

**Hudson City School District
Regular Board of Education Meeting
Monday, January 8, 2018 – 6:30 p.m.
Hudson Senior High School Library**

Minutes Meeting #13

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, January 8, 2018 at the Hudson Senior High School Library, 215 Harry Howard Avenue, Hudson, NY.

CALL TO ORDER: The regular meeting was called to order by Carrie Otty at 6:30 p.m. with the Pledge of Allegiance. The following Board Members were in attendance:

- PRESENT:**
- Carrie Otty, Board President
 - Maria McLaughlin, Board Vice President
 - Sage Carter (6:31 p.m.)
 - Sumayyah Shabazz (6:35 p.m.)
 - Linda Hopkins (6:35 p.m.)
 - Willette Jones (6:32 p.m.)
 - Lucinda Segar
 - Noah Taylor (Student Representative)

ABSENT:

- ALSO PRESENT:**
- | | |
|-----------------------------------|----------------------------|
| Superintendent | Dr. Maria Lagana Suttmeier |
| Coordinator of School Improvement | April Prestipino |
| School Business Administrator | Sharifa Carbon |
| Clerk of the Board | Leslie Coons |

**AGENDA
ACCEPTED**

Acceptance of Agenda: Board President, Carrie Otty, made a motion to accept the board meeting agenda as presented. Board Vice President, Maria McLaughlin, seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

Sumayyah Shabazz arrived at 6:35 p.m.

**STUDENT
SERVICES
PRESENTATION**

SPED Presentation: Director of Student Services, Kim Lybolt, presented information to the Board Members regarding the trends and needs of the District as the budget season begins. A thorough review of legal requirements has been completed. The District has specific obligations they are legally required to meet for students in the District, regardless of in-district or out-of-district placement. Ms. Lybolt would like the board to consider re-appropriating funds for a CSE (Committee on Special Education) Chair in the 2018-2019 school year budget.

**STUDENT
REPRESENTATIVE
REPORT**

Student Representative Report: Student Representative, Noah Taylor, was not present, but Suman Humagain was present to give the Student Representative Report.

- Class of 2019 is selling Hudson Apparel, including hoodies, winter hats, and T-Shirts.
- Blue and Gold Yearbook Club is selling herbs from January to June.
- The Talent Show, sponsored by Multicultural Club, will be February 16, 2018, 6 to 8 p.m.
- Seniors are beginning to get college acceptance letters.
- Regents review classes are underway for the Regents exams later in the month.
- Lifeguard CPR Certification will take place on January 28, 2018.
- The next Lifeguard CPR Certification Class will be in March, sign-ups are now.
- The Robotics team recently competed at RPI this past weekend. Results have not been made public yet.
- Rehearsals continue for the school play, including the Pit Orchestra featuring band students, Mr. Vorwald, Mr. Cordato, and Mr. Giosa.

Personnel Agenda: Board President, Carrie Otty, made a motion to accept Personnel Agenda items A through L. Board Member, Sage Carter, seconded the motion.

PERSONNEL AGENDA

Ayes – 7 Nays – 0

MOTION CARRIED

Recognition of Retirement: Board President, Carrie Otty, recognized Mrs. Ann Button for her more than 33 years of service as a physical education teacher for the Hudson City School District. “On behalf of the Board of Education and the Superintendent of Schools, we accept with regrets the resignation for the purpose of retirement of Ann Button and thank her for 33 years of service in the Hudson City School District. We wish her good health and happiness in the years ahead. Congratulations.”

RECOGNITION OF RETIREMENT

Old Business:

OLD BUSINESS

A. Policy Committee –

- i. Second Reading of 1050, Annual District Meeting and Election.
- ii. Second Reading of 2120, School Board Elections
- iii. Second Reading of 2120.1, Candidates and Campaigning
- iv. Second Reading of 2120.2, Voting Procedures
- v. Second Reading of 2340, Notice of Meetings, second reading as is.

ADOPT POLICIES 1050, 2120, 2120.1, 2120.2, 2340

Board Vice President, Maria McLaughlin made a motion to accept Policies Ai through Av as edited and amended in the second reading. Board Member, Linda Hopkins, seconded the motion.

Ayes – 7 Nays – 0

MOTION CARRIED

- vi. First Reading of Policy 1500, Public Use of School Facilities. A second reading will take place on January 23, 2018, after NYS Regulations and NYSSBA recommendations are reviewed and Mr. Keeler reviews the changes.

FIRST READING OF POLICY 1500

Public Forum: Primary school principal, Mr. Steven Spicer, asked the board members to consider purchasing a new vacuum cleaner with a beater bar for primary school use only, to accommodate the safety concerns for a student with PICA.

PUBLIC FORUM

Business Administrator Report: Mrs. Sharifa Carbon, School Business Administrator, gave the following Business Office updates:

BUSINESS ADMINISTRATOR REPORT

- Custodian Substitute Hourly Rate – Due to the holidays, the area counter parts were slow to respond to the request for custodian substitute pay rates. Many did not respond until school was back in session. A compilation will be available at the January 22, 2018 meeting.
- A new vacuum with a beater bar has been purchased and designated to the JLE, per Mr. Spicer’s request.
- The first series of the 2018-2019 budget conversations start at the Junior High School tomorrow.

School Improvement Report: Ms. Prestipino, Coordinator of School Improvement, had no significant updates, but wanted the Board Members to be aware that her office is looking into a new grant opportunity.

SCHOOL IMPROVEMENT REPORT

Superintendent Report:

SUPERINTENDENT REPORT CAPITAL PROJECT PHASE I

A. Capital Project:

- Phase I – The items that are left to complete will be finished in the Spring:
 - Caulking the concrete slab
 - Grass establishment. These will be completed in the Spring.
 - Bleacher expansion will be complete March 30, 2018. Weather permitting, the portable bleachers will be moved.
- Phase II – Despite the weather, Phase II is on schedule. All parties are pleased with the progress.

PHASE II

SUPERINTENDENT REPORT continued PHASE II

Superintendent's Report (continued):

- Kitchen modifications are underway.
- A proposal for new playground equipment is forthcoming.
- The application process is started to close the John L. Edward Primary School.

GENERAL UPDATES

B. General Updates:

- The Solar Project is nearing completion. Awaiting National Grid to connect.
- Dr. Suttmeier's Register Star column will be delayed due to the weather. The topic, Mentorship and What Mentors Mean to Us, will publish next week.

CELEBRATING WHAT'S RIGHT

C. Celebrating What's Right:

- John Keal of John Keal Music has offered our high school students lessons with world renowned saxophone player, Jim Snidero. The lessons will take place during regular lesson periods. Thank you to John Keal Music for this amazing opportunity.
- The District, along with Mr. Brenneman, nominated Craig Bender, Kids Need Music, for CASDA's Friends of Education award. Mr. Bender generously donates music instruments to our school through his non-for-profit.
- Dr. Suttmeier was nominated for the Positive Image Award from the Columbia County Sons and Daughters of Italy. Theodore Filli of the Claverack Food Mart (closed 2014) was also nominated. The Award dinner is Sunday afternoon.

CONSENSUS AGENDA

Consensus Agenda: Board President, Carrie Otty, made a motion to accept consensus agenda items A through H. Board Member, Willette Jones, seconded the motion.

Ayes – 7 Nays – 0

MOTION

CARRIED

MEETING MINUTES #12

- A. Be It Resolved, that the Board of Education approves Board Meeting Minutes #12, dated December 18, 2017, pages 3868 through 3873.
- B. Be It Resolved, that the Board of Education approves the attached field trip request for high school students to visit the Sterling & Francine Clark Museum and Mass MOCA in Williamstown, MA on April 12, 2018.
- C. Be It Resolved, that the Board of Education approves the attached field trip request for the sixth grade to attend Medieval Times in Lyndhurst, NJ on June 12, 2018.
- D. Be It Resolved, that the Board of Education approves an Agreement with Bard College to set forth the terms and conditions and describe the respective obligations of Bard College and HCSD regarding a partnership to provide early college programming for students in HCSD and surrounding districts, effective September 1, 2017.
- E. Be It Resolved, that the Board of Education approves a Health and Wellness Contract with Greenville Central School District for the Grapeville Christian School July 1, 2017 through June 30, 2018, as attached.
- F. Be It Resolved, that the Board of Education accepts the attached December 19, 2017 Transportation bid opening results and approves the subsequent transportation contract to Pulcher Transportation for the total amount of \$13,988 for January 2, 2018 through June 30, 2018, as attached.
- G. Be It Resolved, that the Board of Education adopts the new IRS Mileage rate of .545 cents per mile, effective January 1, 2018 through December 31, 2018.
- H. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on October 18, November 3, 30, December 1, 11, 12, 13, 18, 19, 20, 21, 2017 and January 2 & 3, 2018).

FIELD TRIP REQUESTS

BARD COLLEGE AGREEMENT

HEALTH & WELLNESS CONTRACT

TRANSPORTATION BID OPENING & CONTRACT

IRS MILEAGE RATE

CSE/CPSE PLACEMENTS

There is no new business and no one signed up to speak in Public Forum.

UPCOMING MEETING DATES

Upcoming Meeting Dates:

Board of Education Meetings –

- *Monday, January 22, 2018 at 6:30 p.m. – Regular Board of Education meeting at the Questar III, Columbia Greene Education Center, 131 Union Street, Hudson*
- *Monday, February 12, 2018 at 6:30 p.m. – Regular Board of Education meeting at the Hudson High School Library.*

Upcoming Meeting Dates (continued):

Board of Education Meetings –

- *Monday, February 26, 2018 at 6:00 p.m. – Community Budget Workshop, followed by a Regular Board of Education meeting at 6:30 p.m. – both in the Hudson High School Library.*

**UPCOMING
MEETING DATES
continued**

Executive Session: Board President, Carrie Otty, made a motion to enter into executive session at 7:45 p.m. for the purpose of discussing the employment history of a particular person(s) and to seek legal counsel regarding pending litigation. Board Member, Willette Jones, seconded the motion.

**EXECUTIVE
SESSION**

Ayes – 7 Nays – 0

MOTION CARRIED

The District/Board Clerk, Leslie Coons, joined executive session at 8:33 p.m.

Out of Executive Session: Board Member, Sage Carter, made a motion to exit executive session at 9:28 p.m. Board Member, Willette Jones, seconded the motion.

**OUT OF
EXECUTIVE
SESSION**

Ayes – 7 Nays – 0

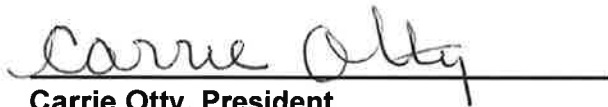
MOTION CARRIED

Adjournment: Board Member, Sage Carter, made a motion to adjourn the meeting at 9:28 p.m. Board Vice President, Maria McLaughlin, seconded the motion. The meeting was adjourned.

ADJOURNMENT

Ayes – 7 Nays – 0

MOTION CARRIED



**Carrie Otty, President
Board of Education**



**Leslie M. Coons, District Clerk
Board of Education**

Human Resources

Personnel Agenda

January 8, 2018

7.

A. INSTRUCTIONAL STAFF RESIGNATION FOR THE PURPOSE OF RETIREMENT*

	Last Name	First Name	Position	Location	Years of Service	Effective Date
1.	Button	Ann	Physical Education Teacher	JLE	33	Close of business 06/30/18

B. ELA/MATH ELT PROGRAM APPOINTMENTS

	Last Name	First Name	Position	Location	Hours/Rate of Pay	Effective Dates	Notes
1.	Groat	Victoria	ELA/Math Teacher	MCSIS	2 hours per week of instruction for approximately 10 weeks @ \$47/hr. and prep time not to exceed 5 hours total @ \$42/hr.	Dates and times to be determined at building level	Funding via Title I Posting #112217-22
2.	Hungerford	Susan	ELA/Math Teacher	MCSIS	2 hours per week of instruction for approximately 10 weeks @ \$47/hr. and prep time not to exceed 5 hours total @ \$42/hr.	Dates and times to be determined at building level	Funding via Title I Posting #112217-22
3.	McCagg	Alicia	ELA/Math Teacher	MCSIS	2 hours per week of instruction for approximately 10 weeks @ \$47/hr. and prep time not to exceed 5 hours total @ \$42/hr.	Dates and times to be determined at building level	Funding via Title I Posting #112217-22
4.	Suafoa	Deborah	ELA/Math Teacher	MCSIS	2 hours per week of instruction for approximately 10 weeks @ \$47/hr. and prep time not to exceed 5 hours total @ \$42/hr.	Dates and times to be determined at building level	Funding via Title I Posting #112217-22
5.	Sullivan	Megan	ELA/Math Teacher	MCSIS	2 hours per week of instruction for approximately 10 weeks @ \$47/hr. and prep time not to exceed 5 hours total @ \$42/hr.	Dates and times to be determined at building level	Funding via Title I Posting #112217-22

Human Resources

Personnel Agenda

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C. RESCIND NEMO MENTOR APPOINTMENT

Mentor	New Teacher	New Teacher Assignment	Stipend	Effective Date	Notes
1. Allison Blake	Beth O'Brien	MCSIS/Special Education	\$700	12/15/17	Rescinding appointment due to the resignation of new teacher

D. TEACHING ASSISTANT TENURE APPROVALS

Last Name	First Name	Location	Certification Area	Tenure Area	Effective Tenure Date
1. Tanner	Dayna	MCSIS	Teaching Assistant Level I	Teaching Assistant	09/27/17
2. Sweet	Jacqueline	JLE	Teaching Assistant Level I	Teaching Assistant	11/22/17

E. FOOD SERVICE STAFF UNPAID LEAVE OF ABSENCE

Last Name	First Name	Position	Location	Effective Dates	Notes
1. Matteson	Frasia	Food Service Helper	MCSIS	12/21/17-01/18/18	Unpaid Medical LOA

F. LUNCH AIDE STAFF RESIGNATION

Last Name	First Name	Position	Location	Effective Date
1. Cobbins	Sharon	Lunch Aide	MCSIS	09/28/17

G. SUBSTITUTE STAFF APPOINTMENT

Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1. Rossant	Marianne	Substitute Teacher Substitute Teaching Assistant Home Instructor	Certified	\$105.00 per day \$14.17 per hour \$20.00 per hour	01/09/18

Human Resources

Personnel Agenda

January 8, 2018

H. REMOVE FROM SUBSTITUTE LISTS

Last Name	First Name	Position	Effective Date	Notes
1. Sweatt	Victoria	Substitute Teacher Home Instructor	01/09/18	Has full-time position

I. CREATE AFTERSCHOOL TEACHER AIDE POSITION

Position	Location	Hours	Rate of Pay	Effective Date	Notes
1. 1:1 Teacher Aide for Afterschool Program	JLE	2:30 p.m.-5:30 p.m. When the student is present and the program is in session	\$12.50 per hour or contractual rate, whichever is higher	Immediately through 6/22/18	To meet IEP requirements

J. AFTERSCHOOL PROGRAM VOLUNTEER APPOINTMENT

Last Name	First Name	Position	Effective Date
1. Toole	Patrick	ASP Volunteer	01/09/18

K. 21ST CENTURY PROGRAM STUDENT HELPER APPOINTMENTS

Last Name	First Name	Position	Rate of Pay (not to exceed 25 hours per week)	Effective Date	Notes
1. Hoffman	Alexandra	ASP Student Helper	\$13.75 per hour	01/09/18	Funding via 21 st Century Grant
2. Lawrence	Sheila	ASP Student Helper	\$13.75 per hour	01/09/18	Funding via 21 st Century Grant

L. 21ST CENTURY PROGRAM STUDENT HELPER RESIGNATION

Last Name	First Name	Position	Effective Date
1. Woods	Keesha	ASP Student Helper	11/28/17

Human Resources

Personnel Agenda

January 8, 2018

M. REMOVE FROM STUDENT HELPER LIST

Last Name	First Name	Position	Effective Date
1. Barnes	Samaria	ASP Student Helper	09/20/17

N. BOARD OF REGISTRATION APPOINTMENTS

Last Name	First Name	Position	Rate of Pay	Effective Dates	Notes
1. Torchia	Kathleen	Board of Registration	\$16.50 per hour	2017-2018 school year	Voter Registration Day – April 18, 2018
2. Dolan	Mary C.	Board of Registration	\$16.50 per hour	2017-2018 school year	Voter Registration Day – April 18, 2018
3. Woodward	Carol	Board of Registration	\$16.50 per hour	2017-2018 school year	Voter Registration Day – April 18, 2018
4. Funk	Doris	Board of Registration	\$16.50 per hour	2017-2018 school year	Voter Registration Day – April 18, 2018

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

***On behalf of the Superintendent of Schools and the Board of Education of the Hudson City School District, I would like to extend our best wishes to you for a long, happy, and healthy retirement.**