

**Hudson City School District
Board of Education Meeting
Monday, August 27, 2018 – 6:30 p.m.
Montgomery C. Smith Elementary School Cafeteria**

Minutes Meeting #4

A Regular Meeting of the Hudson City School District Board of Education was held on Monday, August 27, 2018, in the Montgomery C. Smith Elementary School Cafeteria, 102 Harry Howard Avenue, Hudson, NY.

CALL TO ORDER: The regular meeting was called to order by the Board President, Carrie Otty, at 6:30 p.m. with the Pledge of Allegiance. The following Board Members were in attendance:

- PRESENT:** Carrie Otty, Board President
 Willette Jones, Board Vice President
 Maria McLaughlin
 Lucinda Segar
- ABSENT:** Sage Carter
 Linda Hopkins

- ALSO PRESENT:** Superintendent Dr. Maria Lagana Suttmeier
 Assistant Superintendent of School Improvement April Prestipino
 District Clerk and Clerk of the Board Leslie Coons
- ALSO ABSENT:** School Business Administrator Sharifa Carbon

ACCEPTANCE OF AGENDA

Acceptance of Agenda: Board President, Carrie Otty, made a motion to accept the agenda with the following revisions to the Personnel Agenda:

- Revise P1 to 8/16 to 9/1/18
- Revise Q2 to 9/1/18 close of business.

Board Vice President, Willette Jones, seconded the motion.

4 Ayes 0 Nays

MOTION CARRIED

APRTIAL PROJECT PRESENTATION TO GEORGE KEELER

Capital Project Thank You Presentation to George Keeler

After an update on the Phase II Capital Project and opening day readiness, Dr. Suttmeier, on behalf of the Board of Education and Administration, presented George Keeler, Superintendent of Buildings and Grounds, an aerial photo of the Hudson High School Campus, including the new Athletic Field and Solar Panel Field and a Super “K” Cape as a huge Thank You for his outstanding leadership, management and coordination of the Capital Project.

PERSONNEL AGENDA

Personnel Agenda: Board President, Carrie Otty, made a motion to accept the personnel agenda, items 7A through X with the above-mentioned revisions. Board Member, Maria McLaughlin, seconded the motion.

4 Ayes 0 Nays

MOTION CARRIED

WELCOME NEW STAFF

Welcome New Staff: Dr. Suttmeier introduced the following individuals and welcomed them to the Bluehawk Family:

- Melissa Colón, Speech and Language Pathologist, who joins Hudson from Ravena, Coeyman’s and Selkirk. Ms. Colón was very impressed with Hudson’s philosophy.
- Joan Lanuto, CSE Chair, returns to Hudson from the State Education Department. Ms. Lanuto was a psychologist at JLE prior to going to State Ed.
- Jordan Church, Elementary Art, is relocating to the area with her husband.

Welcome New Staff (continued):

- Patricia Lane Mullins, High School Art, comes to us from the Deveraux School.
- Susan Voellm, AIS Elementary Math, comes to us from the Albany Academies. This position was added after the District received additional bullet aide.
- Emma Chalmers, Special Education with Literacy Certification, is returning to the Hudson Valley from Brooklyn. Ms. Chalmers was appointed at the August 13 meeting, but could not attend the board meeting.

WELCOME NEW STAFF (continued)

Old Business:

- Policy Committee – Policy 5405E Student Wellness Exhibit – Third Reading – A fourth reading will take place at a future board meeting. A Policy Committee Meeting will be scheduled via email.
- NYSSBA Convention in New York City – It is unlikely that anyone can attend this year.
- Vacant Board Member Seat – No letters of interest have been received by the District Clerk’s Office yet. Leslie Coons, District Clerk, will email New Board Member Information to Carrie Otty, Board President.

OLD BUSINESS POLICY COMMITTEE POLICY 5405E THIRD READING

NYSSBA CONVENTION IN NYC VACANT BOARD SEAT UPDATE

There was nobody signed up to speak in public forum.

Business Administrator’s Report: Mrs. Sharifa Carbon, School Business Administrator, is on vacation; therefore there is no Business Office report.

BUSINESS OFFICE REPORT

Assistant Superintendent of School Improvement Report: Mrs. Prestipino, Assistant Superintendent of School Improvement, reported on the following:

SCHOOL IMPROVEMENT REPORT

- A group meeting will take place on September 22 to discuss title grants and allocations and how the funds will support our goals.
- Mrs. Prestipino will share ESSA accountability requirements with the board at the November 5 Board Meeting.
- The District still has three open positions to fill. Interviews will continue.
- New Teacher Orientation will be held on Wednesday, October 30, 2018.
- ELA and Math scores are out today, but State Ed has put an embargo on discussing the scores until mid-October.
- Mrs. Prestipino has enrolled in the Doctoral Program at Sage College. The program requires 27 months of commitment, including evening that may interfere with board meetings. Mrs. Prestipino asked for understanding from the board members that she takes her commitment to the District very seriously.

Superintendent’s Report: Dr. Suttmeier, Superintendent, updated the board on the following:

SUPERINTENDENT REPORT

- Capital Project – The newly renovated Elementary School and new wing will be ready for students on opening day. A punch list of items will still need to be completed, but the major work has been completed.
- General Updates – Dr. Suttmeier re-introduced Rachel Risetto to the public and Board Members, as the District’s new Human Resource Specialist. Rachel comes to the District with more than 20 years of experience in Human Resources and will be Hudson’s first full time Human Resource Specialist/Manager.
- Celebrating What’s Right – Dr. Suttmeier sincerely thanked April Prestipino, Assistant Superintendent of School Improvement, for handling everything in the District while Dr. Suttmeier’s daughter was getting married.

CAPTIAL PROJECT

GENERAL UPDATES

CELEBRATING WHAT’S RIGHT

CONSENSUS AGENDA

Consensus Agenda: Board President, Carrie Otty, made a motion to accept Consensus Agenda items 14A through M. Board Member, Lucinda Segar, seconded the motion.

4 Ayes 0 Nays

MOTION CARRIED

**BULLET AID INCREASE TO BUDGET
RACHEL RISSETTO EMPLOYMENT CONTRACT**

- A. Be It Resolved, that the Board of Education approves an increase in the 2018-2019 School Budget by \$50,000 to incorporate an increase in bullet aid received from New York State. This increase will have no impact to taxpayer.
- B. Be It Resolved, that the Board of Education approves an employment contract for Rachel Risetto, for the civil service title of (provisional) Human Resource Specialist/Manager, effective September 1, 2018, a copy of which will be on file with the Board Clerk.
- C. Be It Resolved, that the Board of Education an Intermunicipal Agreement with the Menands School District to allow Rachel Risetto to provide Human Resources support averaging approximately 14 hours per month, effective September 1, 2018 through June 30, 2021, a copy of which shall be on file with the Board Clerk.
- D. Be It Resolved, that the Board of Education approves the attached lease agreement with Questar for one Pre-K Classroom in the MCSES, for September 1, 2018 through June 30, 2019.
- E. Be It Resolves, that the Board of Education approves the attached Service Agreement with Columbia County Correctional Facility (CCCF) and Questar III BOCES to provide educational and transition services to youth incarcerated in the CCCF, effective July 1, 2018 through June 30, 2019.
- F. Be It Resolved, that the Board of Education approves the attached Universal Pre-Kindergarten Services Contract with COARC – The Starting Place, at a cost not to exceed \$3,000 per student, paid at a rate of \$300 per month per child for a maximum of two (2) children enrolled in the program, commencing on September 5, 2018 and ending June 26, 2019.
- G. Be It Resolved, that the Board of Education approves the attached Universal Pre-Kindergarten Services Contract with Bright Tykes at a cost not to exceed \$3,000 per student, paid at a rate of \$300 per month per child for a maximum of one (1) child enrolled in the program, commencing on September 5, 2018 and ending June 26, 2019.
- H. Be It Resolved, that the Board of Education approves the attached Staffing Agreement with Colleen P. McGuigan, LPN, to provide school nursing services to an incoming kindergarten student with specialized medical needs at a rate of \$40 per hour.
 - I. Be It Resolved, that the Board of Education approves the attached Staffing Agreement with Shannon Maria Lareau, LPN, to provide school nursing services to an incoming kindergarten student with specialized medical needs at a rate of \$40 per hour.
 - J. Be It Resolved, that the Board of Education approves the attached School District Tuition Agreement with Parsons Child and Family Center to provide educational services for students with special needs in the District at summer tuition in the amount of \$7,148 and 2018-2019 school year tuition of \$42,890, effective July 9, 2018 through June 21, 2019.
- K. Be It Resolved, that the Board of Education accepts the following JHS Extra-Curricular Reports, as attached:

JHS Student Council	National Junior Honor Society
After School Club	JHS Yearbook
Egg Shack	Project Hallway

- L. Be It Resolved, that the Board of Education accepts the Treasurer’s Report for the month ending June 30, 2018, as attached.
- M. Be It Resolved, that the Board of Education arranges for placement of students with disabilities (CPSE/CSE meetings held on January 9, 26, March 1, 5, April 9, May 3, 8, 10, 11, 14, 15, 16, 18, 25, 30, 31, June 4, 6, 8, 13, 14, 15, 19, July 9, 10, 13, 17 August 8, 10, 13, 15, 16, 22, 2018.).

MENANDS INTERMUNICIPAL AGREEMENT

**QUEASTAR PRE-K LEASE
CCCF SERVICES AGREEMENT**

UNIVERSAL PRE-K CONTRACT – THE STARTING PLACE

UNIVERSAL PRE-K CONTRACT – BRIGHT TYKES

STAFFING AGREEMENTS – COLLEEN MCGUIGAN & SHANNON MARIA LAREAU

**PARSONS CHILD & FAMILY CENTER TUITION AGREEMENT
JHS EXTRA-CURRICULAR REPORTS**

TREASURER’S REPORT

CPSE/CSE PLACEMENTS

NEW BUSINESS

New Business: Rachel Risetto, Human Resource Specialist, announced that the District is moving to Board Docs and explained the program and how it will benefit the District. Training dates for board members will need to be scheduled. The District Clerk will email the available dates to board members.

No one signed up to speak in public forum.

Upcoming Meeting Dates

**UPCOMING
BOE MEETINGS**

BOE Meetings:

- Monday, September 10, 2018, Regular BOE Meeting at 6:30 p.m., HHS Library
- Monday, September 24, 2018, Regular BOE Meeting at 6:30 p.m., HHS Library

Committee Meetings:

- *Board Retreat* – Saturday, September 29, 2018 from 8 a.m. to noon.
- *Policy Committee meeting will be scheduled via email.*

There was no need for Executive Session.

Adjournment: Board President, Carrie Otty, made a motion to adjourn the meeting at 7:20 p.m. Board Vice President, Willette Jones, seconded the motion. The meeting was adjourned.

ADJOURNMENT

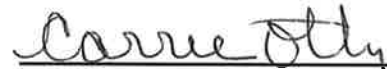
4 Ayes

0 Nays

MOTION CARRIED



**Leslie M. Coons, District Clerk
Board of Education**



**Carrie Otty, President
Board of Education**

HUMAN RESOURCES

Personnel Agenda

August 27, 2018

C. INSTRUCTIONAL STAFF APPOINTMENT EFFECTIVE DATE CORRECTION

Last Name	First Name	Position	Location	Type of Appointment	Original Dates	Corrected Dates
1. Oakes	Ashley	1.0 FTE Special Education Teacher	MCSSES	4-Year Probationary	09/01/18-08/31/22	09/17/18-09/16/221

D. INSTRUCTIONAL STAFF APPOINTMENT CERTIFICATION MODIFICATION

Last Name	First Name	Position	Location	Original Appointment Certification	Modified Appointment Certification	Type of Certificate
1. Moses	Samantha	1.0 FTE Elementary Teacher	MCSSES	Childhood Education (Grades 1-6) Pending	Early Childhood Education (Birth-Grade 2)	Professional

E. INSTRUCTIONAL STAFF TRANSFER

Last Name	First Name	Current Position	New Position	Current Location	New Location	Salary Schedule	Effective Date	Notes
1. Lueck	Christina	1.0 FTE Elementary Education Teacher (AIS Math)	1.0 FTE Elementary Education Teacher (AIS Math)	MCSSES and HJHS	MCSSES	Current Salary Step	09/01/18	Full-time AIS Math position at MCSSES

F. INSTRUCTIONAL STAFF UNPAID LEAVE OF ABSENCE

Last Name	First Name	Position	Location	Effective Dates
1. Church	Jordan	1.0 FTE Elementary Art Teacher	MCSSES	09/10/18 – 01/01/19

G. TEACHING ASSISTANT RESIGNATIONS

Last Name	First Name	Position	Location	Effective Date
1. Reyome	Amanda	Teaching Assistant	HJHS	Close of business 08/31/18
2. Maiuri	Miranda	Teaching Assistant	MCSSES	Close of business 08/31/18

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H. TEACHING ASSISTANT UNPAID LEAVE OF ABSENCE

Last Name	First Name	Position	Location	Effective Date	Notes
1. Gerber	Brittney	Teaching Assistant	HSHS	09/04/18 – 05/31/19	To fulfill Internship requirement for graduate school

I. SUBSTITUTE TEACHER APPOINTMENTS

Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Date
1. Shabazz	Sumayyah	Substitute Teacher	Non-Certified	\$90.00	9/4/18
2. Pelleier	Jill	Substitute Teacher	Non-Certified	\$90.00	9/4/18
3. Lang	Helen	Substitute Teacher	Non-Certified	\$90.00	9/4/18
4. Sweet	Deborah	Substitute Teacher	Certified	\$110.00	9/4/18

J. SUBSTITUTE TEACHING ASSISTANT APPOINTMENTS

Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Dates
1. Lang	Helen	Substitute Teaching Assistant	Non-Certified	\$90.00	9/4/18

K. SUBSTITUTE NURSE APPOINTMENTS

Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Dates
1. Pelletier	Jill	Substitute Nurse	Certified LPN	\$20.00 per hour	9/4/18

L. HOME INSTRUCTOR APPOINTMENTS

Last Name	First Name	Position	Type of Certification	Rate of Pay	Effective Dates
1. Lang	Helen	Home Instructor	Non-Certified	\$20.00 per hour	9/4/18

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M. EXTRA-CURRICULAR SPORTS APPOINTMENT*

Last Name	First Name	Position	Season	Stipend	Effective Date
1. Blakeman	Jane	Girls' Varsity Soccer Assistant	Fall	\$2996	8/27/18

N. EXTRA-CURRICULAR SPORTS RESIGNATION

Last Name	First Name	Position	Season	Stipend	Effective Date
1. Blakeman	Jane	Girls' Junior Varsity Soccer Coach	Fall	\$2996	8/27/18

O. SUBSTITUTE RESIGNATION

Last Name	First Name	Position	Effective Date
1. Jackson	Jo-Anne	Teacher Aide Substitute	8/21/18

P. ADMINISTRATIVE LEAVE

Last Name	First Name	Position	Location	Effective Date	Notes
1. Simmons, III	Martin	Night-Supervisor Custodian	SHS	8/16-9/1/18	

Q. CUSTODIAL & MAINTANENCE RESIGNATION

Last Name	First Name	Position	Location	Effective Date	Notes
1. Simmons, III	Martin	Night-Supervisor Custodian	SHS	Close of business 9/1/2018	

R. TEACHER AIDE RESIGNATION

Last Name	First Name	Location	Effective Date	Notes
1. Bradshaw	Lee	JHS	8/21/18	

HUMAN RESOURCES

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S. CREATE CIVIL SERVICE POSITIONS

Position Title	Location	Schedule	Effective Date	Probationary Period	Rate of Pay	Notes
1. 1:1 Teacher Aide	MCSES	6.5 hours/day – 10 months	9/1/2018	No more than 52-weeks	Contractual	To comply with a Student's IEP
2. (3) 1:1 Teacher Aides	JHS (1) MCSES (2)	2:30 – 5:30 p.m. when student is present	9/4/2018	N/A	\$13.75 per hour or contractual rate	For students who require constant supervision for safety Funded through 21 st Century Grant

T. CIVIL SERVICE APPOINTMENT

Last Name	First Name	Civil Service Title	Location	Effective Date	Type of Appointment	Annual Salary	Notes
1. Rissetto	Rachel	Human Resource Manager	District-Wide	9/1/2018	Provisional	\$120,000	Posting #N07262018-6 Successful completion of Civil Service Exam is contingent on permanent appointment.

U. FOOD SERVICE DEPARTMENT APPOINTMENT CORRECTION

Last Name	First Name	Position & New Location	Old Location	New Effective Date	Old Effective Date	Notes
1. Stickle	Sandra	Food Service Helper – JR/SR HS & District-Wide	District-Wide	8/27/2018	9/1/2018	Effective date change to cover scheduled annual training

V. FOOD SERVICE DEPARTMENT RE-APPOINTMENTS CORRECTION

Last Name	First Name	Old Effective Date	New Effective Date	Notes
1. Welch	Arthur	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
2. Genito	Tammy	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training

HUMAN RESOURCES

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3.	McGee	Helen	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
4.	Tuczynski	Sandra	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
5.	Hodges	Julia	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
6.	Kelly	Jasmine	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
7.	Austin	Otil	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
8.	VanAlphen	Rose	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
9.	Tiano	Theresa	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
10.	Blair	Charlotte	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
11.	Werner	Bonnie	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
12.	Weaver	Kathryn	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
13.	Bonczek	Christine	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
14.	Craig	Joanne	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
15.	Mannino	Frances	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
16.	Lambert	Lillian	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
17.	Blanschman	Helen	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
18.	Matteson	Frasia	9/4/2018	8/27/2018	Effective date change to cover scheduled annual training
19.	Wenzel	Catherine	9/1/2018	8/27/2018	Effective date change to cover scheduled annual training
20.	Burger	Carol	9/1/2018	8/27/2018	Effective date change to cover scheduled annual training
21.	Hotaling	Hannah	9/1/2018	8/27/2018	Effective date change to cover scheduled annual training

W. AFTER SCHOOL PROGRAM APPOINTMENTS

	Last Name	First Name	Position	Rate of Pay	Effective Date	Notes
1.	Gould	Rebecca	Student Helper	\$13.75/hr.	8/28/18	Not to exceed 25 hours per week, 21 st Century Grant
2.	Hoffman	Alexandria	Student Helper	\$11.25/hr.	8/28/18	Not to exceed 25 hours per week, 21 st Century Grant
3.	Sultana	Fariah	Student Helper	\$10.50/hr.	8/28/18	Not to exceed 25 hours per week, 21 st Century Grant
4.	Zanotelli	Kristen	Student Helper	\$11.25/hr.	8/28/18	Not to exceed 25 hours per week, 21 st Century Grant
5.	Gomula	Michaela	Clerk/Typist	\$20.00/hr.	8/28/18	Not to exceed 10 hours per week, Extended School Day Grant

X. AFTER SCHOOL PROGRAM RESIGNATION

Last Name	First Name	Position	Effective Date	Notes

HUMAN RESOURCES

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1.	Jackson	Jo-Anne	Instructor	8/21/2018	Also resigned from all substitute positions
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All appointments are subject to and shall not constitute employment by the District unless and until clearance for employment has been received from the State Education Department relating to fingerprinting and criminal history record check of the prospective school employee, where required by law.

***Appointments are contingent upon successful completion of CPR, AED & First Aid for Coaches**