

**Hudson City School District
Regular Board of Education Meeting
Monday, April 10, 2017 – 7:00 p.m.
Hudson Senior High School Library**

Minutes Meeting #19

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, April 10, 2017 at the Hudson Senior High School, 215 Harry Howard Avenue, Hudson, NY.

PLEDGE OF ALLEGIANCE

The regular meeting was called to order by Carrie Otty at 7:00 p.m. with the following Board Members in attendance:

PRESENT:

- Carrie Otty, Board President
- Maria McLaughlin, Board Vice President
- David Kisselburgh
- Sage Carter
- Sumayyah Shabazz
- Linda Hopkins
- Willette Jones (arrived 7:05 p.m.)
- Kamrul (Mohammed) Hassan, Student Representative

ALSO PRESENT:

- | | |
|-----------------------------------|----------------------------|
| Superintendent | Dr. Maria Lagana Suttmeier |
| Coordinator of School Improvement | April Prestipino |
| School Business Administrator | Sharifa Carbon |
| Clerk of the Board | Leslie Coons |

AGENDA ACCEPTED

Acceptance of Agenda: Board President, Carrie Otty, made a motion to accept the board meeting agenda with the following revision:

- Add to 7B the Resignation for the Purpose of Retirement of Maureen Ryder
- Change the dollar amount of 14A to \$46,566,172.00.

Board Member, Sumayyah Shabazz, seconded the motion.

Ayes – 7 Nays – 0

MOTION CARRIED

STUDENT REPRESENTATIVE REPORT

Student Representative Report: Kamrul (Mohammad) Hassan, Student Representative, informed the Board Members of the following:

- The Physical Education Department is having a badminton tournament during lunch this week. Today (and tomorrow) students competed against other students. On Wednesday and Thursday, students will compete against teachers.
- Youth Government Day is tomorrow, April 11, 2017.
- Tomorrow, April 11, 2017, Mr. Zincio and Mr. Payne will accompany 12 students to an assembly at Chatham High School featuring Chris Herren, a former NBA star and recovering heroin addict.
- Tomorrow is also the Wacky Boat Race, which is a cardboard boat race competition between Hudson, Ichabod Crane and Ravena at the High School Pool at 1 p.m.
- Spring Break is April 14 through 23, 2017.
- The Columbia County Sportsmen’s Federation is hosting a free Youth Outdoor Education Program from April 1 to June 8, 2017 at of its participating clubs.
- Earth Week is April 24 through April 28, 2017. Each day of the week, students will participate in a different element of environmental awareness and related activities.
- Sunday, April 30th is the annual Sean’s Run. Students can sign up with Ms. Zincio.
- Shakespeare and Company will present Romeo and Juliet during a school assembly on May 2, 2017.
- The Third Quarter PBIS Principal’s Luncheon will be held on May 3, 2017.
- Mrs. Wheeler, and the Writing Center, is hosting a writing competition for students in the high school. Any work of fiction, non-fiction or poetry written by students will be judged for two cash prizes.
- Mrs. Cipollari is hosting a new book club, which will meet every blue day during sixth period.

Student Representative Report (continued):

- The Class of 2018 is having a Cinnabon Fundraiser from May 1 through May 20, 2017.
- Sauerkraut Seth (also a musician) will be the next guest at the Creative Career Luncheon on May 11, 2017.

STUDENT REPRESENTATIVE REPORT (continued)

Presentations/Recognition:

- Section II, Class B, Patroon Conference Scholar-Athlete – Tyler Dellavechia – Dr. Suttmeier presented Tyler Dellavechia to the Board of Education as one of the few honors students in Section II to win this award. Tyler will attend a banquet with other recipients within Section II. Dr. Suttmeier and the Board Members congratulated Tyler on his hard work and dedication.
- Dr. Suttmeier presented her 2017-2018 Education Plan to the Board of Education and public. Dr. Suttmeier shared that it was just revealed today that the District's State Aid has been increased by \$360,000, which allowed the tax levy to decrease to 2.19%, which is well within the tax levy limit. Dr. Suttmeier reviewed the tax calculation, District obligations and budget goals, savings and considerations. Class sizes will remain at recommended levels. No staff cuts will be made. Positions will be added to meet the programming needs of the District, including a full-time LPN, one Grade 5 teacher, a Grade 6 teacher, an Art teacher at the secondary level, a full-time Music Teacher at the secondary level, which replaces two part-time positions, a Math Coach at the secondary level, a Behavior Specialist for district-wide support, a part-time consultant for CTE/CDOS development, an Associate Principal at the elementary level and a Human Resource Specialist.

PRESENTATIONS/ RECOGNITION SCHOLAR-ATHLETE AWARD

2017-18 EDUCATION PLAN

Personnel Agenda: Board President, Carrie Otty, made a motion to accept Personnel Agenda items 7A through R with the addition of the Resignation for the Purpose of Retirement of Maureen Ryder. Board Vice President, Maria McLaughlin, seconded the motion.

PERSONNEL AGENDA

Ayes – 7 Nays – 0

MOTION CARRIED

Recognition of Retirement: Board President, Carrie Otty, on behalf of the Hudson City School District and Board of Education, thanked Maureen Ryder, Teacher Aide, for her 29 years of service to the District, and wished Maureen good health, happiness and relaxation in her retirement.

RECOGNITION OF RETIREMENT

Old Business: Board members discussed their review of pages 24-30 of the Code of Conduct. A Google doc has been shared. The cyber aspect needs to be referenced and built into the document, as well as on-line terminology used. The importance of consistent language with referenced policies throughout was agreed upon.

OLD BUSINESS

Board Member, David Kisselburgh, left at 8:17 p.m.

Public Forum: Mr. Steven Spicer asked the Board members if they were interested in setting Diversity Hiring Goals and offered his assistance. Dr. Suttmeier will meet with Mr. Spicer to discuss specific goals and report back to the Board members.

PUBLIC FORUM

Board President, Carrie Otty, left the room at 8:25 and returned at 8:28 p.m.

Business Administrator Report: School Business Administrator, Sharifa Carbon, stated she had no updates for the Board.

BUSINESS ADMINISTRATOR REPORT

Coordinator of School Improvement Report: Coordinator of School Improvement, April Prestipino, reported the following:

SCHOOL IMPROVEMENT REPORT

- CASDA will be presenting a second session of Mindfulness in June. There has been enough teacher interest to hopefully start implementing strategies in the District.

SCHOOL IMPROVEMENT REPORT (continued)

Coordinator of School Improvement (continued):

- NYS has released the Next Generation Science Program standards for grades K through 8.
- The next professional development day is May 16, 2017, which is a half-day. Summer Institute is still on for June.
- Postings are out for the Summer Academy programs; Boost Up and Kindergarten Academy. Both are grant-funded programs.

Superintendent's Report: Dr. Suttmeier, Superintendent, reported on the following:

SUPERINTENDENT REPORT

A. Capital Project Update: The Ground Breaking Ceremony on April 3, 2017 was an awesome experience. The entire track team was present. The After School Program kids and adults were present. Several reporters were present, as well as community members. Actual ground breaking is scheduled for April 17, 2017.

CAPITAL PROJECT UPDATE

B. General Updates:

• NYSSBA is offering a seminar called "Rethinking Discipline". Building Administrators have been invited to attend.

GENERAL UPDATES

• Questar's Annual Meeting was Wednesday, April 5, 2017. The Culinary Arts students prepared and served hors d'oeuvres.

CELEBRATING WHAT'S RIGHT

C. Celebrating What's Right:

• Dawn (McDonald) has been giving out more Senior Citizen Sporting Event Cards. These cards allow senior citizens entrance to any sporting event free of charge. Dawn has given out 36 cards to date.

• The Footloose Production was another Drama Club huge success. Special thanks to Cory Moon for his commitment and dedication to our students, even after accepting a position at another district, which required him to drive 1.5 hours to get here.

CONSENSUS AGENDA

Consensus Agenda: Board President, Carrie Otty, made a motion to accept Consensus Agenda items 14A through M. Board Member, Willette Jones, seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

ADOPT 2017-18 BUDGET

A. Be It Resolved, that the Board of Education adopts the 2017-2018 proposed budget in the amount of \$46,566,172.00.

ADOPT PROPOSITION II LAND DONATION TO THE CITY OF HUDSON

B. Be It Resolved, that the Board of Education approves the attached resolution to donate 1521 square feet (0.035 acre) of property depicted on a drawing made by Crawford & Associates dated January 23, 2014 entitled: "Non-Motorized Path Encroachment Pedestrian & Bike Connections to the Charles Williams Park, City of Hudson, Columbia County P.I.N. 8780.14" and directs the District Clerk to prepare ballots asking for public approval of the gift.

SHAKER FLATS CONTRACT

C. Be It Resolved, that the Board of Education accepts a Construction Contract AIS Document A132-2009 resulting from the Board-accepted bid results from September 26, 2016, with Shaker Flats Landscaping, Inc. for Phase 1 Athletic Field and District-Wide Renovations, as attached.

ARRIS CHANGE ORDER

D. Be It Resolved, that the Board of Education approves the attached Change Order #C00001 for Arris Contracting increasing the total contract price by \$8,755.00 to include additional work associated with the redesign of the MC Smith School Addition, effective December 30, 2016.

HTA & CSEA MEMORANDUM OF AGREEMENTS

E. Be It Resolved, that the Board of Education approves an HTA Supplemental Memorandum of Agreement implementing CVS/Caremark for prescription drug coverage, as attached.

F. Be It Resolved, that the Board of Education approves a CSEA Memorandum of Agreement implementing CVS/Caremark for prescription drug coverage, as attached.

C. DRUMM CONTRACT

G. Be It Resolved, that the Board of Education approves a contract for Catherine Drumm, effective July 1, 2016 through June 30, 2020, a copy of which shall be on file with the District Clerk.

W. CLARK CONTRACT

H. Be It Resolved, that the Board of Education approves a contract for William Clark, effective July 1, 2016 through June 30, 2020, a copy of which shall be on file with the District Clerk.

T. HARCLEROAD CONTRACT

I. Be It Resolved, that the Board of Education approves a contract for Terry Harcleroad, effective July 1, 2016 through June 30, 2020, a copy of which shall be on file with the District Clerk.

TRANSPORTATION CONTRACT

J. Be It Resolved, that the Board of Education approves a partial year transportation contract in the amount of \$3,690.00 to transport MCSIS students to HHS for swimming classes, effective May 8-May 30, 2017.

Consensus Agenda (continued):

- K. Be It Resolved, that the Board of Education approves the attached Side Letter of Agreement between HCSD and CSEA, Local 1000 AFSCME, AFL-CIO Columbia County Local 811 Aides Unit, regarding hourly rate of pay and payment for additional snow day.
- L. Be It Resolved, that the Board of Education approves a contract for Leslie Coons, effective July 1, 2016 through June 30, 2017, a copy of which shall be on file with the District Clerk.
- M. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on February 28, March 3, 6, 7, 8, 9, 10, 13, 21, 22, April 5, 2017)

**CONSENSUS
AGENDA
(continued)
SIDE LETTER OF
AGREEMENT
L. COONS
CONTRACT
CPSE/CSE
PLACEMENTS**

New Business: Board President, Carrie Otty, shared that she was at Chatham High School for a sporting event and noticed the "Wall of Fame", depicting the success of former athletes. President Otty expressed a desire to have something at Hudson to showcase our successful athletes and to encourage current students.

NEW BUSINESS

Upcoming Meeting Dates:

Board of Education Meetings

- Tuesday, April 25 at 7:00 p.m. – Special Board of Education Meeting – (RCG BOCES Budget Vote and Board Vote) – Hudson High School Library
- Monday, May 8, 2017 at 7:00 p.m. – Regular Board of Education Meeting – Hudson High School Library.
- Tuesday, May 16, 2017 at 9:00 p.m. – Special Board of Education Meeting – (Annual School Budget Vote and & Election) JLE Cafetorium

**UPCOMING
MEETING DATES**

Executive Session: Board President, Carrie Otty, made a motion to enter into Executive Session for the purpose of discussing the employment history of a particular person or persons at 8:43 p.m. Board Vice President, Maria McLaughlin, seconded the motion.

**EXECUTIVE
SESSION**

Ayes – 6 Nays – 0

MOTION CARRIED

Board President, Carrie Otty, made a motion to exit Executive Session at 9:29 p.m. Board Member, Sumayyah Shabazz, seconded the motion.

**OUT OF
EXECUTIVE
SESSION**

Ayes – 6 Nays – 0

MOTION CARRIED

Adjournment: Board Vice President, Maria McLaughlin, made a motion to adjourn the meeting at 9:29 p.m. Board Member, Willette Jones, seconded the motion. The meeting was adjourned.

ADJOURNMENT

Ayes – 6 Nays – 0

MOTION CARRIED



**Carrie Otty, President
Board of Education**



**Leslie M. Coons, District Clerk
Board of Education**

HUMAN RESOURCES

Personnel Agenda

April 10, 2017

7.

A. INSTRUCTIONAL STAFF RESIGNATION FOR THE PURPOSE OF RETIREMENT DATE CHANGE

	Last Name	First Name	Position	Location	Years of Service	Original Effective Date	New Effective Date
1.	Heeder	Thomas	Special Education Teacher	HJHS	19	Close of business 8/20/17	Close of business 8/01/17

B. SUPPORT STAFF RESIGNATIONS FOR THE PURPOSE OF RETIREMENT*

	Last Name	First Name	Position	Location	Years of Service	Effective Date
1.	Ryder	Maureen	Teacher Aide	JLE	29	Close of business 06/23/17
2.	Stickles	Harry	Custodian	JLE	7.5	Close of business 05/12/17

C. FOOD SERVICE STAFF TERMINATION

	Last Name	First Name	Position	Location	Effective Date
1.	Jostlin	Tina	Food Service Helper	HJSHS	03/09/17

D. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1.	Davi	Bria	Substitute Teacher	Non-Certified	\$90.00 per day	04/11/17
2.	Gerace	Anthony	Substitute Teacher	Non-Certified	\$90.00 per day	04/11/17
3.	Maloy	Patrick	Substitute Teacher	Certified/Retired	\$110.00 per day	04/11/17

HUMAN RESOURCES

Personnel Agenda

April 10, 2017

E. REMOVE FROM FOOD SERVICE SUBSTITUTE LIST

	Last Name	First Name	Position	Effective Date
1.	Robertson	Megan	Substitute Food Service Helper	04/11/17

F. POOL STAFF APPOINTMENT

	Last Name	First Name	Position	Hours	Rate of Pay	Effective Date	Notes
1.	Stalker	Devin	Lifeguard	As Needed	\$9.70/hr. PM Swim \$11.00/hr. AM Swim	04/11/17	2016-2017 school year

G. COMMUNITY SCHOOLS HOME INSTRUCTOR APPOINTMENT

	Last Name	First Name	Position	Location	Rate of Pay (not to exceed 10 hrs. per wk.)	Effective Date	Notes
1.	Keyes	Kim	Community Schools Home Instructor	Variety of locations within the HCSD	\$25.00 per hour	04/11/17	Posting #012317-37 Funding via Community Schools Grant

H. AFTERSCHOOL PROGRAM TEACHER AIDE APPOINTMENT

	Last Name	First Name	Position	Location	Hours	Rate of Pay	Effective Date	Notes
1.	Lawrence	Sheila	1:1 Teacher Aide for the Afterschool Program	JLE	Not to exceed 15 hrs. per wk.	\$12.50 per hour	04/11/17	To meet the safety needs and requirements of a student attending the ASP Program

HUMAN RESOURCES

Personnel Agenda

April 10, 2017

I. EXTENDED SCHOOL DAY INSTRUCTOR APPOINTMENT

	Last Name	First Name	Position	Rate of Pay (not to exceed 10 hrs. per wk.)	Effective Date	Notes
1.	Reymundo	Magaly	ASP Instructor	\$18.00 per hour	04/11/17	Funding via Extended School Day Grant

J. 21ST CENTURY PROGRAM STUDENT HELPER APPOINTMENT

	Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per wk.)	Effective Date	Notes
1.	Porbeni	Appeikumoh	ASP Student Helper	\$13.50 per hour	04/11/17	Funding via 21 st Century Grant

K. EXTENDED SCHOOL DAY STUDENT HELPER APPOINTMENT

	Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per wk.)	Effective Date	Notes
1.	Canty	Caleb	ASP Student Helper	\$11.00 per hour	04/11/17	Funding via Extended School Day Grant

L. 21ST CENTURY PROGRAM STUDENT HELPER RESIGNATION

	Last Name	First Name	Position	Effective Date
1.	Stewart	Serena	ASP Student Helper	01/04/17

M. 21ST CENTURY PROGRAM STUDENT HELPER TERMINATION

	Last Name	First Name	Position	Effective Date
1.	Kittrell	Crystal	ASP Student Helper	04/03/17