

The Ideal Candidate's Profile

CASDA is seeking a proven educational leader committed to continuing the growth and progress of an outstanding educational association. The successful candidate should be defined by a leadership style that is reasoned, decisive, and collaborative. The ideal candidate should possess the following qualities:

- Is someone who builds relationships and teams within organizations, within professional networks, and by being visible and accessible.
- Fosters an environment of forward-thinking and innovation.
- Has the ability to motivate others and create a culture that promotes collaboration, creativity and results-driven solutions.
- Communicates effectively and openly with member districts and the Executive Committee, and is able to communicate key issues facing NYS school districts in a way that invites participation from all stakeholders.
- Takes initiative and demonstrates the ability to guide CASDA.
- Makes others feel at ease through active listening and demonstrates a sense of humor.
- Exhibits a great deal of integrity.
- Is willing to make a long-term commitment.

Financial Data

CASDA's financial operations have grown from approximately \$500,000 in 2009-2010 to just over \$2,500,000 in 2015-2016.

CASDA's financial growth during this time has been based on an increase in technical assistance services, conferences and college fairs.

Resources and revenues support CASDA operations, professional services and special events. Sources of revenue include investments, membership fees, workshops and distance learning and college fairs.



Contract Salary and Information

The CASDA Executive Committee will offer a three-year contract. Salary will be based on experience and negotiation with the Executive Committee. Residency in the Capital Region is preferred.



An Invitation to Apply for the

CASDA Executive Director

Capital Area School Development Association

The Center for School Improvement at the University of Albany's School of Education

UAlbany Health Sciences Campus

5 University Place, A409
Rensselaer, NY 12144
P: 518.512.5198

Announcement of Vacancy

The CASDA Executive Committee is seeking a highly qualified, experienced educational leader to fill the position of Executive Director. The search process will be conducted over the next three months with the successful candidate being appointed by June 6, 2017 and taking office on or about September 1, 2017.

The Executive Committee is being assisted in the selection process by Drs. William Silky, Suzanne Gilmour and Maureen Patterson of Castallo & Silky LLC (Syracuse, New York). The consultants will carry out the task of screening applicants and recommending to the Executive Committee a group of final candidates.

The Executive Committee will make all decisions concerning the selection process, the evaluation of candidates and the final appointment. Qualified individuals are encouraged to submit a letter of interest, resumé, application form, graduate transcripts and a placement folder. The consultants will carry out the task of screening applicants and recommending to the Executive Committee a group of final candidates.

The deadline for receipt of application materials is May 1, 2017.

For complete information please visit www.castalloandsilky.com

Executive Committee

*Maria Suttmeier, Chair	Hudson City
*Laurence Spring, Vice Chair	Schenectady
*Robert Bangert-Drowns	UAlbany
Jonathan Buhler	South Colonie
Lori Caplan	Watervliet
Cynthia DeDominick	Lansingburgh
*James Dexter	WSHWE BOCES
Laura Dutton	Poland
Michael Graney	Bolton
Douglas Huntley	Queensbury
*Jason Lane	UAlbany
Michael Markwica	Johnsburg
Stephen Tomlinson	Broadalbin-Perth
*Marie Wiles	Guilderland
Kristen Wilcox	UAlbany

* Members of the Search Committee including Staff Members Edward Koller and Terrance Brewer.

Important Dates

Application deadline	May 1, 2017
Screening interviews	April 10- May 10
Final interviews with the Search Committee	May 22-26
Selection Date	June 6
Anticipated Start Date	On or about September 1

Application materials may be sent either electronically to: gilmoursuzanne1@gmail.com or mail to: Dr. Suzanne Gilmour, c/o Castallo and Silky LLC, 131 Downing Road, Dewitt, NY 13214.

ABOUT CASDA

CASDA, an education and research non-profit at the University at Albany's School of Education, is one of the premier school study councils in the nation. Founded in 1949, it brings education professionals together in order to identify and solve complex problems found in NYS schools. It offers a variety of innovative programs and services including membership opportunities, professional development programming and education services that strive to improve school districts, inspire lifelong learning and enhance student achievement. Today, CASDA is considered one of the oldest and largest organizations of its kind, serving educators and students in more than 100 NYS school districts.

Mission

We carry out our Mission by serving as catalysts, conveners, community developers and capacity builders.

Catalysts

We raise consciousness about emerging educational challenges while promoting renewal and improvement in schools and post-secondary institutions.

Conveners

We bring education professionals together to share and disseminate best practices and respond to complicated and emerging educational challenges.

Community Developers

We foster the development of regional learning communities that help to shape research and development of agendas and encourage the sharing of evidence-based practices.

Capacity Builders

We help educators and their organizations to cultivate the tools necessary to assist students in realizing their full potential.