

**Hudson City School District
Special Board of Education Meeting
Tuesday, April 25, 2017 – 7:00 p.m.
Hudson Senior High School Library**

Minutes Meeting #20

A Special Meeting of the Hudson City School District Board of Education was held on Tuesday, April 25, 2017 at the Hudson Senior High School, 215 Harry Howard Avenue, Hudson, NY.

PLEDGE OF ALLEGIANCE

The regular meeting was called to order by Carrie Otty at 7:00 p.m. with the following Board Members in attendance:

PRESENT:

Carrie Otty, Board President
Maria McLaughlin, Board Vice President
Sage Carter
Linda Hopkins
Willette Jones (arrived 7:30 p.m.)

ABSENT:

David Kisselburgh
Sumayyah Shabazz
Kamrul (Mohammed) Hassan, Student Representative

ALSO PRESENT:

Superintendent	Dr. Maria Lagana Suttmeier
Coordinator of School Improvement	April Prestipino
School Business Administrator	Sharifa Carbon
Clerk of the Board	Leslie Coons

AGENDA ACCEPTED

Acceptance of Agenda: Board President, Carrie Otty, made a motion to accept the board meeting agenda with the following revision:

- Add hand carry 7J.

Board Vice President, Maria McLaughlin, seconded the motion.

Ayes – 4 Nays – 0

MOTION CARRIED

Kamrul (Mohammad) Hassan, Student Representative, was not present to give a report this evening.

There was no need for an early executive session.

**PERSONNEL
AGENDA**

Personnel Agenda: Board President, Carrie Otty, made a motion to accept personnel agenda items A through J. Board Member, Linda Hopkins, seconded the motion.

Ayes – 4 Nays – 0

MOTION CARRIED

**RECOGNITION OF
TENURE**

Recognition of Tenure: Maureen McDonald, Elementary Teacher, thanked the Board Members for the opportunity of recall to the Hudson City School District after her layoff. Ms. McDonald expressed that she loves working for the Hudson City School District and is grateful to have achieved tenure.

**OLD BUSINESS
POLICY COMMITTEE**

Old Business:

**CODE OF CONDUCT
REVIEW**

- A. Policy Committee – Review of pages 31-33 of the Code of Conduct – Dr. Suttmeier thanked the board members for reviewing and making suggestions on the next section of the Code of Conduct. Dr. Suttmeier has summarized the edits, which she will share with the Policy Committee, who will make the changes. Suggestions include: reviewing the current visitor sign-in procedure to be sure the practice is as stated in the policy; when searching student backpacks, a witness should always be present; add Chromebooks to the policy where applicable as school property, etc.; clarify when parent notification will take place.

Old Business (continued): Dr. Suttmeier stated once the edits are done, Administrators will review the policy prior to board action. The target date for adoption is prior to the start of the school year.

OLD BUSINESS (continued)

There was no one signed up to speak in public forum.

Business Administrator Report: School Business Administrator, Sharifa Carbon, reported on the following:

BUSINESS ADMINISTRATOR REPORT

- The Budget Newsletter is in process.
- Foundation Aid increase: New York State released a state-wide increase on \$700 million. All schools will benefit from the increase. Some will benefit greater than others, due to poverty level, English Language Learner numbers, small city school status, and other criteria. Advocacy is still needed.
- Reserves – The State looks for districts to have at least 4% of the fund balance in reserves. The State also looks at the spending down and replenishing of reserves, as an indication of the financial health of a district. Reserves can be set aside for different purposes, such as Workers Compensation and Retirement.
- The new treasurer, Ms. Deborah Long, is settling in. Sara Morrison from Questar III, who is training Ms. Long, has praised Ms. Long’s progress so far.

Coordinator of School Improvement Report: Coordinator of School Improvement, April Prestipino, had nothing significant to report.

SCHOOL IMPROVEMENT REPORT

Superintendent’s Report: Superintendent, Dr. Maria Suttmeier, reported on the following:

SUPERINTENDENT REPORT

A. Capital Project:

- Yesterday, Monday, April 24, 2017, construction crews broke ground on the Athletic Field. Phase I is under way.
- Mr. Galloway of the Galvan Foundation has asked for an update on the progress of the Athletic Field.
- The Capital Project Budget needs to include an inventory of the enhancements in order to be accountable to Galvan Foundation and Hudson River Bank and Trust.
- Second grade transition meetings continue. Food Service Administrator, Cathy Drumm, and Transportation Coordinator, Nikki DeDominicis, have been involved in the transition meetings. Breakfast will be serviced earlier and dismissal will move to 2:30 p.m. to allow for transition times and more instruction. The second grade classrooms are almost finished. A board meeting will be held at the Intermediate School over the summer so Board Members can see the progress being made.

CAPITAL PROJECT UPDATE

B. General Updates:

- Dr. Suttmeier met with Mr. Spicer regarding the importance of diversity hiring. Dr. Suttmeier will work with Mr. Spicer to review our current hiring policies and goals and improve the verbiage. Mr. Spicer will be invited to the next policy meeting. Dr. Suttmeier will report progress to the Board members.

GENERAL UPDATES

C. Celebrating What’s Right:

- Hudson City School District was recognized in a recent food service publication for the District-wide PBIS program, students and staff.
- Saturday, May 6, 2017, Hudson Children’s Book Festival, 10 a.m. to 4 p.m.
- Friday, May 5, 2017, Authors attending the Hudson Children’s Book Festival will be presenting to students in the classroom.

CELEBRATING WHAT’S RIGHT

Consensus Agenda: Board President, Carrie Otty, made a motion to accept consensus agenda items A through K. Board Member, Sage Carter, seconded the motion.

CONSENSUS AGENDA

Ayes – 5 Nays – 0

MOTION CARRIED

**CONSENSUS
AGENDA
(continued)
QUESTAR
BUDGET
APPROVAL**

**QUESTAR
CANDIDATES**

Consensus Agenda (continued):

- A. Be It Resolved, that the Board of Cooperative Education Services of Rensselaer, Columbia and Greene Counties is authorized to expend the sum set forth in the 2017-18 tentative Administrative budget document in the amount of \$6,201,375.
- B. Be It Resolved, that the Board of Education casts its vote for the election of Mr. Joseph Garland, Coxsackie, NY (District of Residence: Coxsackie-Athens Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.
- C. Be It Resolved, that the Board of Education casts its vote for the election of Mr. John C. Hill, Valley Falls, NY (District of Residence: Hoosic Valley Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.
- D. Be It Resolved, that the Board of Education casts its vote for the election of Mrs. Marilyn Noonan, Catskill, NY (District of Residence: Catskill Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.
- E. Be It Resolved, that the Board of Education casts its vote for the election of Mrs. Mary Dowd Daly, Hudson, NY (District of Residence: Hudson City School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.
- F. Be It Resolved, that the Board of Education approves a Health and Welfare Services contract for one student attending Woodstock Day School, located in the Saugerties Central School District, at a total cost of \$750.42, as attached.
- G. Be It Resolved, that the Board of Education approves the Columbia County School Districts – 2017 Elections: Policy and Fee Schedule, as attached.
- H. Be It Resolved, that the Board of Education be aware of an approved proposal for Construction Duration SWPPP Inspection Services for Dente Engineering in regards to the Phase I Athletic Field Construction, as attached.
- I. Be It Resolved, that the Board of Education be aware of an approved proposal for Construction Duration SWPPP Inspection Services for Dente Engineering in regards to the Phase II MC Smith Intermediate School Addition and Site Work, as attached.
- J. Be It Resolved, that the Board of Education accepts Treasurer's Reports for the months of December 2016 and January 2017, as attached.
- K. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on March 7, 8, 9, 24, April 5, 2017)

There was no new business to discuss. Policy Committee and Facilities Committee meetings will be scheduled via email correspondence.

No one signed up to speak in public forum.

**UPCOMING
MEETING DATES**

Upcoming Meeting Dates:

Board of Education Meetings

- Monday, May 8, 2017 at 7:00 p.m. – Regular Board of Education Meeting – Hudson High School Library
- Tuesday, May 16, 2017 at 9:00 p.m. – Special Board of Education Meeting – (Annual School Budget Vote and Election) JLE Cafetorium
- Monday, May 22, 2017 at 7:00 p.m. – Regular Board of Education Meeting – Hudson High School Library

Committee Meetings/Community Events:

- Saturday, May 6, 2017, Hudson Children's Book Festival, 10 a.m. to 4 p.m.

There was no need for executive session.

Adjournment: Board President, Carrie Otty, made a motion to adjourn the meeting at 7:43 p.m. Board Member, Willette Jones, seconded the motion. The meeting was adjourned.

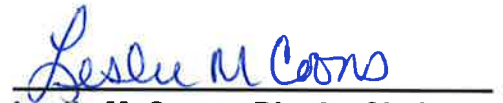
ADJOURNMENT

Ayes – 5 Nays – 0

MOTION CARRIED



**Carrie Otty, President
Board of Education**



**Leslie M. Coons, District Clerk
Board of Education**

HUMAN RESOURCES

Personnel Agenda

April 25, 2017

7.

A. ADMINISTRATIVE TENURE APPROVALS

	Last Name	First Name	School	Tenure Area	Certification Area	Effective Tenure Date
1.	LaCasse, Jr.	Robert	HSHS	Associate Principal	School District Leader	7/29/17
2.	MacCormack	Ian	HJHS	Associate Principal	School Building Leader	9/09/17

B. INSTRUCTIONAL TENURE APPROVALS

	Last Name	First Name	School	Tenure Area	Certification Area	Effective Tenure Date
1.	Casazza	Michele	HSHS	Special Education	Students with Disabilities Grades 7-12 Mathematics	9/01/2017
2.	Joy	Carissa	HSHS	English to Speakers of Other Languages	English to Speakers of Other Languages	9/01/2017
3.	Lockman	Kimberly	HSHS	Special Education	Students with Disabilities Grades 7-12 Biology	9/01/2017
4.	Mazzone	Joseph	HSHS	Special Education	Students with Disabilities Grades 7-12 Social Studies	9/01/2017
5.	Lauria	Christina	MCSIS	School Social Worker	School Social Worker	9/01/2017
6.	McCloskey	Anna	MCSIS	Speech	Speech and Language Disabilities	10/03/2017
7.	McDonald	Maureen	MCSIS	Elementary Education	Childhood Education Grades 1-6	9/01/2017

C. ABOLISH LABORER POSITION

	Position	Location	Hours	Effective Date	Notes
1.	Laborer	HJSHS	Saturday - 6:30 a.m.-3:00 p.m. Sunday - 8:00 a.m.-4:30 p.m. Mon.-Wed. - 2:30 p.m.-11:00 p.m.	4/25/17	Position being re-classified as a Custodian position

HUMAN RESOURCES

Personnel Agenda

April 25, 2017

D. CREATE CUSTODIAN POSITION

	Position	Location	Hours	Salary	Effective Date	Notes
1.	Custodian	HJSHS	Saturday 6:30 a.m. - 3:00 p.m. Sunday 8:00 a.m. - 4:30 p.m. Mon.-Wed. 2:30 p.m. - 11:00 p.m.	\$32,864 (Pro-rated if filled before July 1, 2017) Plus \$325 night differential	4/26/17	To replace the abolished Laborer position

E. REMOVE FROM SUBSTITUTE LISTS

	Last Name	First Name	Position	Effective Date
1.	Mooers	Kimberly	Substitute Teacher	4/26/17
2.	Olive	Alisha	Substitute Teacher	4/26/17
3.	Kisselburg	Megan	Substitute Teacher Substitute Teaching Assistant	4/26/17
4.	FelixFisher	Artenca	Substitute Food Service Helper	4/10/17

F. CREATE SUMMER SCHOOL TEACHER AIDE POSITIONS 2017

	Position	Location	Hours	Rate of Pay	Effective Dates	Notes
1.	2 – Teacher Aides	HJSHS	Orientation 9:00 am-11:00am Classes 8:00 am-12:35pm	\$10.00 per hour or contractual rate, whichever is greater	7/07/17- Staff Orientation 7/10/17-8/15/17-Classes 8/16/17 & 8/17/17-Regents Exams	Funding via General Funds
2.	1 – Substitute Teacher Aide	HJSHS	Orientation 9:00 am-11:00am Classes 8:00 am-12:35pm	\$10.00 per hour or contractual rate, whichever is greater	7/07/17- Staff Orientation (Mandatory) 7/10/17-8/15/17-Classes (As Needed) 8/16/17 & 8/17/17-Regents Exams (As Needed)	Funding via General Funds

HUMAN RESOURCES

Personnel Agenda

April 25, 2017

G. CREATE SUMMER ACADEMIC ACADEMY POSITIONS 2017

	Position (Position will be filled based on student enrollment)	Location	Hours/Rate of Pay	Effective Dates	Notes
1.	3 – Teachers for KD Preview Academy (Gr. K)	JLE	8 days, 9:00 a.m.-12:00 p.m.; 3 hrs. per day of instruction @ \$47/hr. and 2 hrs. of prep time @ \$42/hr.	7/31/17-8/03/17 and 8/07/17-8/10/17	Funding via Title IA
2.	3 – Teachers for Boost Up Academy (Grade 2) 2 – Teachers for Boost Up Academy (Grade 3)	MCSIS	8 days, 9:00 a.m.-12:00 p.m.; 3 hrs. per day of instruction @ \$47/hr. and 2 hrs. of prep time @ \$42/hr.	7/31/17-8/03/17 and 8/07/17-8/10/17	Funding via Title IA
3.	1 – Shared ENL Teacher	JLE/MCSIS	8 days, 9:00 a.m.-12:00 p.m.; 3 hrs. per day of instruction @ \$47/hr. and 2 hrs. of prep time @ \$42/hr.	7/31/17-8/03/17 and 8/07/17-8/10/17	Funding via Title IA
4.	4 – Teachers for Jr. High Prep Academy (Grade 7)	HJHS	4 days, 9:00 a.m.-12:00 p.m.; 3 hrs. per day of instruction @ \$47/hr. and 1 hr. of prep time @ \$42/hr.	8/21/17-8/24/17	Funding via Title IA
5.	3 – Teacher Aides for KD Preview Academy (Grade K)	JLE	8 days, 9:00 a.m.-12:00 p.m. 3 hrs. per day @ contractual rate	7/31/17-8/03/17 and 8/07/17-8/10/17	Funding via Title IA
6.	5 – Teacher Aides for Boost Up Academy (Grade 3)	MCSIS	8 days, 9:00 a.m.-12.00 p.m. 3 hrs. per day @ contractual rate	7/31/17-8/03/17 and 8/07/17-8/10/17	Funding via Title IA

H. CREATE GRADE 7 BOOST SUMMER ACADEMY POSITIONS 2017

	Position	Location	Hours/Rate of Pay	Effective Dates	Notes
1.	3 – Teacher Positions (Grades 6,7,8)	HJHS	Mon.-Thurs., 8:30 a.m.-11:30 a.m. 4 days per week, 3 hours per day @ \$47/hr. (not to exceed 60 hrs. of instructional total); A total of 10 hrs. prep time for each teacher @ \$42/hr.	7/10/17-8/17/17	Funding via Title 1A Funds

HUMAN RESOURCES

Personnel Agenda

April 25, 2017

I. DISTRICT MEETING AND BUDGET VOTE POLL CLERK RATE OF PAY CORRECTIONS

	Last Name	First Name	Position	Original Rate of Pay	New Rate of Pay
1.	Williams	Brenda	JLE Poll Clerk	\$14.00 per hour	\$16.50 per hour
2.	Dolan	Mary C.	Board of Registration & JLE Poll Clerk	\$14.00 per hour	\$16.50 per hour
3.	Torchia	Kathleen	Board of Registration & Greenport Poll Clerk	\$14.00 per hour	\$16.50 per hour
4.	Funk	Doris	Board of Registration & Greenport Poll Clerk	\$14.00 per hour	\$16.50 per hour
5.	Woodward	Carol	Claverack AB Shaw Firehouse Poll Clerk	\$14.00 per hour	\$16.50 per hour
6.	Anuska	Mary	Board of Registration & Claverack AB Shaw Firehouse Poll Clerk	\$14.00 per hour	\$16.50 per hour

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

HUDSON CITY SCHOOL DISTRICT BOARD OF EDUCATION MEETING APRIL 25, 2017

HAND CARRY

J. SCHOOL NURSE APPOINTMENT

	Last Name	First Name	Position	Type of Appointment	Type of Certification	Location	Salary	Effective Date	Notes
1.	Wood	Jennifer	School Nurse	10-Month Appointment	LPN	District-Wide	\$32,000 Pro-rated	05/15/17	Posting #030917-43 New Position