

**Hudson City School District
Annual Organization Meeting of the Board of Education
Wednesday, July 5, 2017 – 6:30 p.m.
Hudson Senior High School Library**

Minutes Meeting #1

The Annual Organizational Meeting of the Hudson City School District Board of Education was held on Wednesday, July 5, 2017 at the Hudson Senior High School, 215 Harry Howard Avenue, Hudson, NY.

PLEDGE OF ALLEGIANCE

The regular meeting was called to order by the Clerk of the Board at 6:30 p.m. with the following Board Members in attendance:

PRESENT: Carrie Otty, Board President
Maria McLaughlin, Board Vice President
Sage Carter
Sumayyah Shabazz
Linda Hopkins (arrived 6:40 p.m.)
Willette Jones

ABSENT: David Kisselburgh

ALSO PRESENT: Superintendent Dr. Maria Lagana Suttmeier
School Business Administrator Sharifa Carbon
Clerk of the Board Leslie Coons

ALSO ABSENT: Coordinator of School Improvement April Prestipino

**LOYALTY OATHS
ADMINISTERED**

Loyalty Oaths Administered: The Clerk of the Board, Leslie Coons, administered the Loyalty Oath to the Board of Education Members, Superintendent, and Deputy Clerk of the Board.

**ELECTION OF BOARD
PRESIDENT**

Election of the Board President: Board Member, Sage Carter, made a motion to nominate Carrie Otty to the position of Board President. Board Member, Maria McLaughlin, seconded the motion.

Ayes – 5 Nays – 0

MOTION CARRIED

**ELECTION OF BOARD
VICE PRESIDENT**

Election of the Board Vice President: Board Member, Sage Carter, made a motion to nominate Maria McLaughlin to the motion position of Board Vice President. Board President, Carrie Otty, seconded the motion.

Ayes – 5 Nays – 0

MOTION CARRIED

**LOYALTY OATHS
ADMINISTERED**

Loyalty Oath of the Board President and Board Vice President Administered: The Clerk of the Board, Leslie Coons, administered the Loyalty Oath to the Board President, Carrie Otty, and the Board Vice President, Maria McLaughlin.

Board President, Carrie Otty, will now run the meeting.

Board Member, Linda Hopkins, arrived at 6:40 p.m.

The Clerk of the Board, Leslie Coons, administered the Loyalty Oath to Linda Hopkins.

Acceptance of Agenda: Board President, Carrie Otty, made a motion to accept the board meeting agenda with the addition of hand carry 15T and 17vii. Board Member, Willette Jones, seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

Appoint Board Committee Members: Board President, Carrie Otty, made a motion to appoint the following Board Members to the Board Committees listed below. Board Vice President, Maria McLaughlin, seconded the motion.

APPOINT BOARD COMMITTEE MEMBERS FOR 2017-2018

Ayes – 6 Nays – 0

MOTION CARRIED

- A. Audit (3 members) – Carrie Otty, David Kisselburgh and Sumayyah Shabazz.
- B. Facilities (2 members) – Sage Carter and Willette Jones
- C. Policy (2 members) – Maria McLaughlin and Linda Hopkins
- D. Budget (2 members) – Carrie Otty and Willette Jones

Clerk of the Board, Leslie Coons, administered the Loyalty Oath to the Audit Committee members present. Board Member, David Kisselburgh, will take his oath at a later date.

Appoint Officers for the 2017-2018 school year: Board President, Carrie Otty, made a motion to appoint the following officers for the 2017-2018 school year:

APPOINT 2017-2018 OFFICERS

- Clerk of the Board – Leslie M. Coons
- Deputy Clerk of the Board – Sharifa Carbon
- District Treasurer – Deborah Long
- Deputy Treasurer – Melissa McHugh
- Tax Collector – Deborah Long
- Clerk Pro-Tem – Maria Suttmeier, Superintendent

Board President, Carrie Otty, administered the Loyalty Oath to Clerk of the Board, Leslie Coons.

The Clerk of the Board, Leslie Coons, then administered the Loyalty Oath to the Deputy Clerk of the Board and the Clerk Pro-Tem. The Board Clerk will administer the Oath to the District Treasurer, Deputy Treasurer and Tax Collector at a later date.

Board Member, Sage Carter, made a motion to make the following District appointments the 2017-2018 school year, letters A through EE:

2017-2018 DISTRICT APPOINTMENTS

- A. School District Attorney – Whitbeck Benedict & Smith LLP (formerly Rapport Meyers LLP) - \$235/hr. (Attorneys) \$85 (Paralegals)
- B. Bond Attorney – Rodenhausen Chale LLP - \$265-\$295/hr. (Partner), \$210-245/hr. (Associate & Counsel) and \$95-\$125/hr. (Legal Assistant/Clerk)
- C. Labor Relations Attorney – Thomas, Drohan, Waxman, Petigrow & Mayle, LLP - \$200/hr. (Attorneys) and \$90/hr. (Paralegal)
- D. Independent External Auditor – Raymond G. Preusser, CPA, PC
- E. Internal Auditor – Michael T. Wolff, CIA Advisory Services
- F. Internal Claims Auditor – Heather Brown
- G. Purchasing Agent – Sharifa Carbon, School Business Administrator
- H. Records Access Officer – Leslie Coons, District Clerk
- I. Records Management Officer – Sharifa Carbon, School Business Administrator
- J. District Representative to RCG Worker’s Compensation Consortium – Voting Member – Sharifa Carbon, School Business Administrator
- K. District Level Independent Evaluators
 - i. The Center for Spectrum Services
 - ii. Albany Psychological Associates
 - iii. Campbell House Psychological Associates
 - iv. Capital Psychological Associates
 - v. College of Saint Rose Assessment Chair
 - vi. Children’s Neuropsychological Services, PLLC
 - vii. The Anderson Center for Autism
 - viii. Partnership for Education
 - ix. Regional Rehabilitation Service, Inc.
 - x. Pauline K. Winkler Speech-Language-Hearing Clinic
- L. District Level Dignity Act Coordinator – Kim Lybolt, Director of Student Services
- M. Building Level Dignity Act Coordinators

**2017-2018
DISTRICT
APPOINTMENTS
(continued)**

District Appointments (continued):

- i. Hudson High School – Eric Clark, School Psychologist
 - ii. Hudson Junior High School – Eric Clark, School Psychologist
 - iii. MC Smith Intermediate School – Christina Cranna Lauria, LCSW
 - iv. John L. Edwards Primary School – Michele Crandall, School Psychologist
 - N. Title IX Compliance Officer – Mark Brenneman, MCSIS Principal
 - O. Program Administrator of the Blood-borne Pathogens Exposure Control Plan – George Keeler, Superintendent of Buildings and Grounds
 - P. Chief Emergency Officer – George Keeler, Superintendent of Buildings and Grounds
 - Q. Health and Safety Designee – George Keeler, Superintendent of Buildings and Grounds
 - R. Asbestos (LEA) Designee – George Keeler, Superintendent of Buildings and Grounds
 - S. Americans with Disabilities Act (ADA) Coordinator – George Keeler, Superintendent of Buildings and Grounds
 - T. Public Access Defibrillation (PAD) Coordinator – George Keeler, Superintendent of Buildings and Grounds
 - U. EPA Lead-Based Paint Renovation, Repair, & Painting (RRP) Program Coordinator – George Keeler, Superintendent of Buildings and Grounds
 - V. Integrated Pest Management (IPM) Coordinator – George Keeler, Superintendent of Buildings and Grounds
 - W. Section 504 Compliance Officer – Kim Lybolt, Director of Student Services
 - X. Medicaid Compliance Officer – Kim Lybolt, Director of Student Services
 - Y. Liaison for the Education of Homeless Children & Youth – Kim Lybolt, Director of Student Services
 - Z. HIPAA Officer – Kelly McDonald
 - AA. District Insurance Consultant – Key Insurance & Benefits Service
 - BB. District Student Accident Insurance Carrier – Pupil Benefits, Inc.
 - CC. District Architect – Rhinebeck Architecture & Planning
 - DD. District Financial Consulting Services – Bernard P. Donegan, Inc.
 - EE. District Health and Safety Consultants – Needham Risk Management
- Board Member, Linda Hopkins, seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

**OFFICIAL
DEPOSITORIES
FOR 2017-2018**

Board Member, Linda Hopkins, made a motion to recommend the following Official Depositories, A though E:

- A. "RESOLVED, That the Bank of Greene County, in Hudson, New York and TD Bank, in Hudson, New York be and they are hereby designated as the official depositories for school funds of this said District."
- B. THE BANK OF GREENE COUNTY, Hudson, NY for the following:

General Fund Money	Market Account
Debt Service Fund	Capital Renovation
Payroll Account	General Fund Money Market Account
- C. TD BANK, Hudson, NY
 - Extra Classroom Activity Fund - Hudson High School
 - Extra Classroom Activity Fund - Hudson Junior High School
- D. NY C.L.A.S.S. (New York Cooperative Liquid Assets Securities System)

General Fund	Capital Fund
Special Aide Fund	School Lunch Fund
- E. TD BANK, KINDERHOOK BANK, KEYBANK OF NEW YORK, BANK OF NEW YORK MELLON, U.S. BANK, and M & T BANK may be used from time to time for investment or borrowing purposes depending on rates.

Board Member, sage Carter, seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

There was no need for early executive session.

Personnel Agenda: Board President, Carrie Otty, made a motion to accept personnel agenda items A through T, as attached. Board Member, Linda Hopkins, seconded the motion.

PERSONNEL AGENDA

Ayes – 6 Nays – 0

MOTION CARRIED

Welcome New Staff:

WELCOME NEW STAFF

Dr. Suttmeier introduced Jessica Smith, a newly appointed fourth grade teacher at the MC Smith Intermediate School. Ms. Smith thanked the Board of Education for the opportunity to serve in the Hudson City School District and gave a synopsis of her education and experience.

Dr. Suttmeier introduced Anna Olsen Wheeler, a newly appointed sixth grade writing teacher to the Junior High School. Ms. Olsen-Wheeler thanked the Board of education for the appointment and gave a history of her education and experience, particularly Ms. Olsen-Wheeler’s dedication to Special Olympics.

Old Business: Annual Policy Adoptions

OLD BUSINESS ANNUAL POLICY ADOPTIONS

After the second and final reading, Board Member, Linda Hopkins, made a motion to adopt Policy 1120, 1120R and 1120E – School District Records and the corresponding regulations and exhibits, as revised. Board President, Carrie Otty, seconded the motion.

POLICY 1120

Ayes – 6 Nays – 0

MOTION CARRIED

After the second and final reading, Board Vice President, Maria McLaughlin, made a motion to adopt Policy 5100 – Attendance. Board Member, Willette Jones, seconded the motion.

POLICY 5100

Ayes – 6 Nays – 0

MOTION CARRIED

After the second and final reading, Board Vice President, Maria McLaughlin, made a motion to adopt Policy 9000 – Personnel Recruiting and Hiring. Board Member, Linda Hopkins, seconded the motion.

POLICY 9000

Ayes – 6 Nays – 0

MOTION CARRIED

Board Vice President, Maria McLaughlin, made a motion to re-adopt Policy 6700, District Purchasing, and Policy 6240, District Investment. Board Member, Sage Carter, seconded the motion.

POLICIES 6700 & 6240

Ayes – 6 Nays – 0

MOTION CARRIED

After a final reading, Board Member, Linda Hopkins, made a motion to adopt the Code of Conduct after discussion, as presented and revised (Policy 5300). Board Vice President, Maria McLaughlin, seconded the motion.

CODE OF CONDUCT – POLICY 5300

Ayes – 6 Nays – 0

MOTION CARRIED

Board Vice President, Maria McLaughlin, made a motion to re-adopt Policy 1900 – Parental Involvement. Board Member, Sage Carter, seconded the motion.

POLICY 1900

Ayes – 6 Nays – 0

MOTION CARRIED

No one signed up to speak in public forum.

School Business Administrator’s Report: Sharifa Carbon, School Business Administrator, informed the Board of the following:

SCHOOL BUSINESS ADMINISTRATOR REPORT

1. The Internal (Risk Assessment) Audit has started. Mike Wolff will be back on Friday to finish the audit.
2. Preliminary work has started on the External Audit (Financial Statements). Scott Preusser will be back in August to finish up.
3. Tax bills will be received on Monday from the Columbia County Real Property Office. They will be sorted and then mailed out to tax payers.
4. The year-end process has begun.
5. A Human Resource (HR) Audit will begin on Monday. Capital Region BOCES offers this free service to Districts to help streamline processes to benefit the District.

BUSINESS ADMINISTRATOR REPORT (continued)

Business Administrator Report (continued):

- 6. Mrs. Carbon shared that she attended the New York State Association of Business Officials Summer Boot Camp Academy and Annual Convention in Lake Placid. The information was very informative and helpful in relation to the challenges of the Business Office. Mrs. Carbon will be sharing some of the insights at the next Business Office staff meeting.

Coordinator of School Improvement, April Prestipino, was not present this evening to give a report.

SUPERINTENDENT REPORT CAPITAL PROJECT UPDATE

Superintendent's Report: Superintendent, Dr. Maria Suttmeier, reported on the following:

A. Capital Project:

- 1. Phase I – Dr. Suttmeier thanked the Board members for taking the time to tour the new athletic field prior to the board meeting. Installing the turf will be the next step in the process. The schedule is somewhat behind due to all of the rain. However, the Grand Opening is still on schedule for September. The group also had a tour of the high school gym. New bleachers are in the process of being installed. The wood from the old wooden bleachers will be repurposed.
- 2. Phase II – The Grade 2 classrooms are in the finishing stages. Teachers will be able to start moving in soon.

B. General Updates:

- 1. Summer Institute took place last week. The most popular sessions were Teach Like a Pirate and Mindfulness. Teachers really interacted in the Teach Like a Pirate session, wearing eye patches and other props. Mindfulness had a very large group in attendance. Meditation and mindful reactions were taught to de-escalate students. This is in line with the Goal 4 – promoting social and emotional development of students.
 - 2. Interviews are ongoing for fifth grade positions, ENL and Associate Principal.
 - 3. The Board Retreat agenda is taking formation. Mike Sloane from Questar III will be present to teach board members how to use SuperEval, an online tool for superintendent evaluations, which will take about 1.5 hours. Michael Arterberry will also be present to do a two-hour Mindfulness session with the board members. The remaining 30 minutes will be spent on reviewing board targets. The retreat will be held at the Chamber of Commerce on Saturday, August 12, 2017 from 2 to 6 p.m.
- C. Celebrating What's Right:** Graduation was a wonderful celebration. The Jazz Band performed. It was a festive, positive occasion. The overall graduation rate has increased, as well as all subgroups identified on the school report card.

GENERAL UPDATES

SUMMER INSTITUTE

INTERVIEWS

BOARD RETREAT

CELEBRATING WHAT'S RIGHT GRADUATION

CONSENSUS AGENDA

Consensus Agenda: Board President, Carrie Otty, made a motion to accept consensus agenda items A through BB. Board Vice President, Maria McLaughlin, seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

MEETING DATES AND TIME 2017-2018 BOARD MEETING SCHEDULE DESIGNATE OFFICIAL NEWSPAPER SUPERINTENDENT AUTHORIZATIONS

- A. Be It Resolved, that the Board of Education set the date and time of the regular Board of Education meetings to be at 6:30 p.m. on the second and fourth Monday of the month unless otherwise determined by the Board.
- B. Be It Resolved, that the Board of Education authorize the Board of Education Meeting Schedule for the 2017-2018 school year, as attached (previously approved on June 8, 2017).
- C. Be It Resolved, that the Board of Education designate the Register Star and the Columbia Paper as the official newspapers for the Hudson City School District.
- D. Be It Resolved, that the Board of Education authorize the Superintendent to:
 - i. Certify payroll and per diem employees
 - ii. Approve attendance at professional conferences (by designee)
 - iii. Approve budget transfers with Board approval
 - iv. Sign contracts with Board approval
 - v. Apply for Grants in Aid (State and Federal)

Consensus Agenda (continued):

- E. Resolution for Single Signature Checks:
 - i. "RESOLVED, That checks drawn on the Board of Education Account of the City School District at THE BANK OF GREENE COUNTY may be signed by the printed facsimile signature of the District Treasurer of the School District, with like force and effect as if said facsimile signature had been affixed by such officer manually, and that said bank is hereby authorized, empowered and directed to pay said checks so drawn and to charge the account of the School District, with like force and effect as if the said signature had been affixed by such officer, and be it RESOLVED, That said Bank shall not be liable for and that this School District does hereby waive any claim which it may have against said Bank, and does hereby agree to indemnify and save harmless said Bank from any liability, loss or damage incurred by it for paying or charging to the account of this School District any checks to which such facsimile signature is affixed, or by the use of any dies, devices, machinery or equipment used by the School District for that purpose."
 - ii.
 - iii.
- F. Resolution for Standard Requirements:
 - i. "RESOLVE, that this said District continue to use the following standard requirements set forth below which among others are outlined in the Regulations of the Commissioner of Education of the State of New York.
 - ii. Approved system of Treasurer's Receipts
 - iii. An annual audit of the Treasurer's records either by Certified Public Accountant, independent or outside accountant, or by a committee of three members of the Board of Education other than the Clerk and the Treasurer.
 - iv. Approved system of borrowing to meet fiscal responsibilities by the District Clerk and Board of Education President.
- G. Be It Resolved, that the Board of Education establish the following Petty Cash funds for the 2017-2018 school year:
 - i. Senior High School – Antonio Abitabile, Principal - \$50.00
 - ii. Junior High School – Derek Reardon, Principal - \$50.00
 - iii. Intermediate School – Mark Brenneman, Principal - \$20.00
 - iv. J. L. Edwards Primary School – Steven Spicer, Principal - \$20.00
 - v. Board of Education Office –Maria Suttmeier, Supt. - \$75.00
 - vi. Coordinator of School Improvement – April Prestipino - \$25.00
 - vii. Business Office/District Clerk - Sharifa Carbon - \$50.00
 - viii. Student Services Office – Kim Lybolt - \$50.00
 - ix. Homeless Grant – Kim Lybolt - \$25.00
- H. Be It Resolved, that the Board of Education adopt the following non-resident tuition rates for the 2017-2018 school year, as recommended by the Superintendent.

Grades K-6	\$ 5,246
Grades 7-12	\$ 9,920
Special Ed Student - K-6	\$28,449
Special Ed Student - 7-12	\$33,123
- I. Be It Resolved, that the Board of Education be authorized to attend conferences, conventions, workshops, etc., with designated expenses as approved on a per request basis by the Board.
- J. Be It Resolved, that the Board of Education authorize the Treasurer to invest District funds.
- K. Be It Resolved, that the Board of Education re-adopt the Hudson City School District Policy Manual and Code of Ethics for the 2017-2018 school year.
- L. Be It Resolved, that the Board of Education adopt the U.S. General Services Administration Per Diem Rates for New York, as attached, for reimbursable lodging and meal charges, including gratuities, for persons traveling for district-related business.
- M. Be It Resolved, that the Board of Education establish the mileage reimbursement rate at the applicable business standard mileage rate published by the IRS periodically. (Currently .535 cents/per mile effective July 1, 2017 through December 31, 2017.)
- N. Be It Resolved, that the Board of Education, pursuant to §200.5 of the Regulations of the Commissioner of Education, approves the attached list of Impartial Hearing Officers, as provided by NYS Education Department, in the event such a hearing is requested by the parent of a student with a disability for the 2017-2018 school year.

**CONSENSUS
AGENDA
(continued)**

**SINGLE
SIGNATURE
CHECKS**

**STANDARD
REQUIREMENTS**

**2017-2018 PETTY
CASH FUNDS**

**2017-2018
NON-RESIDENT
TUITION RATES**

**BOE
AUTHORIZATIONS
INVEST DISTRICT
FUNDS
RE-ADOPT POLICY
MANUAL AND
CODE OF ETHICS
PER DIEM RATES
MILEAGE
REIMBURSEMENT**

**IMPARTIAL
HEARING
OFFICERS**

**CONSENSUS
AGENDA
(continued)**

Consensus Agenda (continued):

- O. Be It Resolved, that the Board of Education, pursuant to §200.5 of the Regulations of the Commissioner of Education, hereby delegates the Board President, or in the absence of the Board President, the Board Vice President, as the representative of the Board who can appoint an Impartial Hearing Officer in the event such a hearing is requested by the parent of a student with a disability.
- P. Be It Resolved, that Dr. Maria Lagana Suttmeier and April Prestipino are hereby certified as a Qualified Lead Evaluator of building principals, having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:
- 1) The New York State Teaching Standards and their related elements and performance indicators/the Leadership Standards and their related functions;
 - 2) Evidence-based observation techniques that are grounded in research;
 - 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
 - 4) Application and use of the State-approved principal rubric selected by the Hudson City School District (HCSD) for use in the evaluations of building principals, including training on the effective application of such rubrics to observe a building principal's practice;
 - 5) Application and use of the assessment tools that the HCSD utilizes to evaluate its building principals, including, but not limited to, administrative notes, correspondence with parents and colleagues, records of professional interactions, professional communication, news or media reports, attendance records, professional growth goals, building principals improvement goals, state and local assessment data;
 - 6) Application and use of the State-approved locally selected measures of student achievement used by HCSD to evaluate its principals;
 - 7) The scoring methodology utilized by the Department and the HCSD to evaluate a building principal under 8 NYCRR Subpart 30-2, including:
 - (a) How scores are generated for each subcomponent and the composite effectiveness score of building principal, and
 - (b) Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
 - (c) Specific considerations in evaluating building principals of English language learners and students with disabilities.

This certification has been issued in accordance with the process for certifying lead evaluators described in the HCSD's annual professional performance review plan.
- Q. Be It Resolved, that the Board of Education approve the 2017-2018 Tax Warrant, as attached.
- R. Be It Resolved, that the Board of Education approves the attached Consultation Agreement with Elizabeth (Lisa) Dolan, who will work with JLE Primary School and M.C. Smith Intermediate School teachers to support and implement Response to Intervention, at the rate of \$75/hour, not to exceed ten (10) hours per week for no more than 40 weeks, effective September 1, 2017 to June 30, 2018.
- S. Be It Resolved, that the Board of Education approve the attached agreement with CDB Connections to provide special education and/or related services to district students as required by an Individual Education Plan (IEP), at the rate of \$60.00 per half hour for an individual session plus the rate of \$25.00 to cover extended travel expenses outside a 15-mile radius of CDB Connections satellite offices, effective for the 2017-2018 school year.
- T. Be It Resolved, that the Board of Education approves a Side Letter of Agreement with the CSEA Custodial and Maintenance Unit, as attached.
- U. Be it Resolved, that the Board of Education approves the attached independent contract agreement with Michael Arterberry, LLC., for a 2-hour Power of Peace presentation at the Board Retreat on August 12, 2017, in the amount of \$400.
- V. Be it Resolved, that the Board of Education approves a Memorandum of Agreement between the Hudson City School District and the Hudson Teachers Association
- W. Be it Resolved, that the Board of Education approves following Board Meeting Minutes, as attached:
- i. Meeting Minutes #20, dated April 25, 2017, pages 3791 through 3794
 - ii. Meeting Minutes #21, dated May 8, 2017, pages 3795 through 3799
 - iii. Meeting Minutes #22, dated May 16, 2017, pages 3800 through 3801

Consensus Agenda (continued):

- X. Be It Resolved, that the Board of Education accepts the JHS Extra Curricular account summary for the month of May 2017, as attached.
- Y. Be It Resolved, that the Board of Education accept the semi-annual reports, as attached, from the JHS Extracurricular Clubs listed below:

National Junior Honor Society	After School Club
Student Council	Project Hallway Sewing Club
JHS Yearbook	Breakfast Club
- Z. Be It Resolved, that the Board of Education accept the semi-annual reports, as attached, from the HHS Extracurricular Clubs listed below:

High School Band	Environmental Club
Art Club	Football
Baseball Club	Golf
Boys Basketball	GSA
Blue and Gold Yearbook	Kindness Club
Bluehawk Running Club	Mock Trial
Charlatan’s Club	National Honor Society
Class of 2017	The Owl Newspaper
Class of 2018	Robotics Team
Class of 2019	SADD
Class of 2020	Student Council
Varsity Club	
- AA. Be It Resolved, that the Board of Education approves Bid Results from June 12, 2017 for one Housatonic Summer route and four regular 2017-2018 school year routes, and the corresponding contracts with Michael Johnston and Pulcher Transportation, as attached.
- BB. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on February 28, 2017, May 15, 16, 17, 24, 30, 2017, and June 5, 6, 7, 8, 13, 14, 19, 20, 21, 2017)

**CONSENSUS
AGENDA
(continued)
JHS EXTRA
CURRICULAR
REPORT

JHS & HHS SEMI-
ANNUAL REPORTS**

**SUMMER
TRANSPORTATION
BID RESULTS**

**CPSE/CSE
PLACEMENTS**

There is no new business to discuss.

There is nobody signed up to speak in public forum.

Upcoming Meeting Dates:

Board of Education Meetings

- Monday, July 24, 2017 at 6:30 p.m. – Regular Board of Education Meeting at the Hudson Jr. Sr. High School Library
- Monday, August 14, 2017 at 6:30 p.m. – MC Smith Cafeteria – Walk through of grade 2 wing at 6 p.m.

**UPCOMING
MEETING DATES**

Committee Meetings and Events:

- Saturday, August 12, 2017, 2 to 6 p.m. – Annual Board of Education Retreat at the Chamber of Commerce – Refreshments will be available at 1:45 p.m.

**COMMITTEE
MEETINGS AND
EVENTS**

Executive Session: Board President, Carrie Otty, made a motion to enter into Executive Session at 7:35 p.m. for the purpose of continuing the Superintendent’s annual evaluation. Board Member, Linda Hopkins, seconded the motion.

**INTO EXECUTIVE
SESSION**

Ayes – 5 Nays – 0

MOTION CARRIED


Board Member, Linda Hopkins, made a motion to exit Executive Session at 8:16 p.m. Board Member, Sumayyah Shabazz, seconded the motion.

**OUT OF EXECUTIVE
SESSION**

Ayes – 5 Nays – 0

MOTION CARRIED

ADJOURNMENT **Adjournment:** Board Vice President, Maria McLaughlin, made a motion to adjourn the meeting at 8:17 p.m. Board Member, Willette Jones, seconded the motion. The meeting was adjourned.
Ayes – 5 Nays – 0 **MOTION CARRIED**



Carrie Otty, President
Board of Education



Leslie M. Coons, District Clerk
Board of Education

HUMAN RESOURCES

Personnel Agenda

July 5, 2017

15.

A. ADMINISTRATOR'S VACATION DAYS SELL BACK AND ROLL OVER

	Last Name	First Name	Position	Location	# of Days	Rate	Total	Notes
1.	Carbon	Sharifa	School Business Administrator	District	Sell Back 5	\$428.35	\$2,141.75	Contractual
2.	Carbon	Sharifa	School Business Administrator	District	Roll Over 2.5	N/A	N/A	N/A

B. INSTRUCTIONAL STAFF APPOINTMENTS

	Last Name	First Name	Position	Location	Type of Appointment*	Certification/Tenure Area	Type of Certificate	Salary Schedule	Base Salary	Effective Date	Notes
1.	Wordon	Nichole	1.0 FTE Elementary Teacher	MCSIS	4-Year Probationary	Childhood Education (Grades 1-6)/Elementary Education	Professional	MA Step 2	\$46,766	9/01/17-8/31/21	Posting #041317-51 Grade level assignment TBD
2.	Smith	Jessica	1.0 FTE Elementary Teacher	MCSIS	4-Year Probationary	Childhood Education (Grades 1-6)/Elementary Education	Initial	MA Step 1	\$44,914	9/01/17-8/31/21	Posting #041317-51 Grade level assignment TBD
3.	Oleson-Wheeler	Anna	1.0 FTE Elementary Teacher	MCSIS	4-Year Probationary Pending receipt of NYSED Teaching Certificate	NYSED Teaching Certificate Anticipated August 2017/Elementary Education	Anticipated as Initial	MA Step 1 pending official transcript	\$44,914	9/01/17-8/31/21	Posting #041317-51 Grade level assignment TBD

*To the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above must have received an APPR rating of effective or highly effective in three of the four preceding years before the end of her probationary period and must not receive an ineffective in the final year of the probationary period.

HUMAN RESOURCES

Personnel Agenda

July 5, 2017

C. INSTRUCTIONAL STAFF BUILDING TRANSFER

	Last Name	First Name	Position	Current Location	New Location	Effective Date
1.	Lueck	Christina	Elementary Teacher/Math AIS Grades 2-6	MCSIS	MCSIS and HJHS	09/01/17

D. INSTRUCTIONAL STAFF VOLUNTARY TRANSFER

	Last Name	First Name	Current Position	New Position	Location	Type of Appointment	Certification/ Tenure Area	Type of Certificate	Salary Schedule	Effective Date	Notes
1.	Chalavotis-Miller	Dianne	1.0 FTE Tenured Special Education Teacher	1.0 FTE Art Teacher	JLE	3-Year Probationary	Visual Arts/Art	Professional	Current Salary Step	9/01/17-8/31/20	Posting #051717-63

E. CREATE INSTRUCTIONAL STAFF POSITION

	Position	Location	Effective Date	Notes
1.	1.0 FTE Library Media Specialist	HJHS	09/01/17	To accommodate new grade level configuration

F. CREATE ATHLETIC DIRECTOR POSITION

	Position	Location	Stipend	Effective Date	Notes
1.	Athletic Director	District-Wide	\$4,500	2017-2018 school year	New Position Posting #062117-78

HUMAN RESOURCES

Personnel Agenda

July 5, 2017

G. TEACHER AIDE STAFF APPOINTMENTS

	Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
1.	Harriott	Vivienne	Teacher Aide	Probationary period of no more than 52 weeks	JLE	6.25 hours per day	\$9.70 per hour	09/01/17	To replace D. Hoffman Posting #N061417-56
2.	Andretta	Elena	Teacher Aide	Probationary period of no more than 52 weeks	JLE	6.25 hours per day	\$9.70 per hour	09/01/17	To replace M. Ryder Posting #N061417-57

H. EXTRA-CURRICULAR SPORTS APPOINTMENT CORRECTION

	Last Name	First Name	Current Position	New Position	Current Stipend	New Stipend	Effective Date
1.	Yorck	Brian	Girls' Varsity Soccer Coach	Girls' Varsity Soccer Assistant	\$3,711	\$2,996	06/20/17

I. CSE/CPSE COMMITTEE/SUBCOMMITTEE CHAIRPERSON APPOINTMENTS FOR 2017-2018

	Last Name	First Name	Position	Location*	Effective Date	Notes
1.	Lybolt	Kim	Director of Student Services	Central Office	2017-2018 school year	To attend required CSE/CPSE meetings
2.	Muller	Tracy	Teacher	JLE	2017-2018 school year	To attend required CSE/CPSE meetings
3.	Sheedy	Denise	Teacher	MCSIS	2017-2018 school year	To attend required CSE/CPSE meetings
4.	Hungerford	Susan	Teacher	MCSIS	2017-2018 school year	To attend required CSE/CPSE meetings
5.	Voigt	Kathy	Teacher	HJSHS	2017-2018 school year	To attend required CSE/CPSE meetings
6.	Crandall	Michele	School Psychologist/CPSE Chairperson	JLE	2017-2018 school year	To attend required CSE/CPSE meetings
7.	Appelbaum	Kerri	School Psychologist/Sub CPSE Chairperson	JLE	2017-2018 school year	To attend required CSE/CPSE meetings
8.	Hanley	Jason	School Psychologist	MCSIS	2017-2018 school year	To attend required CSE/CPSE meetings
9.	Plaia	Kristin	School Psychologist	MCSIS	2017-2018 school year	To attend required CSE/CPSE meetings

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10.	Clark	Eric	School Psychologist	HJSHS	2017-2018 school year	To attend required CSE/CPSE meetings
11.	Vera	Katherine	School Psychologist/Sub CPSE Chairperson	HSHS	2017-2018 school year	To attend required CSE/CPSE meetings

*Sub Chairpersons may sub in a different building as necessary

J. LANGUAGE INTERPRETER APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay	Effective Dates	Notes
1.	Kader	Hosnera	Translator – Bengali	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
2.	Gazi	Md Adbur Rashid	Translator – Bengali	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
3.	Fatema	Kaniz	Translator – Bengali	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
4.	Khanan	Taslima	Translator – Bengali	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
5.	Akter	Mafuza	Translator – Bengali	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
6.	Akhee	Sabiha	Translator – Bengali	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
7.	Meus	Jean	Translator – Haitian Creole	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by

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8.	Medina	Arlen	Translator – Spanish	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
9.	Pepper	Amanda	Translator – Spanish	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
10.	Cruz	Violet	Translator – Spanish	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
11.	Rodriguez	Maria	Translator – Spanish	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
12.	Price	Ailian	Translator – Chinese	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
13.	Saleh	Aliaa	Translator – Arabic	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
14.	Linh	M.	Translator – Vietnamese	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.
15.	Zaman	Tania	Translator - Urdu	\$25.00 per hour	2017-2018 school year	Translators will assist non-English speaking families at District events, CSE/CPSE meetings, McKinney Vento Act meetings, registration meetings as required by law.