

**Hudson City School District
Regular Board of Education Meeting
Monday, November 27, 2017 – 7:00 p.m.
MC Smith Intermediate School Library**

Minutes Meeting #11

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, November 27, 2017 at the MC Smith Intermediate School, 102 Harry Howard Avenue, Hudson, NY.

CURRICULUM WORKSHOP: Curriculum Workshop was opened with the **Pledge of Allegiance** by Carrie Otty, Board President at 6:00 p.m.

- Ian MacCormack – Board Members did an experiments using the Live Bug FOSS Science Kits
- Bridget Smith – Students read an adaptation of Stephen King’s The Third Floor Bedroom
- Laurie Campbell and Anna Skoda – Lucy Caulkins Writing kits and writing project
- Mark Brenneman – Building Goals and Changes

CALL TO ORDER: The regular meeting was called to order by Carrie Otty at 7:00 p.m. following the MC Smith Intermediate School Curriculum Workshop. The following Board Members were in attendance:

PRESENT:

Carrie Otty, Board President
 Maria McLaughlin, Board Vice President
 Willette Jones
 Sage Carter
 Linda Hopkins

ABSENT:

Sumayyah Shabazz
 Noah Taylor (Student Representative)

ALSO PRESENT:

Superintendent	Dr. Maria Lagana Suttmeier
Coordinator of School Improvement	April Prestipino
School Business Administrator	Sharifa Carbon
Clerk of the Board	Leslie Coons

**AGENDA
ACCEPTED**

Acceptance of Agenda: Board President, Carrie Otty, made a motion to accept the board meeting agenda with the following correction:

- Move Pledge of Allegiance to #1 and Curriculum Workshop to #2. Board Vice-President, Maria McLaughlin, seconded the motion.

Ayes – 5 Nays – 0

MOTION CARRIED

Student Representative, Noah Taylor, was not present to give the Student Representative Report.

**BOARD MEMBER
APPRECIATION**

Recognition/Presentation: Kristy Frederick, President of Hope, read the Governor’s Proclamation for Board Member Appreciation Week and presented each Board Member a new book that would be donated to the MCSIS Library in their name, in honor of the hard work and dedication of the Board of Education Members. Board Members were invited to enjoy desserts after the meeting.

Personnel Agenda: Board President, Carrie Otty, made a motion to accept Personnel Agenda items A through M. Board Member, Sage Carter, seconded the motion.

Ayes – 5 Nays – 0

MOTION CARRIED

OLD BUSINESS

Old Business:

Policy Committee – A third reading will be take place after revisions for Policy 0100 Non-Discrimination and Equal Opportunity

Business Administrator Report: Mrs. Sharifa Carbon, School Business Administrator, reported she had no new updates from the Business Office.

BUSINESS OFFICE REPORT

School Improvement Report: Mrs. April Prestipino, Coordinator of School Improvement, reported she had no major updates, but expressed her appreciation and great pleasure in having the teachers showcasing the new science kits and writing kits in the Curriculum Workshop. Mrs. Prestipino is happy to see the new curriculum is being embraced so enthusiastically.

SCHOOL IMPROVEMENT REPORT

Superintendent's Report: Dr. Maria Suttmeier, Superintendent, reported on the following:

SUPERINTENDENT REPORT CAPITAL PROJECT UPDATE

A. Capital Project Update –

1. The new driveway at the High School is open and operating better than anticipated. The parking lot was empty about three minutes after dismissal on the third day of the driveway being operational. Dr. Suttmeier will discuss additional lighting with Mr. Keeler.
2. Phase II has begun at the MCSIS.

GENERAL UPDATES

B. General Updates – The Solar Project is progressing.

CELEBRATING WHAT'S RIGHT

C. Celebrating What's Right – Dr. Butterworth, who worked for State Ed. and was part of the first team to review Hudson when we under Corrective Action, and is now a member of CASDA, visited the After School Program with seven University of Albany graduate students, to see how "Community Partnerships are done right." The group spoke with representatives from ASP, MBK, Hudson Reads and Extended Day. This was a very rewarding and gratifying visit for both sides.

CONSENSUS AGENDA

Consensus Agenda: Board President, Carrie Otty, made a motion to accept consensus agenda items A through K. Board Vice President, Maria McLaughlin, seconded the motion.

Ayes – 5 Nays – 0

MOTION CARRIED

BOARD MEETING MINUTES #9

- A. Be It Resolved, that the Board of Education approves Board Meeting Minutes #9, dated November 13, 2017, pages 3859 through 3863.
- B. Be It Resolved, that the Board of Education be aware of Change Order #CO09 for Shaker Flats, in the amount of \$(1979.70), as attached.
- C. Be It Resolved, that the Board of Education accepts the Tax Collector Reports on the Collection of the 2017 School Taxes, as attached.
- D. Be It Resolved, that the Board of Education turns over the 2017 Delinquent Tax Rolls to the County and City Tax Collectors, respectively.
- E. Be It Resolved, that the Board of Education approves the attached Professional Development Agreement with Alexia G. Ryan, Educational Consultant, to provide a total of 22 days of professional development to K-12 teachers with an emphasis on grades K-5, focused on development and implementation of Response to Intervention approaches within the regular classroom, at a cost of \$1,000.00 per day, not to exceed seven (7) hours per day, effective October 26, 2017 to June 30, 2018.
- F. Be It Resolved, that the Board of Education approves the attached Professional Development Agreement with Bethany Gonyea, Educational Consultant, to provide professional development to grades K-12 teachers and administrators, with an emphasis on grades K-5, focused on development and implementation of Mindfulness and self-regulation techniques within the classroom, not to exceed sixty (60) hours, at a cost of \$200.00 per hour, plus mileage not to exceed \$650.00, effective November 28, 2017 to June 30, 2018.
- G. Be It Resolved, that the Board of Education accepts the Hudson Junior High School Extracurricular Treasurer's Report for the month of October 2017, as attached.
- H. Be It Resolved, that the Board of Education accepts the Treasurer's Report for the month of September 2017, as attached.
- I. Be It Resolved, that the Board of Education accepts the Claims Audit Reports for the months of July, August and September 2017, as attached.
- J. Be It Resolved, that the Board of Education accepts the Budget Status Report for the month of September 2017, as attached.
- K. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on October 17, November 1, 3, 7, 8, 9, 16, 20, 2017).

CHANGE ORDER #0009 TAX COLLECTOR REPORT 2017 DELINQUENT TAX ROLLS ALEXIA G. RYAN AGREEMENT

BETHANY GONYEA AGREEMENT

JHS TREASURER'S REPORT TREASURER'S REPORT CLAIMS AUDIT REPORTS BUDGET STATUS REPORT CPSE/CSE PLACEMENTS

NEW BUSINESS

New Business: Board Member, Sage Carter, informed the board that on behalf of the Facilities Committee, Sage has begun to gather information and samples of Facilities Use Policies used by other Districts. This is preparation for the overhauling of Policy 1500 Public Use of School Facilities.

No one signed up to speak in Public Forum.

UPCOMING MEETING DATES

Upcoming Meeting Dates:

Board of Education Meetings –

- *Monday, December 18, 2017 at 6:00 p.m.* - Hudson HS Curriculum Workshop followed by Special BOE Meeting at HHS Library
- *Monday, January 8, 2017 at 6:30 p.m.* – Regular Board of Education meeting at the Hudson Senior High School Library.

Committee Meetings/Community Events –

- *Friday, December 1, 2017 at 3:00 p.m.* – BOE Policy Committee Meeting at the District Office.

ADJOURNMENT

Adjournment: Board President, Carrie Otty, made a motion to adjourn the meeting at 7:24 p.m. Board Member, Willette Jones, seconded the motion. The meeting was adjourned.

Ayes – 5 Nays – 0

MOTION CARRIED

**Carrie Otty, President
Board of Education**

**Leslie M. Coons, District Clerk
Board of Education**

HUMAN RESOURCES

Personnel Agenda

November 27, 2017

7.

A. INSTRUCTIONAL STAFF RESIGNATION

Last Name	First Name	Position	Location	Effective Date
1. O'Brien	Beth	Special Education Teacher	MCSIS	Close of business 12/15/17

B. NEMO MENTOR APPOINTMENT

Mentor	New Teacher	New Teacher Assignment	Stipend	Effective Date	Notes
1. Katharine Vera	Nicole Morey	Speech	\$700 Pro-rated	Half Year	Per regulations, the district is responsible to provide mentoring to new teachers

C. TEACHING ASSISTANT APPOINTMENTS

Last Name	First Name	Position	Location	Type of Appointment	Tenure/Certification Area	Hours	Rate of Pay	Effective Dates	Notes
1. Tyner	Joel	Teaching Assistant	HSHS	4-Year Probationary	Teaching Assistant/Teaching Assistant Level I	Not to exceed 40 hours per week	\$15.90 per hour	11/27/17-11/26/21	Posting #102417-20
2. Holdridge	Abby	Teaching Assistant	HHS	4-Year Probationary	Teaching Assistant/Teaching Assistant Level I	7 hours per day	\$15.90 per hour	11/27/17-11/26/21	Posting #100317-16

HUMAN RESOURCES

Personnel Agenda

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D. TEACHER AIDE STAFF INCREASE IN HOURS

Last Name	First Name	Position	Location	Current Time	Current Hours	New Time	New Hours	Effective Date
1. Clark	Darlene	Teacher Aide	HJHS	7:30-3:15	7.25 hours	7:30-3:30	7.5 hours	09/12/17
2. Fatema	Kaniz	Teacher Aide	HSHS	7:30-2:45	6.75 hours	7:15-3:00	7.25 hours	11/09/17
3. Jaramillo	Michelle	Teacher Aide	HSHS	7:45-2:45	6.5 hours	7:00-3:00	7.5 hours	10/30/17

E. TEACHER AIDE STAFF UNPAID FMLA LEAVE OF ABSENCE

Last Name	First Name	Position	Location	Effective Dates	Notes
1. Heath-Folds	Paulette	Teacher Aide	MCSIS	11/15/17-01/07/18	Unpaid FMLA effective 11/16/17

F. FOOD SERVICE STAFF UNPAID LEAVE OF ABSENCE

Last Name	First Name	Position	Location	Effective Dates	Notes
1. Tuczyński	Sandra	Food Service Helper	HSHS	11/27/17-02/27/18	Unpaid LOA

G. FOOD SERVICE STAFF DECREASE IN HOURS

Last Name	First Name	Position	Location	Current Hours	New Hours	Effective Date	Notes
1. Tiano	Theresa	Food Service Helper	HSHS	5.75 hours	4.75 hours	11/16/17	Transferred to Elena Canarte's position. Posting #NN10517-26 Location and rate of pay remain the same.

HUMAN RESOURCES

Personnel Agenda

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H. EXTRA-CURRICULAR ADVISOR APPOINTMENTS

	Last Name	First Name	Position	Location	Stipend	Effective Date
1.	Semanick	Laurel	Newspaper Co-Advisor	MCSIS	\$246.00	2017-2018 school year
2.	VanAlphen	Cynthia	Newspaper Co-Advisor	MCSIS	\$246.00	2017-2018 school year
3.	Tanner	Dayna	Newspaper Co-Advisor	MCSIS	\$246.00	2017-2018 school year
4.	Semanick	Laurel	Student Council Co-Advisor	MCSIS	\$135.83	2017-2018 school year
5.	VanAlphen	Cynthia	Student Council Co-Advisor	MCSIS	\$135.83	2017-2018 school year
6.	Tanner	Dayna	Student Council Co-Advisor	MCSIS	\$135.83	2017-2018 school year

I. EXTRA-CURRICULAR SPORTS APPOINTMENTS*

	Last Name	First Name	Position	Season	Stipend	Effective Date
1.	Bowes	Kevin	Boys' Varsity Baseball Coach	Spring	\$3747	2017-2018 school year
2.	Ward	Kenneth	Boys' JV Baseball Coach	Spring	\$2996	2017-2018 school year
3.	Giosa	Thomas	Boys' Modified Baseball Coach	Spring	\$2623	2017-2018 school year
4.	Conte	Dominic	Girls' Varsity Softball Coach	Spring	\$3747	2017-2018 school year
5.	Hunter	Mary	Girls' JV Softball Coach	Spring	\$2996	2017-2018 school year
6.	Ohrin	Andrew	Boys' Varsity Track Coach	Spring	\$3747	2017-2018 school year
7.	Connor, Jr.	John	Girls' Varsity Track Coach	Spring	\$3747	2017-2018 school year
8.	Connor	Brendan	Girls' Varsity Track Assistant Coach	Spring	\$2996	2017-2018 school year
9.	Hoffman	Jacob	Modified Track Coach	Spring	\$2623	2017-2018 school year
10.	Qua	Allen	Boys' Varsity Tennis Coach	Spring	\$3369	2017-2018 school year
11.	Richardson	Ellis	Boys' Basketball Volunteer	Winter	\$ -0-	2017-2018 school year
12.	Elliott	Justin	Boys' Modified Basketball Volunteer	Winter	\$ -0-	2017-2018 school year

J. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Date
1.	Dellavechia	Tyler	Substitute Teacher	Non-Certified	\$90.00 per day	11/28/17
2.	Burton	Nancy	Substitute Teacher Aide	N/A	\$11.00 per hour	11/28/17

HUMAN RESOURCES

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K. REMOVE FROM LIFE GUARD LIST

Last Name	First Name	Position	Effective Date
1. Dingman	Charles	Lifeguard	07/01/17

L. REMOVE FROM 21ST CENTURY STUDENT HELPER LIST

Last Name	First Name	Position	Effective Date
1. Squire	Destiny	ASP Student Helper	07/25/17

M. 21ST CENTURY PROGRAM STUDENT HELPER APPOINTMENTS

Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per wk.)	Effective Date	Notes
1. Ramirez	Ariana	ASP Student Helper	\$13.50 per hour	11/28/17	Funding via 21 st Century Grant
2. Stone	Emily	ASP Student Helper	\$11.00 per hour	11/28/17	Funding via 21 st Century Grant

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

*Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches