

**Hudson City School District  
Regular Board of Education Meeting  
Monday, January 22, 2018 – 6:30 p.m.  
Questar III Columbia Greene Educational Center**

**Minutes Meeting #15**

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, January 22, 2018 at the Questar III Columbia Greene Education Center, 131 Union Turnpike, Hudson, NY.

**CALL TO ORDER:** The regular meeting was called to order by Carrie Otty at 6:43 p.m. with the Pledge of Allegiance following a building and program tour of the Columbia Greene Educational Center. The following Board Members were in attendance:

**PRESENT:** Carrie Otty, Board President  
Maria McLaughlin, Board Vice President  
Sage Carter

Willette Jones  
Lucinda Segar  
**ABSENT:** Sumayyah Shabazz

Linda Hopkins  
Noah Taylor (Student Representative)

**ALSO PRESENT:** Superintendent Dr. Maria Lagana Suttmeier  
Coordinator of School Improvement April Prestipino  
School Business Administrator Sharifa Carbon  
District Clerk and Clerk of the Board Leslie Coons

**AGENDA  
ACCEPTED**

**Acceptance of Agenda:** Board President, Carrie Otty, made a motion to accept the board meeting agenda as presented. Board Member, Willette Jones, made seconded the motion.  
**Ayes – 5 Nays – 0 MOTION CARRIED**

**QUESTAR III  
PRESENTATION**

**Questar III Presentation:**

- Deputy Superintendent for Questar III, Matt Sloane, presented the CTE, Tech Valley and New Vision programs. He reviewed how Hudson students are succeeding to achieve Career Readiness. Hudson’s own Criminal Justice student, James Gambino, gave the building tour with Danielle Bouton-Wales, Director of CTE.
- Deputy Superintendent for Business, Harry Hadjioannou, gave an update of the Questar III business aspects and how Hudson contributes to the programs and economics of Questar.
- Board Members thanked Mr. Sloane and Mr. Hadjioannou for their information.

**STUDENT  
REPRESENTATIVE  
REPORT**

**Student Representative Report:** Student Representative, Noah Taylor, was not present to give the student representative report.

**EARLY  
EXECUTIVE  
SESSION**

**Early Executive Session:** Board President, Carrie Otty, made a motion to enter into early executive session at 7:17 p.m. to discuss the employment history of a particular person(s). Board Vice President, Maria McLaughlin, seconded the motion. District Clerk and Clerk of the Board, Leslie Coons, was invited to join the executive session.  
**Ayes – 5 Nays – 0 MOTION CARRIED**

District Clerk, Leslie Coons, was excused from Executive Session at 7:21 p.m.

**OUT OF  
EXECUTIVE  
SESSION**

**Out of Executive Session:** Board President, Carrie Otty, made a motion to exit early executive session at 7:39 p.m. Board Vice President, Maria McLaughlin, seconded the motion.  
**Ayes – 5 Nays – 0 MOTION CARRIED**

**Personnel Agenda:** Board President, Carrie Otty, made a motion to accept Personnel Agenda items A through M. Board Member, Willette Jones, seconded the motion.

**Ayes – 5 Nays – 0**

**MOTION CARRIED**

**PERSONNEL  
AGENDA**

**Old Business:**

**OLD BUSINESS**

- A. Policy Committee – Second Reading of Policy 1500, Public Use of School Facilities. Dr. Suttmeier shared her feedback from George Keeler, Superintendent of Buildings and Grounds. The fee schedule will be revised to include the pool area and reference to safety protocols will be attached. Specifics regarding District-trained security and chaperones will be added. A third reading will take place at the February 22, 2018, meeting. The next policy committee meeting will be February 9, 2018 at 3 p.m.
- B. Facilities Committee – A meeting will be scheduled soon. Dates will be discussed via email.

**POLICY 1500  
SECOND READING**

**Public Forum:**

**PUBLIC FORUM**

- A concerned parent addressed the Board regarding her son's experience with bullying at the Junior High School.
- Another concerned parent also spoke to the board regarding the bullying his son is experiencing at the Hudson Junior High School. The parent expressed his son is doing everything he is supposed to be doing and the bullying continues.
- Board Members assured both parents that their concerns would be addressed to resolve the issues raised.

**PARENTS  
ADDRESS  
BULLYING**

**Business Administrator Report:** Mrs. Sharifa Carbon, School Business Administrator, gave the following Business Office updates:

**BUSINESS  
ADMINISTRATORS  
REPORT**

- New York's executive budget was released last week. Mrs. Carbon is cautiously optimistic that the adjustments made to the education calculation will hold up.
- Mrs. Carbon updated the Board on a new practice relating to Debt Service and Bond Ratings. The Standard and Poor's (S&P) rating was misapplied to the Bond Refinance. AS a result, the District will be entitled to a free audit rating.
- The 2018-2019 Workers Compensation budget has been received. Questar III hired a consultant to review the fund. The deficit has decreased, which results in a slight premium decrease. Reserves need to be continued to protect the District.

**COORDINATOR OF  
SCHOOL  
IMPROVEMENT  
REPORT**

**Coordinator of School Improvement Report:** Ms. Prestipino, Coordinator of School Improvement, reported on the following:

- State Education reported a data breach of last year's participants who had computer-based testing using Questar Inc. Fifty-two students' information was breached from five different schools. The data breached did not include social security numbers. HCSD is going forward with the grades 3 through 8 testing using Questar Inc.
- The Coordinator of School Improvement's office is applying for a one year grant under Title IV funds. The funds will allow us to continue mindfulness training and offer parents to participate, expand power of peace, and expand our parent-teacher home visit project. The application is due February 16, 2018.
- The District is exploring a summer camp opportunity called Camp Invention for grades K through 5. The camp will be STEM based and takes place for one week over the summer.

**SUPERINTENDENT  
REPORT**

**Superintendent Report:**

**A. Capital Project:**

**CAPITAL PROJECT**

- Phase II – A meeting with our financial managers, BPD, Inc., reveals the capital project is on target and slightly under budget. The project is still on schedule despite the weather. Steel will be delivered the first week of February. The Tech Wing walls will be going up this week.

**SUPERINTENDENT REPORT (continued)**

**Superintendent's Report (continued):**

**GENERAL UPDATES**

**B. General Updates:**

- Dr. Suttmeier, Mrs. Prestipino, Ms. Lybolt, Mr. Brenneman, Mr. Spicer and two kindergarten teachers will be making a trip to Middletown, NY to tour and learn about their two-year kindergarten program model.
- Dr. Suttmeier will be absent from the February 12, 2018 Board of Education meeting. A public hearing will be held to move grades Pre-K through 1 to the MC Smith Intermediate School, close John L. Edwards Primary School and rename MC Smith Intermediate School the MC Smith Elementary School. The public hearing is required to be held prior to the March 1, 2018 application deadline to SED to inform the State of the new grade level configuration.
- Dr. Suttmeier informed the Board members that the vacuum cleaner issue raised during the January 8, 2018 Public Comment session had already been resolved earlier in the day. A new industrial vacuum was delivered to the JLE the next day.

**CELEBRATING WHAT'S RIGHT**

**C. Celebrating What's Right:**

- Dr. Suttmeier thanked Mr. Kelly, a community member (not in attendance), for his generous donation of exercise equipment. The equipment will be of great value to our students.
- Dr. Suttmeier was able to attend the Bindlestiff Family Circus held at the Youth Center. Our students were happy and energetic. It was a privilege to see our students engaged outside of the school setting.

**CONSENSUS AGENDA TRANSPORTATION CONTRACT ADDITION SUPERINTENDENT OF BUILDINGS & GROUNDS CONTRACT FITNESS EQUIPMENT DONATION HHS EXTRA-CURRICULAR REPORT NOVEMBER TREASURER'S REPORT & BUDGET STATUS REPORT CSE/CPSE PLACEMENTS**

**Consensus Agenda:** Board President, Carrie Otty, made a motion to accept consensus agenda items A through G. Board Member, Sage carter, seconded the motion.

**Ayes – 5 Nays – 0**

**MOTION CARRIED**

- A. Be It Resolved, that the Board of Education approves a transportation addendum to a contract with Michael Johnston, adding an additional \$2,600.00 per year to add an additional stop to the current contract.
- B. Be It Resolved, that the Board of Education approves an employment contract for the 2017-2018 school year for George Keeler, Superintendent of Buildings and Grounds. The District Clerk will keep a copy of the contract on file in her office.
- C. Be It Resolved, that the Board of Education accepts a donation, as attached, from James E. Kelley for a Life Fitness GS4 System (exercise equipment) valued at \$2,000.00 for the high school weight room.
- D. Be It Resolved, that the Board of Education accepts the Hudson High School Extra-Curricular Treasurer's Report for the month of December 2017, as attached.
- E. Be It Resolved, that the Board of Education accepts the Treasurer's Report for the month of November 2017, as attached.
- F. Be It Resolved, that the Board of Education accepts the Budget Status Report for the month of November 2017, as attached.
- G. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on December 15, 20, 22, 2017, January 3, 5, 8, 12, 16, 2018).

**NEW BUSINESS**

**New Business:** Board President, Carrie Otty, brought up the subject of protocols in regards to social media. Not all school teams or groups get the same social media coverage. President Otty would like to have fair coverage of all sporting teams and school groups.

**SOCIAL MEDIA PROTOCOLS**

Dr. Suttmeier explained that she met with our Communications Specialist, Meghan Tice, today regarding an App that would resolve this issue. Ms. Tice has been researching apps like Livingtree and Aptegey. Anyone could post to the app and the post would go to all of our social media outlets at once. Research will continue. Both of these apps come at a cost.

In the meantime, if anyone tags "@hudsoncsd" in their social media posts, it will currently post to all of our media outlets.

Board Member, Sage Carter, left at 8:47 p.m.

**UPCOMING  
MEETING DATES**

**Upcoming Meeting Dates:**

**BOARD MEETINGS**

*Board of Education Meetings –*

- *Monday, February 12, 2018 at 6:30 p.m. – Regular Board of Education meeting and Public Hearing to move grades Pre-K through 1, close JLE and rename MC Smith building, held at the Hudson High School Library*
- *Monday, February 26, 2018 at 6:00 p.m. – Community Budget Workshop, followed by a Regular Board of Education meeting at 6:30 p.m. – both in the Hudson High School Library.*

**COMMITTEE  
MEETINGS**

*Committee Meetings/Community Events:*

- *Friday, February 9, 2018 at 3 p.m. – Policy Committee Meeting – District Office Conference Room*
- *Facilities Committee Meeting will be scheduled.*

**ADJOURNMENT**

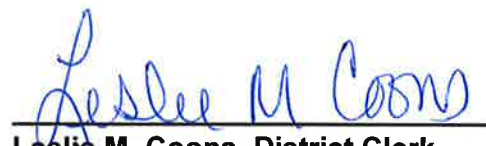
**Adjournment:** Board President, Carrie Otty, made a motion to adjourn the meeting at 8:48 p.m. Board Vice President, Maria McLaughlin, seconded the motion. The meeting was adjourned.

**Ayes – 4    Nays – 0**

**MOTION CARRIED**



**Carrie Otty, President  
Board of Education**



**Leslie M. Coons, District Clerk  
Board of Education**

# HUMAN RESOURCES

## Personnel Agenda

January 22, 2018

7.

### A. CREATE DISTRICT-WIDE CSE CHAIRPERSON POSITION

Position	Type of Appointment	Location	Effective Date	Notes
1. Full-Time CSE Chairperson	10 month position – would be following Teacher’s Contract	District-Wide	ASAP	To assist Director, oversee and monitor CSE functions/activities and serve as case manager for Out of District placed students

### B. INSTRUCTIONAL STAFF ASSIGNMENTS

Last Name	First Name	Type of Assignment	Location	Rate	Effective Date	Notes
1. Hernandez	Daniel	6 <sup>th</sup> Assignment to teach Physics	HSHS	\$5,000	2017-2018 school year	To meet scheduling requirements
2. Kinney	Wayne	6 <sup>th</sup> Assignment to teach 0.5 Earth Science	HSHS	\$2,500	2017-2018 school year	To meet scheduling requirements
3. Antonelli	Mike	6 <sup>th</sup> Assignment to teach 0.5 Physics Lab	HSHS	\$2,500	2017-2018 school year	To meet scheduling requirements

### C. REMOVE FROM EXTRA-CURRICULAR ADVISORSHIP

Last Name	First Name	Position	Location	Effective Date	Notes
1. Rom	Kathleen	National Honor Society Advisor	HSHS	01/26/18	Stipend will be pro-rated

### D. SCHOOL NURSE TEMPORARY APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Certification	Rate of Pay	Effective Date	Notes
1. Frederick	Kristy	School Nurse	Temporary Appointment	RN	\$25.00 per hour	01/23/18	Registered Nurse for upcoming field trips

# HUMAN RESOURCES

## Personnel Agenda

January 22, 2018

### E. TEACHING ASSISTANT SALARY ADJUSTMENT

Last Name	First Name	Position	Current Salary	New Salary	Effective Date	Notes
1. Sweet	Jacqueline	Teaching Assistant	\$16,34 per hour Level I Step 4	\$16,96 per hour Level III Step 4	01/13/18	Teaching Assistant Level III Certificate issued effective 01/13/18

### F. TEACHING ASSISTANT UNPAID LEAVE OF ABSENCE

Last Name	First Name	Position	Effective Dates	Notes
1. Gregory, Jr.	Eric	Tenured Teaching Assistant	01/26/18-04/03/18	To complete required student teaching for Masters Degree

### G. TEACHER AIDE STAFF APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
1. Bradshaw	Lee	1:1 Teacher Aide	Probationary period of no more than 52 weeks	HJHS	6.5 hours per day	\$10.40 per hour	01/10/18	To replace M. Weaver Posting #N12117-33

### H. LABORER STAFF TERMINATION

Employee Number	Position	Location	Effective Date	Notes
1. #01222018	Laborer	Garage	Close of business 01/22/18	On paid Administrative Leave 01/10/18-01/22/18

### I. EXTRA-CURRICULAR SPORTS APPOINTMENT\*

Last Name	First Name	Position	Season	Stipend	Effective Date
1. Kritzman	Tyler	Girls' Modified Softball Coach	Spring	\$2623	01/23/18

# HUMAN RESOURCES

## Personnel Agenda

January 22, 2018

### J. SUBSTITUTE STAFF APPOINTMENTS

Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Date
1. Burns	Paul	Substitute Teacher Substitute Teaching Assistant	Non-Certified	\$90.00 per day \$12.00 per hour	01/23/18
2. Spensieri	Alexander	Substitute Teacher Substitute Teaching Assistant	Non-Certified	\$90.00 per day \$12.00 per hour	01/23/18
3. Jackson	Jo Anne	Substitute Teacher Substitute Teacher Aide	N/A	\$11.00 per hour	01/11/18
4. Alessandra	Sefina	Substitute Teacher Substitute Teacher Aide	N/A	\$11.00 per hour	01/18/18

### K. REMOVE FROM SUBSTITUTE LIST

Last Name	First Name	Position	Effective Date	Notes
1. Tyner	Joel	Substitute Teacher	11/26/17	Took full-time position
2. Bradshaw	Lee	Substitute Teacher	01/09/18	Took full-time position

### L. MY BROTHER'S KEEPER PROGRAM TEACHER APPOINTMENT

Last Name	First Name	Position	Hours	Rate of Pay	Effective Dates	Notes
1. Cukerstein	Emily	Homework Help Teacher	1.5 hrs. per day, 4 days per wk.	\$47.00 per hr. (not to exceed 6 hrs. per wk.)	01/23/18 - 06/15/18	Funding via My Brother's Keeper Grant Posting #010518-23

### M. REMOVE FROM 21<sup>ST</sup> CENTURY STUDENT HELPER LIST

Last Name	First Name	Position	Effective Date
1. Knight	Yazmine	ASP Student Helper	10/24/17
2. Orr	Sharona	ASP Student Helper	10/24/17

# **HUMAN RESOURCES**

## **Personnel Agenda**

**January 22, 2018**

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

**\* Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches**