

**Hudson City School District  
Regular Board of Education Meeting  
Monday, March 13, 2017 – 6:00 p.m.  
Hudson Senior High School Library**

**Minutes Meeting #17**

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, March 13, 2017 at the Hudson Senior High School, 215 Harry Howard Avenue, Hudson, NY.

**PLEDGE OF ALLEGIANCE**

The regular meeting was called to order by Carrie Otty at 6:00 p.m. with the following Board Members in attendance:

- PRESENT:** Carrie Otty, Board President  
 Maria McLaughlin, Board Vice President  
 Sumayyah Shabazz  
 Willette Jones  
 Kamrul (Mohammed) Hassan, Student Representative
- ABSENT:** David Kisselburgh  
 Sage Carter  
 Linda Hopkins

- ALSO PRESENT:** Superintendent Dr. Maria Lagana Suttmeier  
 Coordinator of School Improvement April Prestipino  
 School Business Administrator Sharifa Carbon  
**ALSO ABSENT:** Clerk of the Board Leslie Coons

**AGENDA ACCEPTED** Acceptance of Agenda: Board President, Carrie Otty, made a motion to accept the board meeting agenda with the following addition:

- Amend item 15G, #3 edit to be effective through March 13, 2017, and remove item #4.
- Amend item 19, add “history of a particular person or persons.”

Board Vice President, Maria McLaughlin, seconded the motion.  
**Ayes – 4 Nays – 0** **MOTION CARRIED**

**COMMUNITY BUDGET WORKSHOP** Community Budget Workshop: Director of Student Services, Kim Lybolt, gave a Special Education Presentation. Ms. Lybolt reviewed students with disability data, including counts by disability and age groups. In the 2016-2017 school year, 50 students have been “added” to the special education department. Ms. Lybolt also reviewed data from the Committee on Preschool Special Education. Ms. Lybolt then explained how the numbers were projected for each building for the 2017-2018 school year. Finally, Ms. Lybolt reviewed the budget impacts of student services, which include: contractual services and hard to place students. Trends, cost savings and revenues were also reviewed. Future needs were discussed, including additional reading support for classified students and additional mental health services for both in-district and out-of-district placed students. Ms. Lybolt answered questions from board members as they arose.

**EXECUTIVE SESSION** Executive Session: Board President, Carrie Otty, made the motion to enter into Executive Session for the purpose of discussing the employment history of a particular person or persons at 6:37. Board Vice President, Maria McLaughlin, seconded the motion.  
**Ayes – 4 Nays – 0** **MOTION CARRIED**

**OUT OF EXECUTIVE SESSION** Board President, Carrie Otty, made a motion to exit Executive Session at 7:00 p.m. Board Vice President, Maria McLaughlin, seconded the motion.  
**Ayes – 4 Nays – 0** **MOTION CARRIED**

The regular meeting resumed at 7 p.m.

**STUDENT REPRESENTATIVE REPORT**

**Student Representative Report:** Kamrul (Mohammad) Hassan, Student Representative, informed the Board Members of the following:

- The Class of 2019 is having a Cheesecake and Cookie Dough sale.
- The Class of 2019 will also have a St. Patrick's Day Pretzel sale.
- Monday, March 13, 2017 will be the annual Winter Sports Award Ceremony in the High School Auditorium starting at 6 p.m.
- The Run This Town Charity game was held this past weekend in the High School Gym, with a special celebrity guest appearance from Terrell Owens and many others.
- Spring Sports started their practice sessions the week of the March 6, 2017.
- There will be no School on the March 17, 2017 for a Superintendent's Conference Day.
- The Class of 2018 is holding a Yankee Candle Sale through March 20, 2017.
- There will be a Varsity Club Volleyball Tournament on March 24, 2017, at 5 p.m.
- Another Brooks BBQ sale will be on March 23, 2017. Tickets are still available.
- Members of the Hudson High Band recently performed for All County Performances.
- "Footloose" is the title of the next school play. Students will perform March 31 through April 2, 2017 in the High School Auditorium. Tickets are \$10.

**PERSONNEL AGENDA**

**Personnel Agenda:** Board President, Carrie Otty, made a motion to accept Personnel Agenda items A through S. Board Vice President, Maria McLaughlin, seconded the motion.  
**Ayes – 4 Nays – 0 MOTION CARRIED**

**Retirement Recognition:** Board President, Carrie Otty, on behalf of the Hudson City School District and Board of Education thanked David Landry, Elementary Teacher, for his more than 32 years of service to the District, and wished Mr. Landry good health, happiness and relaxation in his retirement.

**RECOGNITION OF RETIREMENT**

Dr. Suttmeier read aloud a heartfelt letter to the Board members from David Landry.

**Old Business:**

**OLD BUSINESS**

A. Policy Committee:

- I. Second Reading of Policy 8121.1 and 8121.1-R Opioid Overdose Prevention Policy and Regulation  
Board Vice President, Maria McLaughlin, made a motion to adopt Policy 8121.1 and 8121.1-R Opioid Overdose Prevention Policy. Board Member, Sumayyah Shabazz, seconded the motion.  
**Ayes – 4 Nays – 0 MOTION CARRIED**
- II. Second Reading of Policy 8414.3 Transportation Policy  
Board Vice President, Maria McLaughlin, made a motion to adopt Policy 8414.3 Transportation Policy. Board President, Carrie Otty, seconded the motion.  
**Ayes – 4 Nays – 0 MOTION CARRIED**
- III. Board Members will review the next section of the Student Code of Conduct. A Google doc will be shared for each section of the policy.

**OPIOID OVERDOSE PREVENTION POLICY**

**TRANSPORTATION POLICY**

**Public Forum:**

Mr. Steven Spicer, Principal of John L. Edwards Primary School, informed the Board Members of his new consulting service aimed to help school districts reach a more culturally diverse pool of prospective employees. Packets were handed out to the board members for review.

**PUBLIC FORUM**

**BUSINESS ADMINISTRATOR REPORT**

**Public Forum (continued):**

Joe Carr congratulated the Boys Volleyball team on their successful season.

**SCHOOL IMPROVEMENT REPORT**

**Business Administrator Report:** School Business Administrator, Sharifa Carbon, reported business operations are moving forward. Budget numbers are being finalized. There are no new updates.

**Coordinator of School Improvement Report:** Coordinator of School Improvement, April Prestipino, reported that March 17, 2017 will be a district-wide professional development day in partnership with area school districts in Columbia County. Each District will host various topics. Columbia County Librarians and Columbia County Guidance Counselors are hosting sessions. Mindfulness remains the most popular offering, as well as Google Apps and Teaching Strategies.

Ms. Prestipino also reported that the District will undergo a Title I and Title II audit on May 12, 2017. This is the second time in three years that the District has been audited. Auditors are looking at teacher retention and professional development records.

**SUPERINTENDENT REPORT**

**Superintendent's Report:** Dr. Suttmeier, Superintendent, reported on the following:

A. Conferences – Dr. Suttmeier thanked the Board of Education for their support of her attending two recent conferences.

**EFFECTIVE SCHOOLS CONFERENCES**

- Effective Schools: A+ Educators took place in Arizona last month. Dr. Suttmeier received a full scholarship to attend this conference. This conference was an opportunity to network with superintendents across the country and find that most have the same concerns, especially with Common Core and poverty challenges. Dr. Suttmeier shared that Arizona does not have unions within the school districts, which accounts for a difference in philosophy and practice.

**NYSCOSS**

- NYSCOSS was this week. Superintendents across the state attended, which was another opportunity to network. Women leadership, transgender support and the State budget were topics of discussion. Lobby Day was on Tuesday, which was very hectic. Since Dr. Suttmeier is in touch with Didi Barrett and Senator Marchione when needs arise, she returned to the District.

**CELEBRATING WHAT'S RIGHT**

B. Celebrating What's Right –

- A Bluehawk Parent Rally will be held on Thursday, March 16, 2017 at MC Smith Intermediate School. Doors will open at 5:30. Speakers will start at 6 p.m.
- The Rotary Club will host A Night at the Races at Club Helsinki on Thursday, March 23, 2017. Doors open at 4:30 p.m. The first race is at 6 p.m. Proceeds benefit the District's homeless program.
- The Boys Varsity Volleyball Team is Section II Champions.
- Tyler Dellavechia has been given the Scholar Athlete of the Year
- The Rashad Barksdale Charity Basketball Fundraiser was a success.

**STUDENT SURVEY**

C. News 10 Report on Student Survey – Dr. Suttmeier addressed the news report about a recent survey conducted as part of a government class assignment. She contacted the reporter to express her concerns about the irresponsible way in which the survey was portrayed and reported. She asked them to remove the incorrect information and invited the reporter to the district to meet the students. As of the meeting time, News 10 had not returned a call to confirm whether they would do so.

D. Capital Project Update – There is nothing new to report on the Capital Project.

**CONSENSUS AGENDA**

**Consensus Agenda:** Board President, Carrie Otty, made a motion to accept consensus agenda items A through F. Board Member, Willette Jones, seconded the motion.

**Consensus Agenda (continued):**

**Ayes – 4 Nays – 0**

**MOTION CARRIED**

- A. Be It Resolved, that the Board of Education accepts Board Meeting Minutes #14, dated January 23, 2017, pages 3762-3766, as attached.
- B. Be It Resolved, that the Board of Education accepts Board Meeting Minutes #15, dated February 13, 2017, pages 3767-3771, as attached.
- C. WHEREAS, the Board of Education of the Hudson City School District("Hudson CSD") entered into an agreement with Johnston & Pulcher, Inc. ("J&P") for student transportation on January 1, 2012, which agreement has been extended and modified as of the 2016-2017 school year to include the following contract numbers: C414887; C414897; E260552; E262863; E266239; E272767; E272768; E414545, a copy of which is annexed hereto as Appendix "A"; and WHEREAS, the Board of Education has been notified in writing that J&P will cease operations effective the close of business on February 28, 2017, and will dissolve into two separate corporations: Michael S. Johnston, LLC ("Johnston, LLC") and Pulcher Transportation, Inc. ("Pulcher, Inc."), and desires to assign, transfer, convey or otherwise dispose of said agreement, and all of its rights, obligations and duties under said agreement, to Johnston, LLC and Pulcher, Inc. in accordance with the breakdown provided in Appendix "B", annexed hereto; and WHEREAS, Hudson CSD determines it to be in its best financial interests to consent to said assignment from J&P to Johnston, LLC and Pulcher, Inc.; NOW THEREFORE, BE IT RESOLVED, that Hudson CSD consents to the assignment of the contract for student transportation from J&P to Johnston, LLC and Pulcher, Inc., effective March 1, 2017, subject to being provided with proof of insurance coverage as specified under the terms and conditions of said transportation contract, and subject to the approval of the New York State Education Department; and BE IT FURTHER RESOLVED, that Hudson CSD authorizes the President of the Board of Education and the Superintendent of Schools to execute all documents necessary to effectuate this resolution.
- D. Be It Resolved, that the Board of Education approves a partial-year contract for students to be transported to and from the Firemen's Home for clinical work, at a cost of \$32.50 per day for an anticipated total cost of \$2,600.00 from March 2 through June 30, 2017, as attached.
- E. Be It Resolved, that the Board of Education accepts the Transportation Bid Opening results from February 27, 2017, and approve the assignment of contracts as attached.
- F. Be It Resolved, that the Board of Education nominated Mary Dowd Daly to a three-year term on the Questar III Board of Cooperative Educational Services for Rensselaer, Columbia and Greene Counties to begin July 1, 2017 through June 30, 2020.

**CONSENSUS AGENDA BOARD MEETING MINUTES #14 BOARD MEETING MINUTES #15**

**MICHAEL S. JOHNSTON, LLC & PULCHER, INC STUDENT TRANSPORTATION CONTRACTS**

**FIREMEN'S HOME TRANSPORTATION CONTRACT**

**TRANSPORTATION BID OPENING MARY DOWD DALY QUESTAR III BOARD NOMINEE**

Board President, Carrie Otty, made a motion to accept consensus agenda item G, as amended and attached. Board Vice President, Maria McLaughlin, seconded the motion.

**Ayes – 4 Nays – 0**

**MOTION CARRIED**

- G. Be It Resolved, that the Board of Education approves a consultant agreement with Florence Stickles for a period of March 9 through March 13, 2017 to perform the functions and duties of Treasurer/Tax Collector for the Hudson City School District and training the new Treasurer/Tax Collector, at a rate of \$36.54 per hour.
- Board President, Carrie Otty, made a motion to accept consensus agenda items H through N. Board Member, Willette Jones, seconded the motion.

**CONSULTATION AGREEMENT WITH FLORENCE STICKLES**

**Ayes – 4 Nays – 0**

**MOTION CARRIED**

- H. Be It Resolved, that the Board of Education approves an employment contract for Deborah Long to serve as Tax Collector/Treasurer for the period of March 20 through June 30, 2017 at a pro-rated salary of \$68,000.00 per annum. A copy will be kept on file with the District Clerk.
- I. Be It Resolved, that the Board of Education approves a confidential Memorandum of Agreement with the Hudson Teachers' Association regarding the granting of bereavement leave to two HTA members.
- J. Be It Resolved, that the Board of Education designates April 19, 2017 as Voter Registration Day to be held at the John L. Edwards Primary School from 4 to 8 p.m. and accept the revised 2017-2018 Budget Development Timeline to include the designation, as attached.

**DEBORAH LONG EMPLOYMENT CONTRACT**

**HTA MOA re: BEREAVEMENT**

**VOTER REGISTRATION DAY**

**CONSENSUS  
AGENDA  
(continued)  
SALE OF CAMBRO  
VENDING CART  
EXTRA  
CLASSROOM  
ACTIVITY ANNUAL  
CHARTERS  
FIELD TRIP  
REQUEST  
CPSE/CSE  
PLACEMENTS**

**Consensus Agenda (continued):**

- K. Be It Resolved, that the Board of Education authorizes the sale of a CAMBRO Vending Cart, Model CVC724, to the Berkshire Union Free School District. The equipment is currently on loan to BUFS. The HCSD Food Service Department has not used this equipment for over five years and foresees no need for using it in the future.
- L. Be It Resolved, that the Board of Education approves the following Hudson High School Extra Classroom Activity Annual Charters, as attached:  
  - Bluehawk Softball
  - Hudson High Dance Team
- M. Be It Resolved, that the Board of Education approves the attached field trip request for high school students who are members of the Humanities class, Art Club, and Composition & Literature course to visit the American Museum of Natural History in NYC on May 1, 2017.
- N. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on February 2, 7, 14, 15, 16, 27, 28, 2017).

There was no new business to discuss.

**PUBLIC FORUM  
ROBOTICS TEAM**

**Public Forum:** Mr. Buhler announced that the Robotics team will be competing this Thursday through Saturday (March 16-18, 2017) at RPI at the ECAV Building. The team is comprised of 18 students, who worked at least 60 hours in six weeks after school to prepare for this competition. Next week (March 23-25, 2017), the team will compete at Rockland County Community College in a brand new regional competition, where they will face teams from Quebec, Turkey, South Carolina, Connecticut, New Jersey and New York City. The team is very excited to participate in these competitions.

**UPCOMING  
MEETING DATES**

**Upcoming Meeting Dates:**

*Board of Education Meetings*

- Monday, March 27, 2017, 7 p.m. – Regular Board of Education Meeting – Hudson High School Library.

**BOARD MEETING  
DATES**

**COMMUNITY  
EVENTS**

*Community Events/Committee Meetings*

- Monday, March 27, 2017, 6:30 to 7 p.m. – Community Budget Workshop – Hudson High School Library

**EXECUTIVE  
SESSION**

**Executive Session:** Board President, Carrie Otty, made the motion to enter into Executive Session for the purpose of discussing the history of a particular person or persons and a Building Administrators' Grievance at 8:04 p.m. Board Vice President, Maria McLaughlin, seconded the motion.

**Ayes – 4 Nays – 0**

**MOTION CARRIED**

**OUT OF  
EXECUTIVE  
SESSION**

Board Member, Carrie Otty, made a motion to exit Executive Session at 8:30 p.m. Board Member, Maria McLaughlin, seconded the motion.

**Ayes – 4 Nays – 0**

**MOTION CARRIED**

**ADJOURNMENT**

Adjournment: Board Member, Maria McLaughlin, made a motion to adjourn the meeting at 8:30 p.m. Board Member, Willette Jones, seconded the motion. The meeting was adjourned.

**Ayes – 4 Nays – 0**

**MOTION CARRIED**

**Carrie Otty, President  
Board of Education**

**Sharifa Carbon, Deputy District Clerk  
Board of Education**

# HUMAN RESOURCES

## Personnel Agenda

March 13, 2017

8.

### A. SCHOOL BUSINESS ADMINISTRATOR – SALARY INCREASE

	Last Name	First Name	Position	Rate Increase	Effective Date
1.	Carbon	Sharifa	School Business Administrator	4% Rate Increase	12/03/16

### B. INSTRUCTIONAL STAFF RESIGNATION FOR THE PURPOSE OF RETIREMENT\*

	Last Name	First Name	Position	Location	Years of Service	Effective Date
1.	Landry	David	Elementary Teacher	MCSIS	32+	Close of business 06/30/17

### C. INSTRUCTIONAL STAFF UNPAID FMLA LEAVE OF ABSENCE

	Last Name	First Name	Position	Location	Effective Dates
1.	Rolfe	Elizabeth	Special Education Teacher	JLE	Intermittent TBD

### D. SCHOOL NURSE TEMPORARY APPOINTMENT

	Last Name	First Name	Position	Type of Appointment	Certification	Rate of Pay	Effective Date	Notes
1.	Frederick	Kristy	School Nurse	Temporary Appointment	RN	\$25.00 per hour	03/14/17	Registered Nurse for upcoming field trips

### E. CREATE SCHOOL NURSE POSITION

	Position	Type of Appointment	Location	Salary	Effective Date	Notes
1.	1 – FTE School Nurse (LPN)	10 Month Position	District-Wide	Salary Commensurate with Experience	03/14/17	New Position Posting #030917-43

# HUMAN RESOURCES

## Personnel Agenda

March 13, 2017

### F. TEACHING ASSISTANT STAFF RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
1.	Keyser	Kayla	Teaching Assistant	MCSIS	Close of business 03/17/17

### G. TEACHER AIDE STAFF TERMINATION

	Last Name	First Name	Position	Location	Effective Date	Notes
1.	Carr	Megan	Teacher Aide	JLE	02/17/17	Termination falls under Civil Service Law §73 non-work related disability

### H. REMOVE TEACHER AIDE STAFF

	Last Name	First Name	Position	Location	Effective Date	Notes
1.	Uddin	Mohammod	Lunch Aide	MCSIS	03/14/17	Was appointed to this position on 02/13/17 pending Fingerprint Clearance. He never completed Fingerprint Clearance process

### I. LANGUAGE INTERPRETER APPOINTMENT

	Last Name	First Name	Position	Rate of Pay	Effective Dates	Notes
1.	Zaman	Tania	Translator Hindi and Urdu	\$25.00 per hour	03/01/17- 06/30/17	Translator will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law

### J. EXTRA-CURRICULAR ADVISOR/DIRECTOR APPOINTMENT

	Last Name	First Name	Position	Location	Stipend	Effective Date	Notes
1.	Phillips	Leah	Audio-Visual Director	MCSIS	\$1178 (Pro-rated)	03/14/17	To replace G. Cordato

# HUMAN RESOURCES

## Personnel Agenda

March 13, 2017

### K. EXTRA-CURRICULAR SPORTS APPOINTMENTS\*\*

	Last Name	First Name	Position	Season	Stipend	Effective Date
1.	Bernockie	Evan	Boys' Varsity Baseball Volunteer	Spring	\$ -0-	03/14/17
2.	Gorman	Kevin	Boys' JV Baseball Volunteer	Spring	\$ -0-	03/14/17

### L. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1.	Robertson	Megan	Substitute Teacher Aide	Non-Certified	\$11.00 per hour	03/14/17
2.	Shephard	Nathalie	Substitute Teacher	Certified	\$105.00 per day	03/14/17
3.	Gonzalez	Angelica	Substitute Teacher Substitute Teaching Assistant Substitute Teacher Aide	Non-Certified	\$90.00 per day \$12.00 per hour \$11.00 per hour	03/14/17
4.	Keil	Hannah	Substitute Teacher Substitute Teaching Assistant	Non-Certified	\$90.00 per day \$12.00 per hour	03/14/17

### M. REMOVE FROM SUBSTITUTE LISTS

	Last Name	First Name	Position	Effective Date
1.	Rossant	Marianne	Substitute Teacher Substitute Teaching Assistant Home Instructor	03/14/17

### N. CREATE AFTERSCHOOL PROGRAM TEACHER AIDE POSITION

	Position	Location	Hours	Rate of Pay	Effective Date	Notes
1.	1:1 Teacher Aide for the Afterschool Program	JLE	2.5 hours per day	\$12.50 per hour or hourly contractual rate	03/14/17	To meet the safety needs and requirements of a student in the ASP Program



# HUMAN RESOURCES

## Personnel Agenda

March 13, 2017

### O. EXTENDED SCHOOL DAY INSTRUCTOR RESIGNATION

	Last Name	First Name	Position	Effective Date
1.	Williams	Kathy	ASP Instructor	03/14/17

### P. EXTENDED SCHOOL DAY RATE OF PAY CHANGE

	Last Name	First Name	Position	New Rate of Pay	Former Rate of Pay	Effective Date
1.	Williams	Kathy	ASP Student Helper	\$13.50 per hour	\$13.00 per hour	03/14/17

### Q. AFTERSCHOOL PROGRAM VOLUNTEER APPOINTMENT

	Last Name	First Name	Position	Location	Effective Date	Notes
1.	Toole	Patrick	ASP Volunteer	HJHS	03/14/17	Volunteer to teach a videography class

### R. BOARD OF REGISTRATION APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay	Effective Dates	Notes
1.	Anuska	Mary	Board of Registration	\$14.00 per hour	03/08/17-03/08/18	Voter Registration Day – April 19, 2017
2.	Dolan	Mary C.	Board of Registratlon	\$14.00 per hour	03/08/17-03/08/18	Voter Registration Day – April 19, 2017
3.	Funk	Doris	Board of Registration	\$14.00 per hour	03/08/17-03/08/18	Voter Registration Day – April 19, 2017
4.	Torchia	Kathy	Board of Registration	\$14.00 per hour	03/08/17-03/08/18	Voter Registration Day – April 19, 2017

# HUMAN RESOURCES

## Personnel Agenda

March 13, 2017

### S. DISTRICT MEETING AND BUDGET VOTE POLL CLERK APPOINTMENTS

	Last Name	First Name	Position	Location	Rate of Pay	Effective Date	Notes
1.	Williams	Brenda	Poll Clerk	John L. Edwards	\$14.00 per hour	05/16/17	Per Board of Elections Agreement
2.	Dolan	Mary C.	Poll Clerk	John L. Edwards	\$14.00 per hour	05/16/17	Per Board of Elections Agreement
3.	Torchia	Kathy	Poll Clerk	Greenport Pumper Co. No. 1	\$14.00 per hour	05/16/17	Per Board of Elections Agreement
4.	Funk	Doris	Poll Clerk	Greenport Pumper Co. No. 1	\$14.00 per hour	05/16/17	Per Board of Elections Agreement
5.	Woodward	Carol	Poll Clerk	Claverack AB Shaw Firehouse	\$14.00 per hour	05/16/17	Per Board of Elections Agreement
6.	Anuska	Mary	Poll Clerk	Claverack AB Shaw Firehouse	\$14.00 per hour	05/16/17	Per Board of Elections Agreement

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

\*On behalf of the Superintendent of Schools and the Board of Education of the Hudson City School District, I would like to extend our best wishes to you for a long, happy, and healthy retirement.

\*\*Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches