE

Last Name	First Name	Position	New Resignation Effective Date	Former Resignation Effective Date	Notes
1. Craft	Audrey	Teaching Assistant	Close of business 01/09/17	01/10/17	Change in resignation date

# HUMAN RESOURCES Personnel Agenda

January 23, 2017

## E. TEACHING ASSISTANT UNPAID FMLA LEAVE OF ABSENCE

Last Name	First Name	Position	Location	Effective Dates	Notes
1. Patterson	Tara	Teaching Assistant	HJHS	01/17/17 - TBD	Unpaid FMLA

## F. TEACHING ASSISTANT STAFF APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Dates	Notes
1. Craft	Cheryl	Shared Teaching Assistant	4 - Year Probationary	HSHS	Not to exceed 40 hours per week	\$14.72 per hour	01/24/17-01/23/21	New Position Posting #111716-26

## G. TEACHER AIDE STAFF RESIGNATION

Last Name	First Name	Position	Location	Effective Date	Notes
1. Craft	Cheryl	1:1 Teacher Aide	HSHS	Close of business 01/23/17	Received TA Certification and accepted Shared TA position

## H. TEACHER AIDE STAFF TRANSFER

Last Name	First Name	New Position	Former Position	Location	New Hours	Former Hours	Effective Date	Notes
1. Vanderhoef	Vanessa	1:1 Teacher Aide	Shared Teacher Aide	HSHS	6.75 hrs. per day	6.5 hrs. per day	01/24/17	At current rate of pay. Replacing C. Craft.

## I. FOOD SERVICE STAFF RESIGNATION

Last Name	First Name	Position	Location	Effective Date
1. Stickle	Deborah	Food Service Helper	HJHS	Close of business 01/09/17

# HUMAN RESOURCES

## Personnel Agenda

January 23, 2017

### J. EXTRA-CURRICULAR SPORTS APPOINTMENTS\*

	Last Name	First Name	Position	Season	Stipend	Effective Date
1.	Conte	Dominic	Girls' Varsity Softball Coach	Spring	\$3747.	01/24/17
2.	Frederick	Chris	Girls' Varsity Softball Volunteer	Spring	\$ -0-	01/24/17

### K. POOL STAFF APPOINTMENT

	Last Name	First Name	Position	Hours	Rate of Pay	Effective Date	Notes
1.	Moon	Jackson	Lifeguard	As Needed	\$9.70/hr. PM Swim \$11.00/hr. AM Swim	01/24/17	2016-2017 school year

### L. SUBSTITUTE STAFF/HOME INSTRUCTOR APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1.	Reymundo	Magaly	Substitute Teacher	Non-Certified	\$90.00 per day	01/19/17 orientation day 01/30/17 effective start date
2.	Zucker	Mollie	Home Instructor	Certified	\$20.00 per hour	01/24/17

### M. CREATE EXTENDED SCHOOL DAY PROGRAM COORDINATOR POSITION

	Position	Type of Position	Salary	Notes
1.	Full-Time ASP Program Coordinator	12- Month Position	\$30,000 per year plus benefits <b>Pro-Rated</b>	Funding via Extended School Day Grant. Applicants will be canvassed through Columbia County Civil Service.



# HUMAN RESOURCES Personnel Agenda

January 23, 2017

## N. 21<sup>ST</sup> CENTURY PROGRAM STUDENT HELPER APPOINTMENTS

Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per wk.)	Effective Date	Notes
1. Gomez	Monsarrat	ASP Student Helper	\$9.70 per hour	01/24/17	Funding via 21 <sup>st</sup> Century Grant
2. Hossain	Maraz	ASP Student Helper	\$9.70 per hour	01/24/17	Funding via 21 <sup>st</sup> Century Grant
3. Smith	Amber	ASP Student Helper	\$9.70 per hour	01/24/17	Funding via 21 <sup>st</sup> Century Grant

## O. AFTERSCHOOL PROGRAM STAFF SALARY INCREASES

Last Name	First Name	Position	Salary Increase	Effective Date	Notes
1. Soto	Arelis	Afterschool Program Coordinator	\$5,500 Pro-Rated	01/24/17	Funding via Extended School Day Grant
2. Allie	Joanne	Afterschool Program Coordinator	\$5,500 Pro-Rated	01/24/17	Funding via 21 <sup>st</sup> Century Grant
3. Fulton	Michael	Afterschool Program Coordinator	\$4,000 Pro-Rated	01/24/17	Funding via Extended School Day Grant

## P. COMMUNITY SCHOOLS HOME INSTRUCTOR RESIGNATION

Last Name	First Name	Position	Effective Date
1. Rossant	Marianne	Community Schools Home Instructor	01/19/17

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

\*Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches