

**Hudson City School District
Special Board of Education Meeting
Monday, March 12, 2018 – 6:30 p.m.
Hudson Senior High School Library**

Minutes Meeting #18

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, March 12, 2018 at the Hudson Senior High School Library, 215 Harry Howard Avenue, Hudson, NY.

CALL TO ORDER: The regular meeting was called to order by Carrie Otty at 6:30 p.m. with the Pledge of Allegiance followed by a second Budget Workshop presented by Mrs. Sharifa Carbon, School Business Administrator. The following Board Members were in attendance:

- PRESENT:**
- Carrie Otty, Board President
 - Sage Carter
 - Linda Hopkins (arrived 6:20 p.m.)
 - Willette Jones
 - Lucinda Segar
- ABSENT:**
- Maria McLaughlin, Board Vice President
 - Sumayyah Shabazz
 - Noah Taylor (Student Representative)

- ALSO PRESENT:**
- | | |
|---------------------------------------|----------------------------|
| Superintendent | Dr. Maria Lagana Suttmeier |
| Coordinator of School Improvement | April Prestipino |
| School Business Administrator | Sharifa Carbon |
| District Clerk and Clerk of the Board | Leslie Coons |

AGENDA ACCEPTED **Acceptance of Agenda:** Board President, Carrie Otty, made a motion to accept the board meeting agenda as is. Board Member, Linda Hopkins, made seconded the motion.
Ayes – 5 Nays – 0 **MOTION CARRIED**

STUDENT REPRESENTATIVE REPORT **Student Representative Report:** Student Representative, Noah Taylor, was absent, so Suman Humagain gave the student representative report in Noah’s absence.

- Wednesday, March 14, 2018, students may participate in an optional walkout at 10 a.m. for 17 minutes in remembrance of the 17 victims of the Parkland shooting.
- Wednesday, March 14, 2018 the American Red Cross will hold another Blood Drive from 8:30 a.m. to 1:30 p.m.
- Math Club will sponsor a Pi contest. The student who can recite the most numbers in mathematical number wins a Dunkin’ Donuts gift card.
- The Tri-M Music Honor Society is hosting the second annual pajama jam on Wednesday, February 14, 2018 at 6 p.m. in the high school cafeteria. Breakfast will be sold for \$5 and will consist of an assortment of breakfast foods
- The Class of 2019 is selling St. Patrick’s Day beads.
- March Rotary Students of the Month are Katarina Scali and Lindsay Klugo.
- The High School Musical “The Sound of Music” is scheduled for March 23, 24 and 25, 2018.
- The Freshman Class (Class of 2021) will sponsor an Easter Egg Hunt on March 29, 2018 from 2:45 to 5 p.m. on the High School Campus.
- Mrs. Abitable’s sociology classes are conducting peer surveys for research projects.

PERSONNEL AGENDA **Personnel Agenda:** Board President, Carrie Otty, made a motion to accept Personnel Agenda items A through G. Board Member, Willette Jones, seconded the motion.
Ayes – 5 Nays – 0 **MOTION CARRIED**

Recognition of Retirement: Board President, Carrie Otty, made the following statements:
 “On behalf of the Board of Education and the Superintendent of Schools, we accept with regrets the resignation for the purpose of retirement of Barbara Gaylord and thank her for her 37 years of service in the Hudson City School District. We wish her good health and happiness in the years ahead. Congratulations!”

RECOGNITION OF RETIREMENT

“On behalf of the Board of Education and the Superintendent of Schools, we accept with regrets the resignation for the purpose of retirement of Deborah Sweet and thank her for her 26 years of service in the Hudson City School District. We wish her good health and happiness in the years ahead. Congratulations!”

“On behalf of the Board of Education and the Superintendent of Schools, we accept with regrets the resignation for the purpose of retirement of Gary Finelli and thank him for his 21 years of service in the Hudson City School District. We wish him good health and happiness in the years ahead. Congratulations!”

Old Business:

OLD BUSINESS POLICY COMMITTEE

A. Policy Committee:

- 1) Fourth Reading of Policy 1500, Public Use of School Facilities. The Facilities Committee and Policy Committee have collaborated on this policy. Minor revisions were discussed. The policy will have a final reading before adoption.
- 2) Second Reading of 1740, Relationship with Nonpublic Schools. Adopt as is.
- 3) Second Reading of 4770, Graduation Requirements – Adopt as is.
- 4) Second Reading of 4772, Graduation Ceremonies – Adopt with optional language.
- 5) Second Reading of 4773, Diploma and Credential Options for Students with Disabilities – Adopt as is.

FOURTH READING 1500

ADOPT AS DISCUSSED & AMMENDED 1740, 4770, 4772 & 4773

Board Member, Linda Hopkins, made a motion to adopt Policies 1740 Relationship with Nonpublic Schools, 4770 Graduation Requirements, 4772 Graduation Ceremonies and 4773 Diploma and Credential Options for Students with Disabilities, as discussed and amended. Board Member, Sage Carter, seconded the motion.

Ayes – 5 Nays – 0

MOTION CARRIED

SECOND READING 5405

- 6) Second Reading of 5405, Student Wellness – Cross reference Policy 8136 and make revisions as discussed. Third reading is needed
- 7) First Reading of 2330 Executive Session – Second reading with edits.

FIRST READING 2330

Public Forum:

Mr. Steven Spicer, JLE Principal, read a narrative to the board members regarding his position in the 2018-2019 school year.

PUBLIC FORUM

Business Administrator Report: The Budget Workshop presented by Mrs. Sharifa Carbon, School Business Administrator, was the business office update. Mrs. Carbon added that the next presentation will focus on reserves.

BUSINESS ADMINISTRATOR REPORT

Coordinator of School Improvement Report: Ms. Prestipino, Coordinator of School Improvement, reported on the following:

COORDINATOR OF SCHOOL IMPROVEMENT REPORT

- Camp Invention Enrollments are currently being accepted for incoming 3-5 graders.
- Professional development scheduled for March 16, 2018 will focus on Curriculum and Social/emotional development.
- Ms. Prestipino participated in judging Odyssey of the Mind on Saturday, March 10, 2018 at the Rensselaer High School. Mrs. Theresa Hayes coached Hudson’s first participating team (second graders). As third graders, the team will be able to participate in competition next year.

**SUPERINTENDENT
REPORT
CAPITAL
PROJECT**

Superintendent Report:

- A. Capital Project:
 - Phase II is on schedule. Today, a transition meeting was held with a focus on staging students for dismissal and the After School Program. The focus remains improving student safety during pick ups and drop offs.
- B. General Updates:
 - The new High School entry for student drop off/pick up and parking has eased the congestion of traffic in and out of the high school at dismissal time. However, vehicles are parking along the street in “No Parking/No Standing Zones”, which has become a safety concern for pedestrian students. A letter was sent home to High School parents, and the Hudson Police Department will assist the District with enforcing the “No Parking Zones.”
 - Last week the High School was required to be in a Shelter in Place while a bomb threat was investigated. According to the District Emergency Response Procedures, as recommended by Safe Schools New York, a Shelter in Place was the appropriate response. Law enforcement’s response was quick and thorough. The District followed law enforcement guidelines on how and what information to release to parents and the public. The District was commended on our safety plan reaction.
 - Students are planning to participate in the nationwide “walkout” on March 14, 2018. This is a student led event and the District will not give details to the media. For student safety, there will not be advertisement of the details.
- C. Celebrating What’s Right:
 - Dr. Suttmeier attended the NYSCOSS Conference in Albany. The main them of discussion was “difficult conversations” and “diversity and inclusion.” This conference is always enlightening.
 - The District is grateful for law enforcement response to last week’s incident. Hudson Police Department, Columbia County Sheriff’s Office, Greenport Police and New York State Police all responded quickly.
 - It was Hudson’s turn to host the All County Concert. The concert was spectacular.
 - Students had a great time at the Snow Ball Dance, despite the weather delay.
 - Cosmic Bowling sponsored by Dollars for Scholars was successful. They raised the most money to date from this event.
 - Dr. Seuss’ Birthday was celebrated last week. Dr. Suttmeier read to Kindergarten and First Graders I Don’t Want to Get Up Today! Students love to be read to and Dr. Suttmeier enjoys interacting with students whenever possible. Thank you Officer Hoffman for organizing this annual celebration.

**GENERAL
UPDATES**

**CELEBRATING
WHAT’S RIGHT**

**CONSENSUS
AGENDA**

Consensus Agenda: Board President, Carrie Otty, made a motion to accept consensus agenda items A through L. Board Member, Willette Jones, seconded the motion.

Ayes – 5 Nays – 0

MOTION CARRIED

- A. Be It Resolved, that the Board of Education approves Board Meeting Minutes #17, dated February 26, 2018, pages 3886 through 3890, as attached.
- B. Be It Resolved, that the Board of Education declares the following items as surplus and be disposed via Auctions International:
 - i. Gas Powered Dry Line Marker used to line the old track;
 - ii. Trailer-Mounted Telescoping Single Man 24 ft. Lift, replaced by a newer, more versatile model;
 - iii. Various quantities of classroom furniture, stored at JLE and no longer in use;
 - iv. Various quantities of office furniture, stored at JLE and no longer in use.
- C. Be It Resolved, that the Board of Education approves a health and welfare services contract with the South Colonie Central School District for students who live in the Hudson City School District but attend private school in the South Colonie CSD, at a total cost of \$719.78 per student, as attached.
- D. Be It Resolved, that the Board of Education approves the attached Agreement with Questar III for HCSd to provide meals daily for students at the Columbia-Greene Education Center, starting January 26, 2018 and ending June 14, 2018.

**BOARD MEETING
MINUTES #17
SURPLUS**

**HEALTH &
WELLNESS
CONTRACT**

**QUESTAR MEALS
CONTRACT**

Consensus Agenda (continued):

- E. Be It Resolved, that the Board of Education approves the attached Agreement with St. Anne Institute to provide all educational services pursuant to the Individualized Education Program (IEP) for one district student in the day program, at the current prospective tuition rate for the 2016-2017 school year of \$44,602 (pro-rated), effective February 28, 2018 through June 30, 2018.
- F. Be It Resolved, that the Board of Education approves the attached Memorandum of Agreement with the Hudson Teachers' Association to add Marching Band and delete Photo Club from Appendix A of the Collective Bargaining Agreement dated July 1, 2014 through June 30, 2019.
- G. Be It Resolved, that the Board of Education approves the attached Memorandum of Agreement with the Hudson Teachers' Association regarding registered nurses and licensed practical nurses, under the Collective Bargaining Agreement dated July 1, 2014 through June 30, 2019.
- H. Be It Resolved, that the Board of Education approves a Memorandum of Agreement with the Hudson Educational Secretaries Unit, as attached.
 - I. Be It Resolved, that the Board of Education approves the attached field trip request for 5th grade students to visit the Bronx Zoo on June 8, 2018.
 - J. Be It Resolved, that the Board of Education approves the attached field trip request for high school students to visit the Bronx Zoo on April 16, 2018.
- K. Be It Resolved, that the Board of Education designate April 18, 2018 as Voter Registration Day to be held at the John L. Edwards Primary School from 4 to 8 p.m.
- L. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on September 1, 2017, January 12, February 1, 2, 8, 28, March 1, 5, 6, 8, 2018).

**CONSENSUS
AGENDA
(continued)
ST. ANNE'S
AGREEMENT**

HTA MOA

HTA MOA

**CSEA
SECRETARIES
MOA
FIFTH GRADE
FIELD TRIP
HHS FIELD TRIP**

**VOTER
REGISTRATION
DAY
CPSE/CSE
PLACEMENTS**

There is no new business and no one signed up to speak in Public Forum.

Upcoming Meeting Dates:

Board of Education Meetings –

- Monday, March 26, 2018 at 6:00 p.m. – Budget Workshop followed by the Regular Board of Education Meeting at the Hudson High School Library.
- Monday, April 9, 2018 at 6:00 p.m. – Education Plan Presentation/Budget Workshop followed by the Regular Board of Education Meeting at the Hudson High School Library.

Committee Meetings/Community Events –

- Friday, April 13, 2018 at 3:15 p.m. – Policy Committee Meeting in the Central Office.

**UPCOMING
MEETINGS**

**BOARD MEETING
DATES**

**COMMITTEE
MEETING DATES**

**EXECUTIVE
SESSION**

Executive Session: Board President, Carrie Otty, made a motion to enter into executive session at 8:20 p.m. for the purpose of discussing the employment history of a particular person(s). Board Member, Sage Carter, seconded the motion. No further business will occur.

Ayes – 5 Nays – 0

MOTION CARRIED

Out of Executive Session: Board President, Carrie Otty, made a motion to exit executive session at 10:05 p.m. Board Member, Willette Jones, seconded the motion.

Ayes – 5 Nays – 0

MOTION CARRIED

**OUT OF
EXECUTIVE
SESSION**

Adjournment: Board Member, Sage Carter, made a motion to adjourn the meeting at 10:05 p.m. Board President, Carrie Otty, seconded the motion. The meeting was adjourned.

Ayes – 5 Nays – 0

MOTION CARRIED

ADJOURNMENT

**Carrie Otty, President
Board of Education**

**Leslie M. Coons, District Clerk
Board of Education**

HUMAN RESOURCES

Personnel Agenda

March 12, 2018

8.

A. INSTRUCTIONAL STAFF RESIGNATIONS FOR THE PURPOSE OF RETIREMENT*

Last Name	First Name	Position	Location	Years of Service	Effective Date
1. Finelli	Gary	Art Teacher	HSHS	21	Close of business 06/30/18
2. Gaylord	Barbara	Special Education Teacher	MCSIS	37	Close of business 06/30/18
3. Sweet	Deborah	Elementary Teacher	MCSIS	26	Close of business 06/30/18

B. SAT PREP CLASS TEACHER APPOINTMENTS

Last Name	First Name	Position	Hours/Rate of Pay	Effective Dates	Notes
1. Brust	Janet	SAT Prep Class English Teacher	\$47/hr. for Instruction (total 12 hrs.) \$42/hr. for Prep Time (total 6 hrs.)	03/15/18- 04/26/18	Funding via Extended School Day Grant Posting #021418-35
2. Casazza	Michelle	SAT Prep Class Math Teacher	\$47/hr. for Instruction (total 12 hrs.) \$42/hr. for Prep Time (total 6 hrs.)	03/15/18- 04/26/18	Funding via Extended School Day Grant Posting #021418-35

C. TEACHER AIDE STAFF APPOINTMENT

Last Name	First Name	Position	Type of Appointment	Location	Hours	Rate of Pay	Effective Date	Notes
1. Barlow	Renee	1:1 Teacher Aide	Probationary period of no more than 52 weeks	HSHS	6.5 hours per day	\$10.40 per hour	03/05/18	Posting #N122017-34

D. EXTEND UNPAID LEAVE OF ABSENCE

Last Name	First Name	Position	Location	New Extension Date	Notes
1. Matteson	Frasia	Food Service Helper	MCSIS	02/16/18	Frasia's unpaid LOA was scheduled to end on 02/15/18

HUMAN RESOURCES

Personnel Agenda

March 12, 2018

E. REVISE TEACHER AIDE STAFF LOA EFFECTIVE DATES

Last Name	First Name	Position	Location	Revised Effective Dates	Notes
1. Almstead, Jr.	Gregory	Teacher Aide	JLE	11/14/17-03/13/18	Original effective dates were 11/14/17-04/15/18

F. EXTRA-CURRICULAR SPORTS APPOINTMENT**

Last Name	First Name	Position	Season	Stipend	Effective Date
1. Markowitz	Steven	Boys' Modified Baseball Volunteer	Spring	\$-0-	2017-2018 school year

G. SUBSTITUTE STAFF APPOINTMENTS

	Last Name	First Name	Position	Certification	Rate of Pay	Effective Date
1.	Juste	Andre	Substitute Teacher	Certified/Retired	\$110.00 per day	03/13/18
2.	Schlenker	Mallory	Substitute Teacher	Not Certified	\$90.00 per day	03/13/18
			Substitute Teaching Assistant		\$12.00 per hour	
			Substitute Teacher Aide		\$11.00 per hour	
3.	Thompson	Nichole	Substitute Teacher Aide	N/A	\$11.00 per hour	03/13/18

All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

*On behalf of the Superintendent of Schools and the Board of Education of the Hudson City School District, I would like to extend our best wishes to you for a long, happy, and healthy retirement.

**Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches