

**Hudson City School District
Regular Board of Education Meeting
February 12, 2018 – 6:30 p.m.
Hudson Senior High School Library**

Minutes Meeting #16

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, February 12, 2018 at the Hudson Senior High School Library, 215 Harry Howard Avenue, Hudson, NY.

CALL TO ORDER: The regular meeting was called to order by Carrie Otty at 6:30 p.m. with the Pledge of Allegiance. The following Board Members were in attendance:

- PRESENT:**
- Carrie Otty, Board President
 - Maria McLaughlin, Board Vice President
 - Sage Carter (6:35 p.m.)
 - Willette Jones
 - Lucinda Segar (6:31 p.m.)
 - Linda Hopkins
- ABSENT:**
- Sumayyah Shabazz
 - Noah Taylor (Student Representative)

- ALSO PRESENT:**
- | | |
|-----------------------------------|----------------------------|
| Superintendent | Dr. Maria Lagana Suttmeier |
| Coordinator of School Improvement | April Prestipino |
| School Business Administrator | Sharifa Carbon |
| Clerk of the Board | Leslie Coons |

**AGENDA
ACCEPTED**

Acceptance of Agenda: Board President, Carrie Otty, made a motion to accept the board meeting agenda as presented. Board Member, Willette Jones, seconded the motion.

Ayes – 5 Nays – 0

MOTION CARRIED

**STUDENT
REPRESENTATIVE
REPORT**

Student Representative Report: In Noah Taylors absence, Suman Humagain and Karissa Garbarini gave the following High School updates:

- The Bowling Team competed in the Patroon Conference and will compete in Sectionals on February 13, 2018.
- The High School Talent Show, sponsored by the Multi-Cultural Club, will be held in the High School Auditorium from 6 to 8 p.m. on February 13, 2018.
- The Class of 2019 continues to sell Hudson Apparel.
- Spring sports sign-ups will begin in the upcoming weeks.
- The Class of 2020 continues their weekly pizza sales every Thursday at 2:45 p.m.
- The Class of 2020 is also selling Krispy Kreme Donuts through the month of February.
- The Blue and Gold Yearbook is selling herbs to raise funds for the club.
- Members from the High School Jazz band participated in the annual Jazz Band All-County Festival last Friday at Germantown High School.
- February's Rotary Club Students of the Month are Ian Hutchings and Monish Patel.
- Mrs. Bender is leading an H&R Block Budget Challenge, which is a 10-week online personal finance simulation. The winner receives \$20,000 in scholarships.

PRESENTATION

Presentation: Board President, Carrie Otty, read the following letter from Dr. Suttmeier to the Board of Education:

Dr. Suttmeier's Letter:

Dear Members of the Board of Education,

As I'm sure you know by now, I don't miss Board meetings unless there is an unforeseen conflict. Tonight is one of those times. I was called out of town to attend a surprise joyous occasion for one of my children today. While I'm delighted to participate in this special family occasion, I regret not being in attendance at tonight's meeting, especially with a Public Hearing on the agenda.

I thought about postponing the Public Hearing until later this month as I prefer to personally answer questions that members of the public may have. However, the application is due to the State Education Department no later than March 1 and cancellation of meetings due to weather is always a concern this time of year.

I have developed a fact sheet to be distributed to members of the public in attendance at tonight's hearing. Additionally, Mr. Keeler and I will be on hand at the JLE parent-teacher conference night on March 29. I invite members of the public to meet with us so we can answer any questions they have that cannot be answered by the Board or district leaders who are in attendance at tonight's meeting.

We are excited about forming one elementary community to benefit our PreK - grade 5 students and we look forward to working together in the interest of a smooth transition.

Sincerely,

Dr. Maria Lagana Suttmeier
Superintendent of Schools

**PRESENTATION
(continued)**

**LETTER FROM
DR. SUTTMEIER**

Public Hearing: Board President, Carrie Otty, made a motion to open the Public Hearing to discuss the Grade Movement of Pre-K through First Grade to the Montgomery C. Smith Intermediate School, the closing of John L. Edwards Primary School and renaming the Montgomery C. Smith Intermediate School the Montgomery C. Smith Primary School at 6:36 p.m. Board Member, Sage Carter, seconded the motion.

PUBLIC HEARING

Ayes – 6 Nays – 0

MOTION CARRIED

Board Member, Linda Hopkins, informed the public that Phase II of the Capital Project is progressing on time and slightly under budget. The frame of the addition to the intermediate school can be seen from the road.

After no comments from the public, Board President, Carrie Otty made a motion to close the public hearing at 6:39 p.m. Board Member, Willette Jones, seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

Personnel Agenda: Board President, Carrie Otty, made a motion to accept Personnel Agenda items A through S. Board Vice President, Maria McLaughlin, seconded the motion.

**PERSONNEL
AGENDA**

Ayes – 6 Nays – 0

MOTION CARRIED

Recognition of Retirement: Board President, Carrie Otty, recognized Mr. Ferdinand (Fred) Conte for his more than 17 years of service in the custodian and maintenance unit for the Hudson City School District. "On behalf of the Board of Education and the Superintendent of Schools, we accept with regrets the resignation for the purpose of retirement of Ferdinand (Fred) Conte and thank him for more than 17 years of service in the Hudson City School District. We wish him good health and happiness in the years ahead. Congratulations."

**RECOGNITION OF
RETIREMENT**

There was no old business to discuss.

Public Forum: Snookie Patterson asked the Board Members for an update on the Solar Project, specifically if the District purchased the solar panels and what the benefit to the

PUBLIC FORUM

**PUBLIC FORUM
(continue)**

Public Forum (continued): District would be upon completion of the project. George Keeler, Superintendent of Buildings and Grounds, responded to Ms. Patterson, by telling the public that the solar panels are leased for 20 years through Solar City. The generated electricity will be sold to National Grid and the District will receive a credit on its electric bill. The credit is expected to offset 100 percent of the Jr./Sr. High School's electricity use.

**BUSINESS
ADMINISTRATOR
REPORT**

Business Administrator Report: Mrs. Sharifa Carbon, School Business Administrator, gave the following Business Office updates:

- The NYS Governor's proposed budget effects on the 2018-2019 school budget:
 - Foundation Aide will be a slight increase;
 - A cap to Building Aide at 2%;
 - A cap to BOCES Aide at 2%.

Mrs. Carbon asked the Board Members to advocate for the District at every opportunity.

- The Standard and Poors free rating of the District was completed. The District Bond Rating remains strong at A+.
- NYS is making changes to how Summer School expense is reimbursed to school districts for Special Education students. Instead of reimbursing at a percentage, reimbursement will be at a flat rate, which could potentially hurt the Hudson City School District, since the flat rate is less than the percentage. The calculation will be explained during Mrs. Carbon's budget presentation on February 26, 2018.

**SCHOOL
IMPROVEMENT
REPORT**

School Improvement Report: Ms. Prestipino, Coordinator of School Improvement, report on the following:

- The federal government has redefined the information that we can gather on student registrations. The Country of Origin or Date of Entry will no longer be part of the information provided. Nationalities will no longer be specified, but the languages other than English will be indicated. The Date of Immunizations will also be eliminated from the registration forms. An ESSA memo is scheduled to be released on February 1, 2018 explaining the new protocol. Old forms have already been replaced in the District Office.
- The CASDA Recognition Dinner will be held on Thursday evening. The Hudson City School District is honoring Mr. Craig Bender for his contribution to the District's elementary students through his music program, Kids Need Music. Mr. Brenneman and three District music teachers will accompany Mrs. Prestipino to the dinner. The next performance by Kids Need Music will be Saturday, February 17, 2018, in Chatham.
- The State Education Department publicly released the graduation rates for the 2013-2014 cohort as of June 2017. This is the data that will go on the 2018-2019 School District Report Card. Overall with August graduation included, the District will reach an 80 percent overall graduation rate, which has increased 10 percent from last year. Likewise, the High School graduation rate will reach an 86 percent graduation rate, which is seven percent increase from last year.

**SUPERINTENDENT
REPORT**

Superintendent Report: Dr. Suttmeier was not present to give a Superintendent's Report.

**CONSENSUS
AGENDA****RESOLUTION TO
MOVE PRE-K –
FIRST GRADE,
CLOSE JLE AND
RENAME MCSIS**

Consensus Agenda: Board Member, Sage Carter, read consensus agenda item A: WHEREAS, recommendations from the Superintendent of Schools and District Facilities Committee with regard to the Capital Project have been provided; and WHEREAS, the Capital Project was approved by referendum vote on February 9, 2016; and WHEREAS, the Board previously held public hearings on December 14, 2015, and January 23 2017, with regard to the proposed capital project and grade reconfiguration; and WHEREAS, the Board held a public hearing on February 12, 2018, with regard to moving grades Pre-K, kindergarten and first grade from John L. Edwards Primary School to Montgomery C. Smith Intermediate School, the closure of John L. Edwards Primary School, and the renaming of Montgomery C. Smith Intermediate School; and WHEREAS, the decision to close a school building is determined to be a Type II Action under the State Environmental Quality Review Act ("SEQRA"), and the regulations implementing SEQRA at 6 NYCRR §617.5;

Consensus Agenda (continued):

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby accepts the recommendations of the Superintendent of Schools and Facilities Committee to close John L. Edwards Primary School effective June 30, 2018; and

BE IT FURTHER RESOLVED that the Board of Education declares the closing of the John L. Edwards Primary School effective June 30, 2018, as a Type II Action and, therefore, not subject to further environmental review under 6 N.Y.C.R.R. Part 617 et seq.; and

BE IT FURTHER RESOLVED that the Board of Education hereby accepts the recommendations of the Superintendent of Schools and Facilities Committee that effective September 1, 2018, grades Pre-K through first grade shall be added to Montgomery C. Smith Intermediate School; and

BE IT FURTHER RESOLVED that the Board of Education hereby accepts the recommendations of the Superintendent of Schools and Facilities Committee that effective September 1, 2018, Montgomery C. Smith Intermediate School shall be renamed Montgomery C. Smith Elementary School.

Board Member, Sage Carter, made a motion to accept consensus agenda item A. Board Member, Willette Jones, seconded the motion

Ayes – 6 Nays – 0

MOTION CARRIED

Board President, Carrie Otty, made a motion to accept consensus agenda items Bi through Biii as amended. Board Member, Lucinda Segar, seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

- i. Board Meeting Minutes #13, dated January 8, 2018, pages 3873 through 3876;
- ii. Board Meeting Minutes #14, dated January 27, 2018, page 3877;
- iii. Board Meeting Minutes #15, dated January 22, 2018, pages 3878 through 3881.

Board President, Carrie Otty, made a motion to accept consensus agenda items C through L. Board Member, Lucinda Segar, seconded the motion.

Ayes – 6 Nays – 0

MOTION CARRIED

C. Be It Resolved, that the Board of Education approves the Hudson Junior High School Extra-Curricular Monthly Financial Report for the month of December, 2017, as attached.

D. Be It Resolved, that the Board of Education approves the attached Hudson Junior High School Extra-Curricular semi-annual reports for the following clubs:

- i. After School Program
- ii. Junior High Yearbook
- iii. National Junior Honor Society
- iv. Junior High Student Council
- v. Project Runway Sewing Club

E. Be It Resolved, that the Board of Education approves the attached field trip request for the HHS Robotics Team to attend FIRST Robotics Regionals at SUNY Polytech Institute in Utica, NY, on March 2-4, 2018.

F. Be It Resolved, that the Board of Education approves the attached Class of 2018 senior trip to Six Flags New England in Agawam, MA, on June 15, 2018.

G. Be It Resolved, that the Board of Education approves the Class of 2018 request to hold their Senior Prom at Anthony's Banquet Hall in Leeds, NY, on Saturday, June 2, 2018. The prom will be preceded by the Walk of Fame at Hudson Riverfront Park from 4:30 to 6:00 p.m.

H. Be It Resolved, that the Board of Education approves the attached amended UPK Services Contract with Columbia Opportunities, Inc. (Head Start) to increase the maximum number of children enrolled in the program for which the district is responsible from five (5) to fifteen (15), effective September 6, 2017 through June 22, 2018, at a cost not to exceed \$3,000.00 per student. The contract was originally approved by the BOE August 28, 2017.

I. Be It Resolved, that the Board of Education approves the attached emergency transportation contract with Pulcher Transportation for a student designated McKinney/Vento, from February 12, 2018 through March 8, 2018, for a total estimated cost of \$3,360.00.

J. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on October 25, November 20, December 18, 19, 20, 2017, January 5, 9, 10, 12, 18, 30, 31, 2018).

K. Be It Resolved, that the Board of Education hereby authorizes the District's counsel to commence litigation to stay the arbitration demand filed by the CSEA Aides Unit relative to health insurance for retirees.

L. Be It Resolved, that the Board of Education approves the attached request from the City of Hudson Department of Fire to waive fees for use of the pool for dive team training.

**CONSENSUS
AGENDA
(continued)
RESOLUTION
(continued)**

**BOARD MEETING
MINUTES #13-15**

**JHS EXTRA-
CURRICULAR
REPORT**

**JHS SEMI-ANNUAL
CLLUB REPORTS**

**ROBOTICS TEAM
FIELD TRIP**

**CLASS OF 2018
SENIOR FIELD
TRIP
CLASS OF 2018
SENIOR PROM**

**UPK SERVICE
CONTRACT
AMENDMENT**

**EMERGENCY
TRANSPORTATION
CONTRACT**

**CSE/CPSE
PLACEMENTS**

**CSEA AIDES UNIT
STAY**

**FACILITIES USE
FEE WAIVER
REQUEST**

PUBLIC FORUM

Public Forum: There was no one signed up to speak in public forum. However, Board President, Carrie Otty, read a response from Dr. Suttmeier regarding the public comments at the January 8, 2018 Board Meeting:

“A couple of parents spoke during the public comment section of our January 22, 2018 board meeting. They raised concerns about bullying at the Junior High School. Mr. Reardon, Mrs. Sabbatino and I met with one of the parents the next morning to address the concerns and review the facts gathered about the incidents. The meeting was positive in nature and both sides worked together to find solutions in the best interest of the students involved. There have been no further reports of concern to date.”

UPCOMING MEETING DATES

Upcoming Meeting Dates:

Board Meeting Dates:

- *Monday, February 26* at 6:00 p.m. – Community Budget Workshop followed by the Regular Board of Education Meeting at the Hudson High School Library at 6:30 p.m.
- *Monday, March 12* at 6:00 p.m. – Budget Workshop followed by the Regular Board of Education Meeting at the Hudson High School Library at 6:30 p.m.

Committee Meetings/Community Events:

- *Policy Committee Meeting*, Friday, March 2, 2018 at 3:15 p.m. in the Central Office.

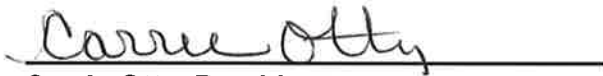
There was no need for executive session.

ADJOURNMENT

Adjournment: Board President, Carrie Otty, made a motion to adjourn the meeting at 7:02 p.m. Board Member, Willette Jones, seconded the motion. The meeting was adjourned.

Ayes – 6 Nays – 0

MOTION CARRIED



**Carrie Otty, President
Board of Education**



**Leslie M. Coons, District Clerk
Board of Education**

HUMAN RESOURCES

Personnel Agenda

February 12, 2018

8.

A. INSTRUCTIONAL STAFF ASSIGNMENTS

Last Name	First Name	Type of Assignment	Location	Rate	Effective Dates	Notes
1. Near	Phelicia	6 th Assignment to teach Freshmen Academic Writing	HSHS	\$5,000 Pro-rated	Tentative start date 03/26/18 through 06/30/18	To meet scheduling requirements (K. Manchuck - maternity LOA)
2. Cipollari	Theresa	6 th Assignment to teach ELA 9	HSHS	\$5,000 Pro-rated	Tentative start date 03/26/18 through 06/30/18	To meet scheduling requirements (K. Manchuck - maternity LOA)

B. ELA/MATH ELT PROGRAM APPOINTMENTS

Last Name	First Name	Position	Location	Hours/Rate of Pay	Effective Dates	Notes
1. Craft	Audrey	ELA/Math ELT Teacher	HJHS	2 hrs. per week of instruction for approx. 10 weeks @ \$47/hr. and Prep Time not to exceed 5 hours total @ \$42/hr.	Dates and times to be determined at building level	Funding via Title I Posting 011118-27
2. Hart	Sharon	ELA/Math ELT Teacher	HJHS	2 hrs. per week of instruction for approx. 10 weeks @ \$47/hr. and Prep Time not to exceed 5 hours total @ \$42/hr.	Dates and times to be determined at building level	Funding via Title I Posting 011118-27
3. Pitts	Stefanie	ELA/Math ELT Teacher	HJHS	2 hrs. per week of instruction for approx. 10 weeks @ \$47/hr. and Prep Time not to exceed 5 hours total @ \$42/hr.	Dates and times to be determined at building level	Funding via Title I Posting 011118-27

HUMAN RESOURCES

Personnel Agenda

February 12, 2018

C. TEACHING ASSISTANT SALARY ADJUSTMENT

Last Name	First Name	Position	Current Salary	New Salary	Effective Date	Notes
1. Tanner	Dayna	Teaching Assistant	\$16.34 per hour Level I Step 4	\$16.96 per hour Level III Step 4	01/25/18	Teaching Assistant Level III Certificate issued effective 01/25/18

D. CUSTODIAL STAFF RESIGNATION FOR THE PURPOSE OF RETIREMENT*

Last Name	First Name	Position	Years of Service	Effective Date
1. Conte	Ferdinand	Laborer/Truck Driver	17+	Close of business 04/28/18

E. CUSTODIAL STAFF APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Location	Hours	Salary	Effective Date	Notes
1. Morrison	Esther	Custodian ND	Probationary period of no more than 52 weeks	MCSIS	Mon-Fri 2:30 pm - 11:00 pm	\$35,546 + 352 ND \$35,898 Pro-rated	02/20/18	To Fill Posting #N072617-9

F. TEACHER AIDE STAFF INCREASE IN HOURS

Last Name	First Name	Position	Location	Current Hours	New Hours	Effective Date	Notes
1. Davey	Bria	Teacher Aide	HJHS	6.5	6.75	12/19/17	Has been working these hours since her appointment start date

HUMAN RESOURCES

Personnel Agenda

February 12, 2018

G. EXTEND UNPAID LEAVE OF ABSENCE

	Last Name	First Name	Position	New Extension Date	Notes
1.	Matteson	Frasia	Food Service Helper	02/15/18	Frasia's unpaid LOA was scheduled to end on 01/18/18

H. EXTRA-CURRICULAR ADVISOR APPOINTMENTS

	Last Name	First Name	Position	Location	Stipend	Effective Dates
1.	Miller	Ellen	National Honor Society Co-Advisor	HSHS	\$494 Pro-rated	01/29/18-06/30/18
2.	Hoose	Shannon	National Honor Society Co-Advisor	HSHS	\$494 Pro-rated	01/29/18-06/30/18

I. EXTRA-CURRICULAR SPORTS APPOINTMENT**

	Last Name	First Name	Position	Season	Stipend	Effective Date
1.	Gebhardt	Phil	Boys' Varsity Track Assistant Coach	Spring	\$2996	2017-2018 school year

J. LONG-TERM SUBSTITUTE TEACHER APPOINTMENT

	Last Name	First Name	Position	Location	Rate of Pay	Effective Dates	Notes
1.	Sickler	Kim	L/T Substitute Non-Regents Earth Science Teacher	HSHS	\$105.00 per day	Immediately through June, 2018	To cover for K. Rom

HUMAN RESOURCES

Personnel Agenda

February 12, 2018

K. LONG-TERM SUBSTITUTE TEACHING ASSISTANT APPOINTMENT

Last Name	First Name	Position	Location	Hours	Rate of Pay	Effective Dates	Notes
1. Keil	Hannah	L/T Substitute Teaching Assistant	HJHS	6.75	\$12.00 per hour	01/26/18-04/03/18	To cover E. Gregory Posting #011118-26

L. SUBSTITUTE STAFF APPOINTMENTS

Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Date
1. Fredereksen	LuAnn	Substitute Teacher	Certified/Retired	\$110.00 per day	02/13/18
2. Jasmine	Mosammat	Substitute Teacher Aide	N/A	\$11.00 per hour	02/13/18
3. Burger	Carol	Substitute Food Service Helper	N/A	\$10.50 per hour	02/13/18

M. REMOVE FROM CLERICAL SUBSTITUTE LIST

Last Name	First Name	Position	Effective Date
1. Kline	Pamela	Clerical Substitute	01/30/18

N. EXTENDED SCHOOL DAY INSTRUCTOR APPOINTMENT

Last Name	First Name	Position	Rate of Pay (not to exceed 10 hrs. per wk.)	Effective Date	Notes
1. DellPrincipe	Kim	ASP Instructor	\$47.00 per hour	02/13/18	Funding via Extended School Day Grant

O. 21ST CENTURY STUDENT HELPER APPOINTMENT

Last Name	First Name	Position	Rate of Pay (not to exceed 25 hrs. per wk.)	Effective Date	Notes
1. Miah	Rahat	ASP Student Helper	\$10.40 per hour	02/13/18	Funding via 21 st Century Grant

HUMAN RESOURCES

Personnel Agenda

February 12, 2018

P. 21ST CENTURY STUDENT HELPER RESIGNATION

	Last Name	First Name	Position	Effective Date
1.	Thomas	Egypt	ASP Student Helper	02/02/18

Q. 21ST CENTURY STUDENT HELPER TERMINATION

	Last Name	First Name	Position	Effective Date
1.	Ridley	Tamika	ASP Student Helper	12/06/17

R. REMOVE FROM 21ST CENTURY STUDENT HELPER LIST

	Last Name	First Name	Position	Effective Date
1.	Williams	Jayson	ASP Student Helper	01/15/18
2.	Williams	Jaliya	ASP Student Helper	01/15/18

S. STUDENT HELPER RATE OF PAY CORRECTION

	Last Name	First Name	Position	Current Rate of Pay	New Rate of Pay	Effective Date
1.	Lazzara	Jeana	ASP Student Helper	\$10.50 per hour	\$11.00 per hour	02/13/18

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

*On behalf of the Superintendent of Schools and the Board of Education of the Hudson City School District, I would like to extend our best wishes to you for a long, happy, and healthy retirement.

**Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches